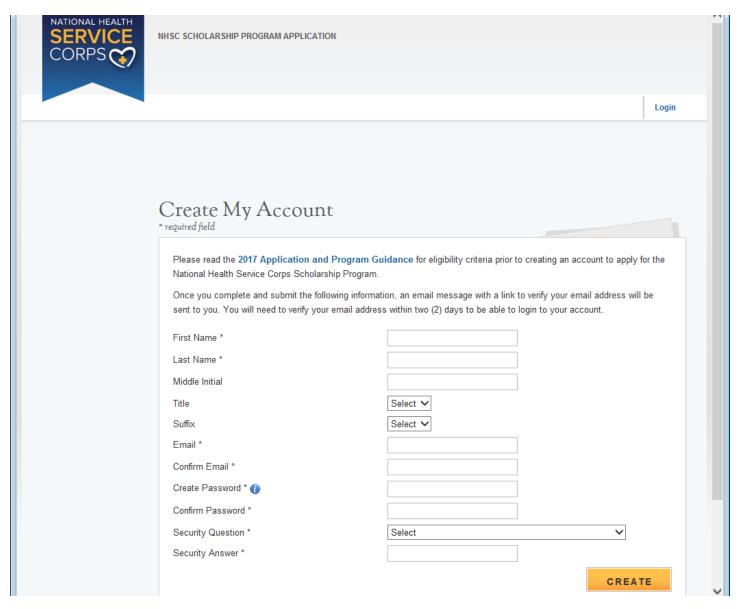
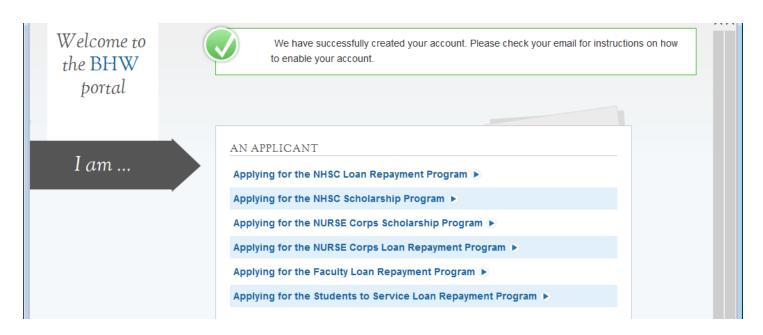
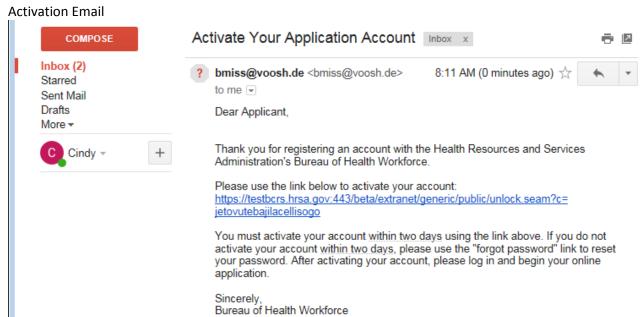
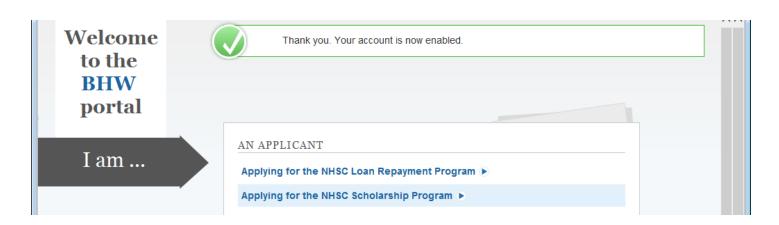


NATIONAL HEALTH SERVICE CORPS NHSC SCHOLARSHIP PROGRAM APPLI	CATION
Login  Please log in using the file  Your Email *  Your Password *	elds below:
Not a registered user? Create an account for the NHSC SP Note: If you have previously registered to apply for NHSC SP or any BHW program in the current or past application cycles, please use yexisting account information to log in.  OMB Public Burden Statement  An agency may not conduct or sponsor, and a person is not require respond to, a collection of information unless it displays a current Old control number. The current OMB control number for information co	Ocontact the BHW Customer Care Center at 1-800-221-9393  Use TTY for hearing impaired: 1-877-897-9910  Monday-Friday (except Federal holidays), 8:00 am to 8:00 pm ET or Contact Us.
through this application process is 0915-0146 and the expiration dat 06/30/2017. Public reporting burden for this collection is estimated to average 4.5 hour(s) per response, including the time for reviewing instructions, searching existing data sources, gathering and maintain data needed, and completing and reviewing the collection of information send comments regarding this burden estimate or any other aspect collection of information, including suggestions for reducing this burther RSA Reports Clearance Office, 5600 Fishers Lane, Room 10C-03 Rockville, Maryland.	te is o ning the ation. of this den, to

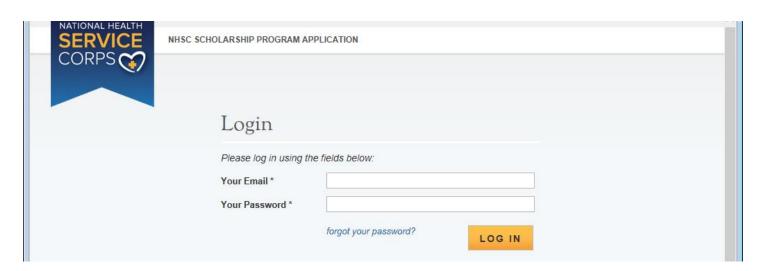








http://www.hrsa.gov/about/organization/bureaus/bhw/index.html



The applicant will only see this page the first time. Documents linked on this page are also in the Supporting Documents section



NHSC SCHOLARSHIP PROGRAM APPLICATION

Home

**Account Settings** 

.og Out

# NHSC Scholarship Program Application

#### WELCOME TO THE NHSC SCHOLARSHIP PROGRAM (NHSC SP) APPLICATION

Hello Cindy

Thank you for your interest in the National Health Service Corps Scholarship Program (NHSC SP). Please be sure to carefully read the 2017 NHSC SP Application and Program Guidance (APG) before starting the application. In order to submit your NHSC SP application, you must upload all supporting documentation.

Please gather and prepare electronic copies of all the required supporting documents before you begin the application. Within the online application you will also be required to submit one academic and one non-academic letter of recommendation. Instructions are provided in the "Letters of Recommendation" section of the online application.

Please Note: All information provided in the supporting documents and the online application must be consistent. Applications with discrepancies <u>will not</u> be considered for an award.

All of these documents can be uploaded online:

- Proof of U.S. Citizenship or U.S. National (the ID page of a current US passport, birth certificate, citizenship or naturalization certificate)
- Authorization to Release Information
- Acceptance Report/Verification of Good Standing
- Unofficial Transcrip
- Verification of Exceptional Financial Need (if applicable)
- Verification of Disadvantaged Background (if applicable)
- Existing Service Obligation/Reserves Document (If Applicable)
- Three Essays
- CV/Resume
- Current Tuition and Fees Schedule

The online application consists of 9 sections listed below. The first two sections, "Assurances" and "Eligibility", determine your eligibility for an NHSC SP award based on your responses to the questions in these sections. You will not be able to continue with the application if you are determined to be ineligible for the program at this stage.

If you are deemed eligible to participate in the program, you will be able to save your information and move to the General Information section.

Please note: You will not be able to access the next section of the application until you have complete all the required fields in the previous section.

Assurances

Eligibility

General Information

Background Information

Degree Information

Letters of Recommendation

Supporting Documents

Self-Certification

Review & Submit

Prior to submitting your application, you will have the opportunity to review it. Once your application has been submitted you will have the ability to edit it until the deadline. Your final application will be available to review, download and print.

Please note: If you edit your application, you must remember to resubmit it

To ensure that your application is complete, please refer to the 2017 NHSC SP Application and Program Guidance

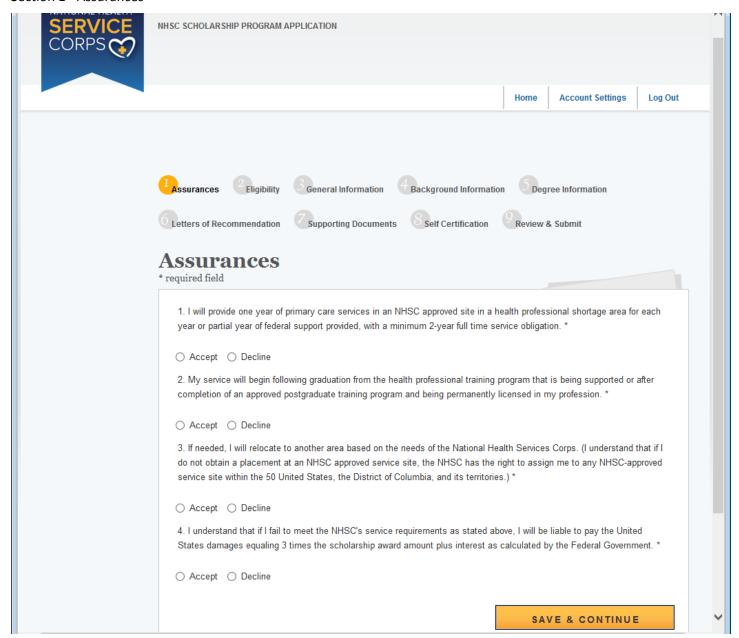
Please select "Start My Application" to begin your online application.

The final submission date is August 19, 2017 at 2:08 PM EDT. Remember to log into the NHSC SP online application to check the status of your application!

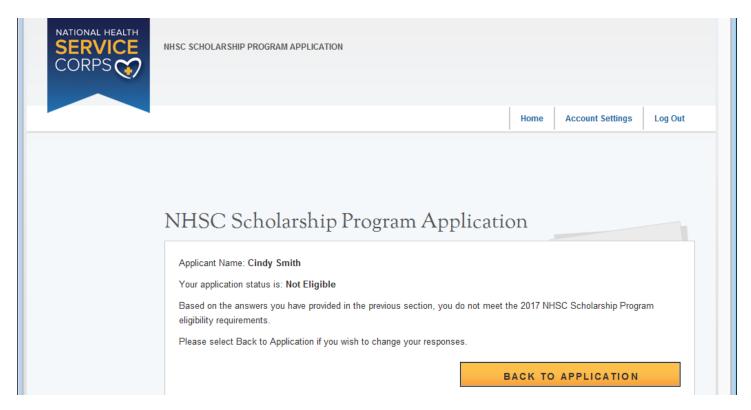
#### PAPERWORK REDUCTION ACT PUBLIC BURDEN STATEMENT

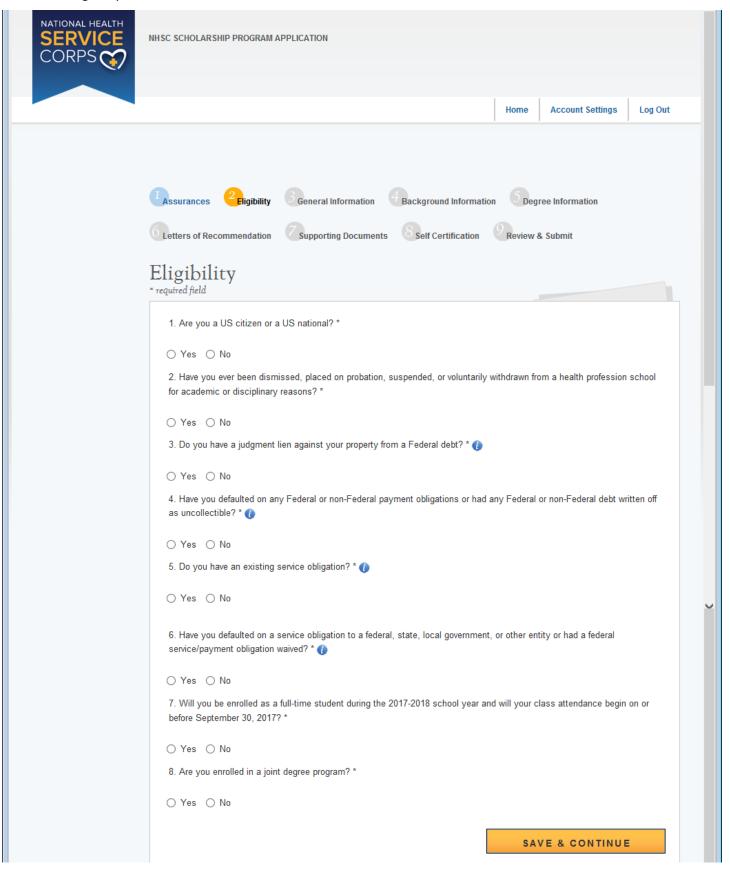
An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a current OMB control number. The current OMB control number for information collected through this application process is 0915-0146 and the expiration date is 06/30/2017. Public reporting burden for this collection is estimated to average 4.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to HRSA Reports Clearance Office, 5600 Fishers Lane, Room 10-33, Rockville, Maryland 20857.

START MY APPLICATION



If Applicant declines one of the assurance questions, they will receive a Not Eligible screen and can return to the Application to make changes





Tool Tips and Drop Downs	– Eligibility Section	
#3		
	3. Do you have a judgment lien against your property from a Federal debt? *   An applicant must be free of any judgment lien against his/her property arising from a debt owed to the United States. Debtors with judgment liens for Federal debts are ineligible to receive Federal financial assistance.	
#4		
	4. Have you defaulted on any Federal or non-Federal payment obligations or had any Federal or non-Federal debt written off as uncollectible? *  O Yes  No  An applicant that has had any Federal or non-Federal debt written off as uncollectible may not be qualified to receive Federal financial assistance.	
#5		
	An applicant with an existing service obligation (State Loan Repaymer Programs, NHSC Loan Repayment, etc.) are not eligible for an NHSC SP award unless the entity to which the obligation is owed provides a written statement that i) there is no potential conflict in fulfilling the NHSC SP obligation and the entity's obligation and ii) the NHSC SP obligation will be served first. Members of AccessKey Reserve component of the Armed Forces or National Guard are exempt.  Yes No	ıt
#5 additional questions if	the answer is ves	
	5. Do you have an existing service obligation? *   Yes	
#6	5. Do you have an existing service oblice.  An applicant that has defaulted on a prior service obligation to the Federal government, a State or local government, or other entity, even if the applicant subsequently satisfied that obligation through service, monetary payment or other means may not be qualified to receive Federal financial assistance.  Service/payment obligation waived? *	
#8 additional question if t	he answer is ves	
no additional question il t	8. Are you enrolled in a joint degree program? *  • Yes O No  Is the second degree a Master of Public Health? *  O Yes O No	

SAVE & CONTINUE



NHSC SCHOLARSHIP PROGRAM APPLICATION

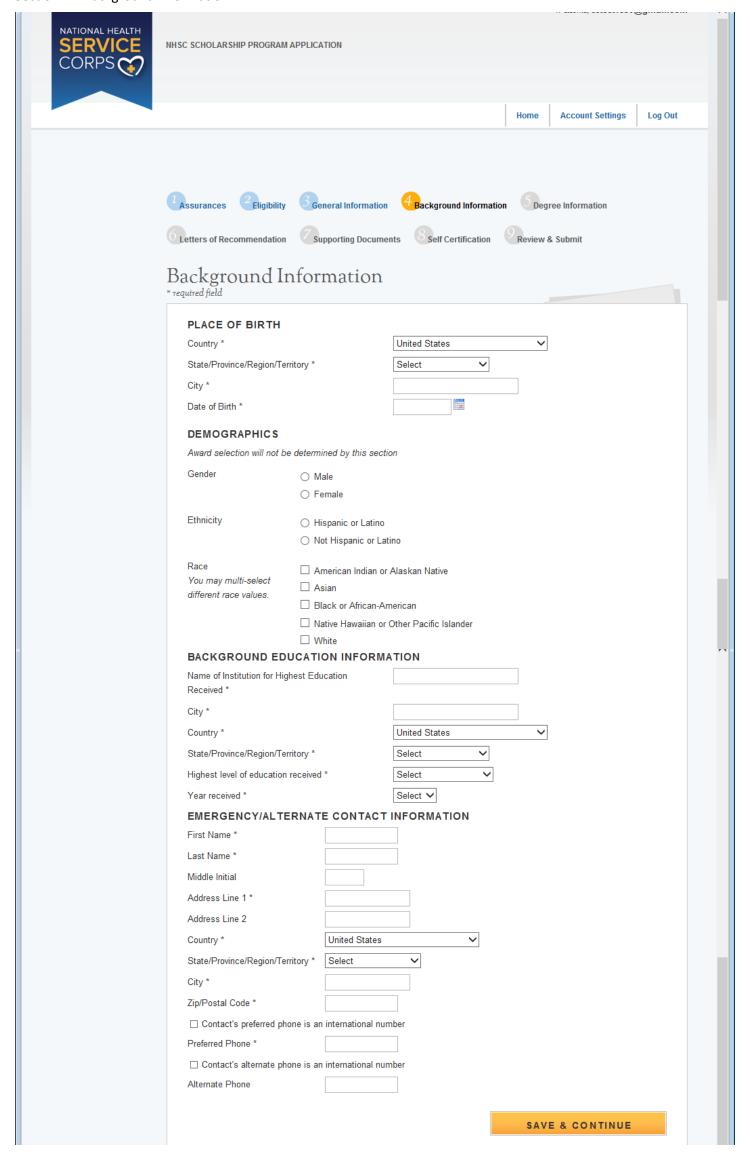
			Home	Account Settings	Log Out
ssurances Eligibility Ge	neral Information	Background Information	5 Degr	ree Information	
etters of Recommendation	ipporting Documen	nts Self Certification	Review 8	& Submit	
eneral Informati	ion				
FULL NAME					
First Name *		Cindy			
Last Name *		Smith			
Middle Initial					
Title		Ms. 💙			
Suffix		Select V			
HOME (PERMANENT) AD	DRESS				
Address Line 1 *					
Address Line 2					
Country *		Select	~		
State/Province/Region/Territory *		Select			
City *					
Zip/Postal Code *					
PREFERRED MAILING AD		hara addasa			
☐ My preferred mailing address is Address Line 1 *	s the same as my	nome address			
Address Line 2					
Country *	Select	<u> </u>			
State/Province/Region/Territory *	Select	~			
City *					
Zip/Postal Code *					
PHONE					
☐ My preferred phone is an interr	national number				
Preferred Phone *					
☐ My alternate phone is an interr	national number				
Alternate Phone					
EMAIL					
Preferred * (1)		cstest1530@gmail.com			
Alternate (1)					
SOCIAL SECURITY NUMBERS	BER				
SSN * (i)					
Confirm SSN * DISADVANTAGED BACKG	ROUND 🕧				
Has your school ever certified you supporting document). *	u as having a disad	dvantaged background? (If yes	, you will b	e required to upload a	
○ Yes ○ No					
EXCEPTIONAL FINANCIA	L NEED 🚯				
Have you ever received Federal s Need (EFN)? (If yes, you will be r	upport under the S		ear studer	nts of Exceptional Fina	ancial
○ Yes ○ No					

# General Information Section Tool Tips and Drop Downs The preferred email address is used as the main source of communication from BHW. **EMAIL** Preferred cstest1530@gmail.com Alternate 🕧 **EMAIL** Your alternate email address will not be used unless all other forms of Preferred \* contact have been unsuccesful. Alternate We collect your Social Security Number (SSN) to verify your identity, to determine your eligibility, and to keep track of the federal funds you receive. We also use your SSN to determine whether you are eligible for SOCIA the award. See Privacy Act information for additional information Confirm SSN \* Preferred \* 🕧 An individual from a disadvantaged background is defined as someone who (1) comes from an environment that has inhibited the individual from Alternate 🕧 obtaining the knowledge, skills, and abilities required to enroll in and graduate from a health professions or nursing school (Environmentally SOCIAL SECURITY NUMBER Disadvantaged) OR (2) comes from a family with an annual income SSN \* 🕧 below a level based on low-income thresholds according to family size established by the U.S. Census Bureau, adjusted annually for changes Confirm SSN \* in the Consumer Price Index, and adjusted by the Secretary of Health and Human Services (HHS) for adaptation to this program (Economically Disadvantaged). DISADVANTAGED BACKGROUND Has your school ever certified you as having a disadvantaged background? (If yes, you will be required to upload a supporting document). ○ Yes ○ No DIBADYAN IAGED DACKGROUND Applicants who have received a scholarship for students of Exceptional Has your school ever certified you as having a Financial Need (EFN) under former Section 758 of the Public Health supporting document). \* Service Act (formerly 42 U.S.C. 294z) qualify for a funding priority (medical and dental students only). Applicants claiming EFN status must provide written documentation from their school's financial aid O Yes O No official affirming former participation in the EFN program **EXCEPTIONAL FINANCIAL NEED** Have you ever received Federal support under the Scholarship Program for First-Year students of Exceptional Financial Need (EFN)? (If yes, you will be required to upload a supporting document) \* ○ Yes ○ No HOW DID YOU HEAR ABOUT NHSC SCHOLARSHIP PROGRAM How did you hear about the NHSC School or Faculty Work Site Friends Family SAVE & CONTINUE Medical Conference Web Search Word of Mouth OMB No. 0915-0146 Expiration Date: 06/30/2017

Error Message if the applicant submits a Social Security Number assigned to another email address in the system. Most of the time the applicant has created another account in the past with a different email address

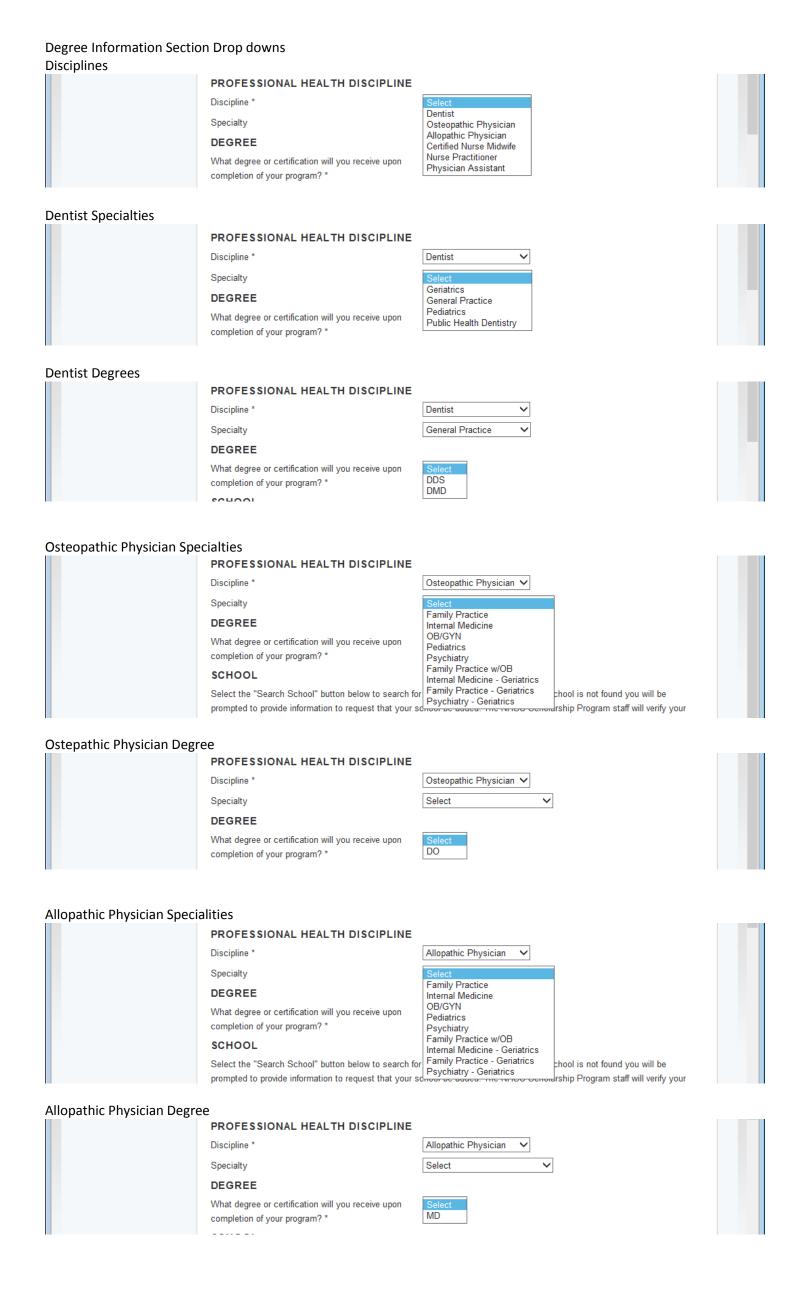


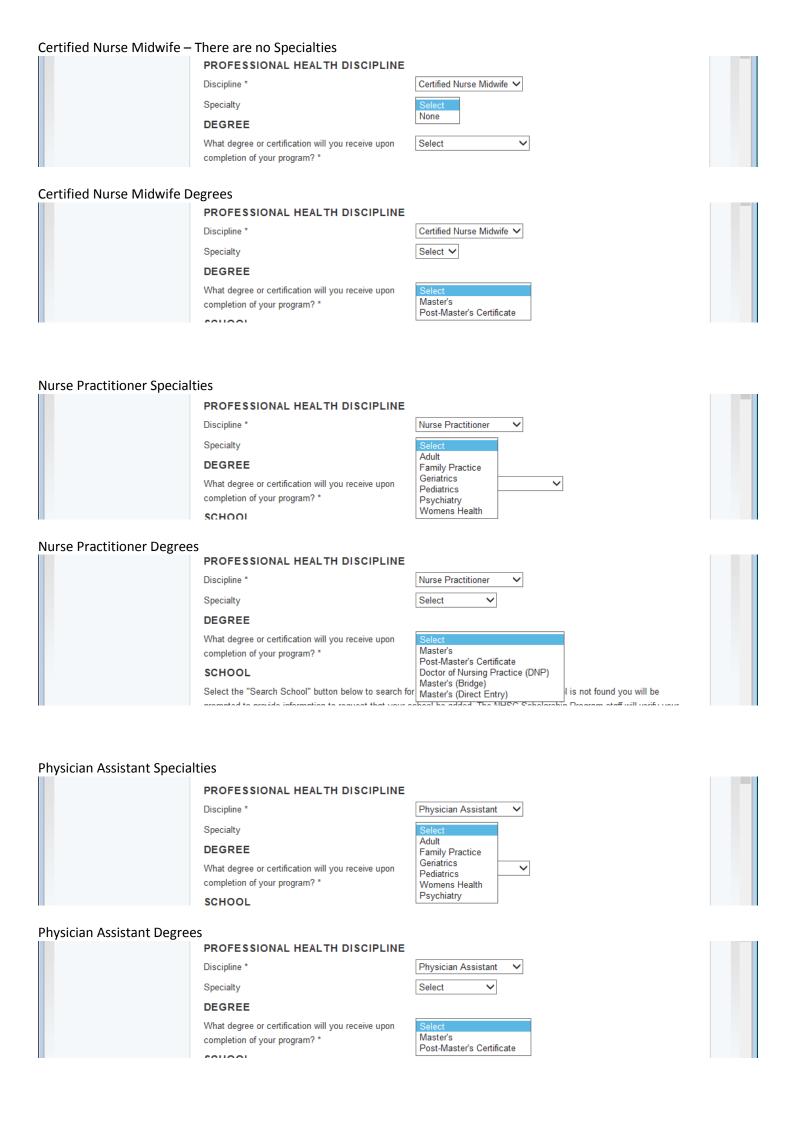
This Social Security Number is already in use by another account. This may be happening because you have multiple accounts with the BHW. Please log out, then log in using the account that is associated with this Social Security Number. Please call the BHW Customer Care Center at 1-800-221-9393 or navigate to http://www.hrsa.gov/about/contact/bhwhelp.aspx for assistance. (Error code: MULAPLC)



NOTE: School Search Button will become active (change color) after Discipline and Degree information are completed

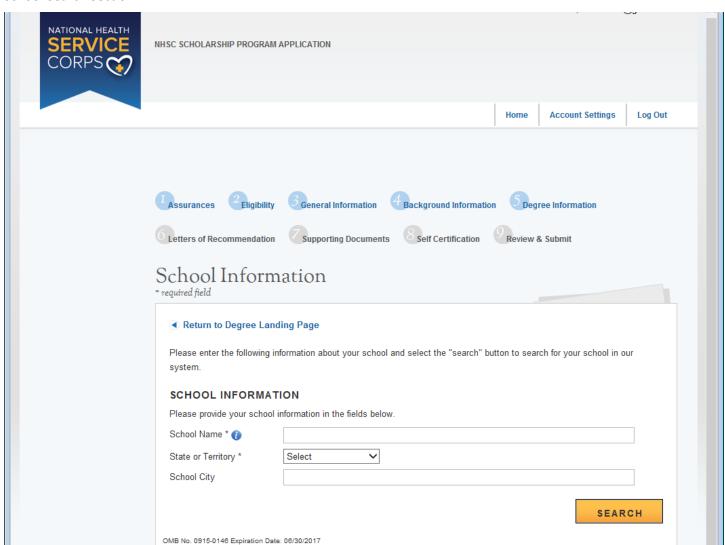
NATIONAL HEALTH SERVICE CORPS	NHSC SCHOLARSHIP PROGRAM APPLICATION	
		Home Account Settings Log Out
	Scholarship Program award.  Provide your discipline, specialty and degree information you are attending for which you are requesting a schipour education. If you change your discipline or special procession of the program of the program of the program of the program of the provided HEALTH DISCIPLINE Discipline *  Specialty  DEGREE  What degree or certification will you receive upon	n Background Information Degree Information
	completion of your program? *	Select V
	SCHOOL	
	prompted to provide information to request that your school's accreditation and you will be notified of the	or and indicate your school. If you school is not found you will be school be added. The NHSC Scholarship Program staff will verify your result of the review.  w process will put your application at risk of not being funded.
		SEARCH SCHOOL
	As of 09/30/2017, in what year of your health professions program will you be enrolled?  Do you pay resident or non-resident tuition?  What is the date you started or will start the program?  What is your program end date?  What is your expected graduation date?  What is the length of your program?  Time left until completion of program	Select   Resident (In State)   Non-Resident (Out of State)  Select   Select
	Years of Scholarship Support	Years of Service Obligation
	Up to 1 Full-Time School Years (2017-2018)	2 Years Full-Time
	Up to 2 Full-Time School Years (2017-2019)	2 Years Full-Time
	Up to 3 Full-Time School Years (2017-2020)	3 Years Full-Time
	Up to 4 Full-Time School Years (2017-2021)	4 Years Full-Time
	GPA	
	☐ This is a non-standard GPA	
	GFA	
		SAVE & CONTINUE



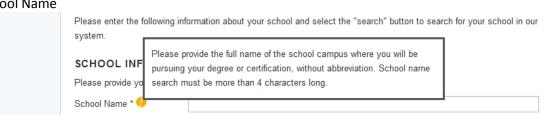


Search School button will light up after Discipline and Degree fields are completed Degree Information Your answers in the section should ONLY pertain to the degree or certificate program for which you are seeking an NHSC Provide your discipline, specialty and degree information then select the "Search School" button below to indicate the school you are attending for which you are requesting a scholarship. Additionally, please answer all other required fields regarding your education. If you change your discipline or specialty after selecting your school, you will need to reselect your school. PROFESSIONAL HEALTH DISCIPLINE Allopathic Physician 🗸 Discipline \* Family Practice Specialty DEGREE What degree or certification will you receive upon MD 🗸 completion of your program? \* Select the "Search School" button below to search for and indicate your school. If you school is not found you will be prompted to provide information to request that your school be added. The NHSC Scholarship Program staff will verify your school's accreditation and you will be notified of the result of the review. Please note: Changing your school during the review process will put your application at risk of not being funded. SEARCH SCHOOL

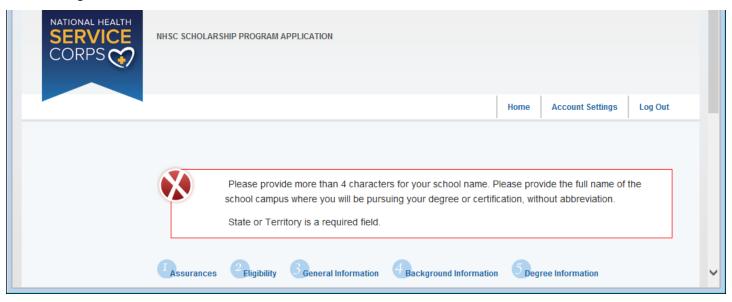
#### School Search Section



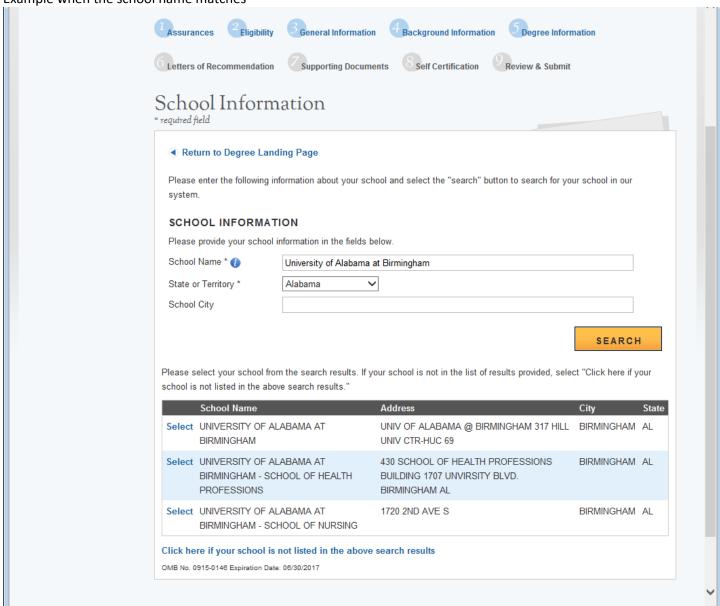
# Tool Tip on School Name

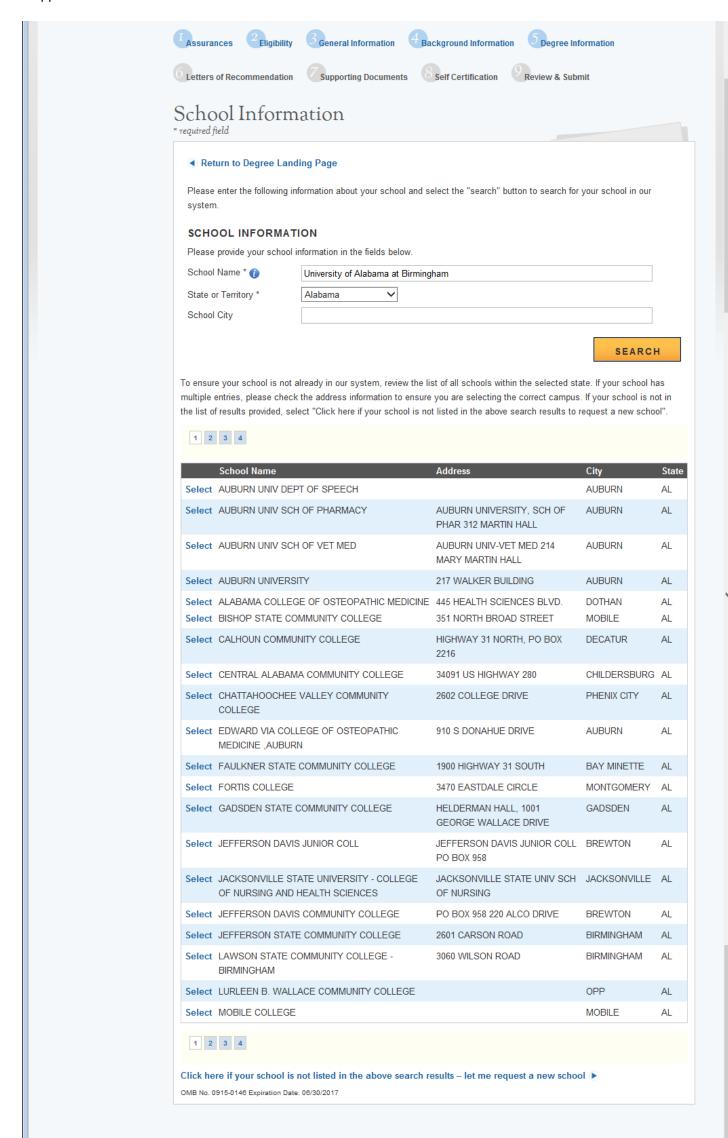


# Error message if less than 4 characters are entered for school name

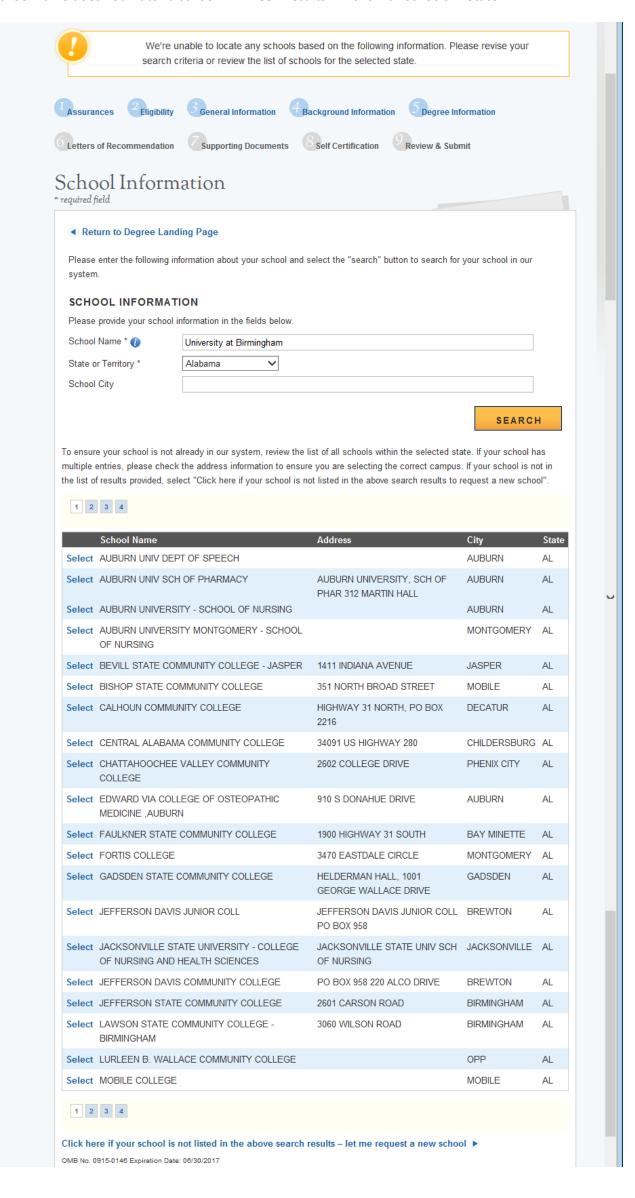


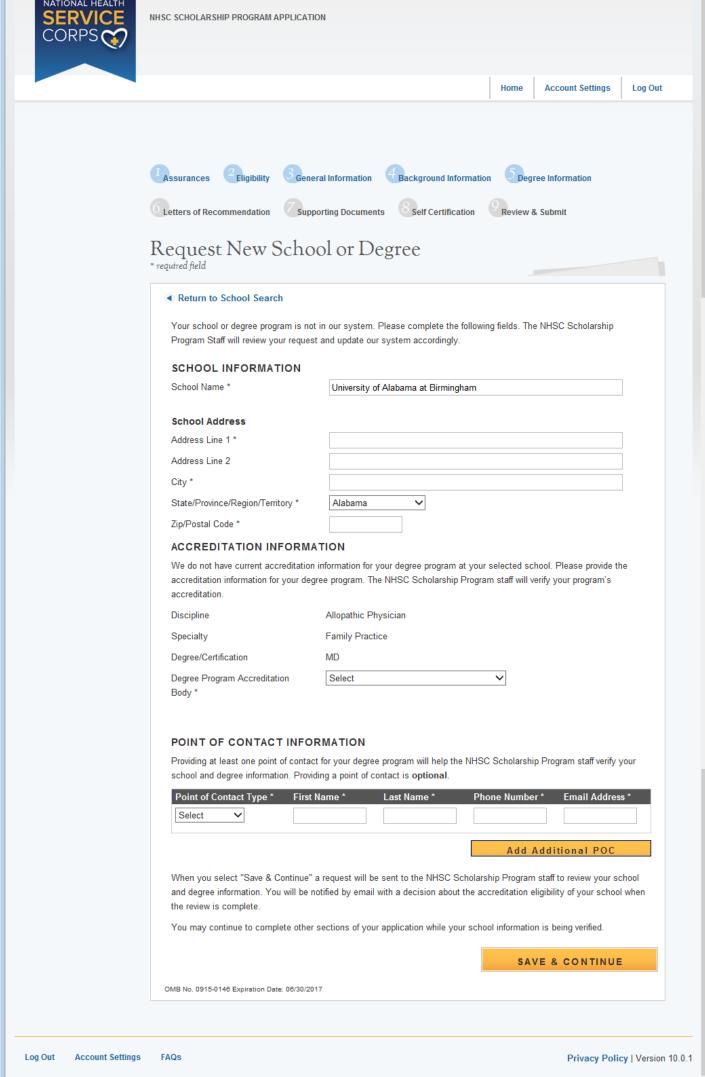
# Example when the school name matches





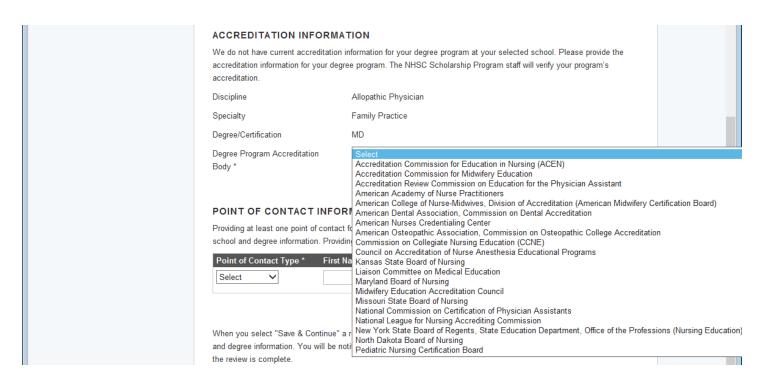
Log Out Account Settings FAQs Privacy Policy | Version 10.0.1



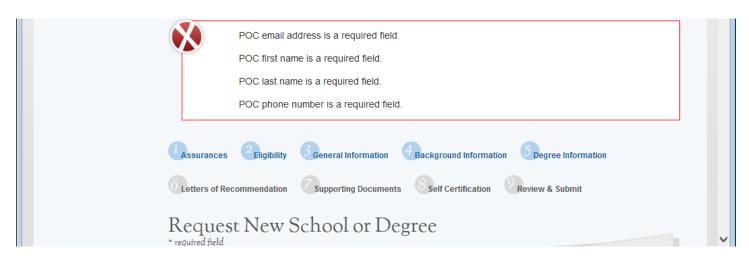


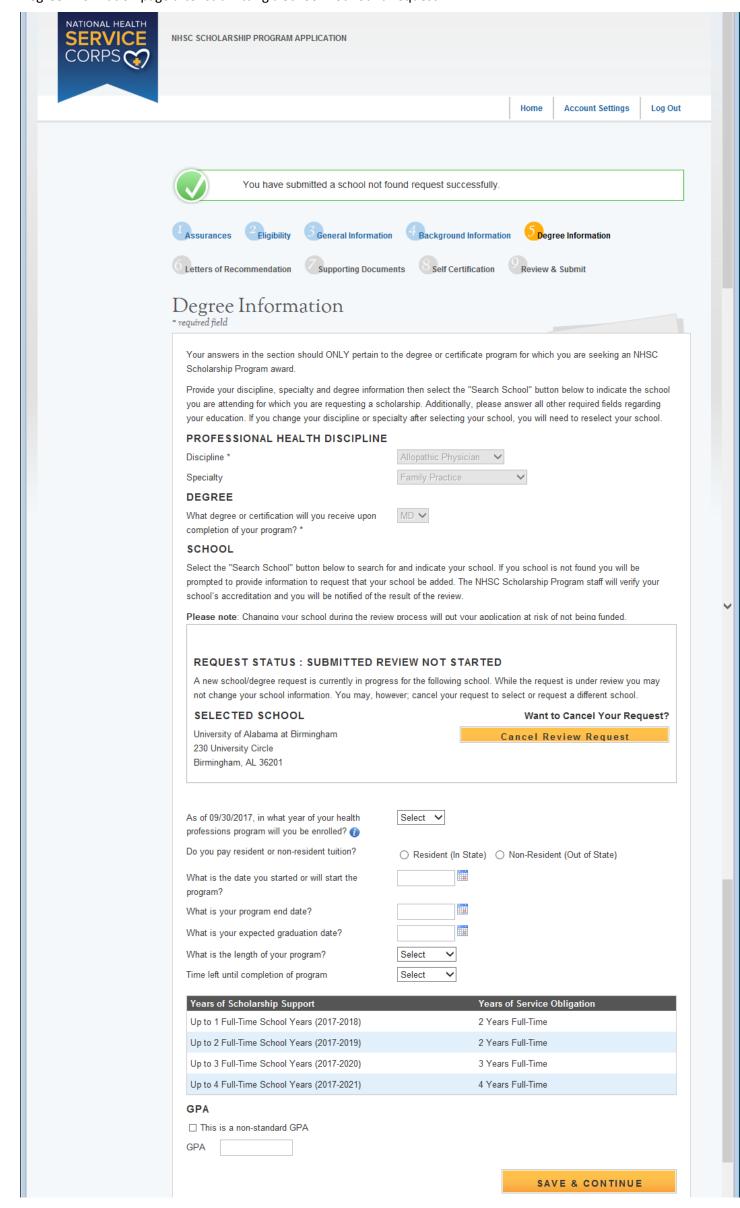
V

#### **Drop Down for Accreditation Bodies**



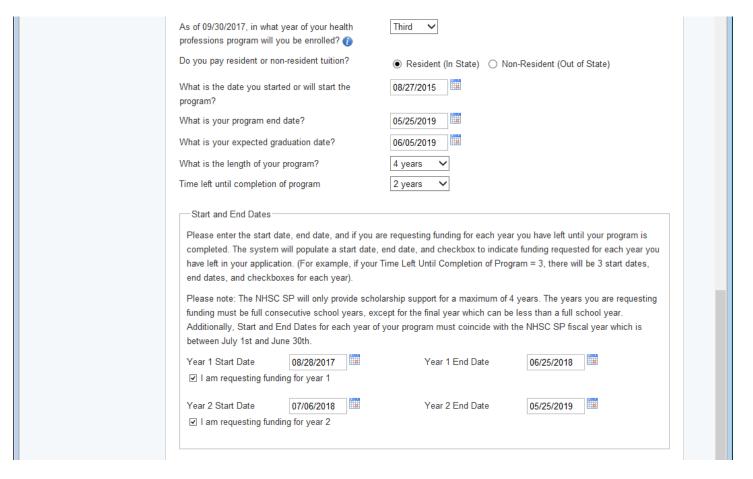
# Adding a Point of contact is not mandatory, but all fields are required if they add one



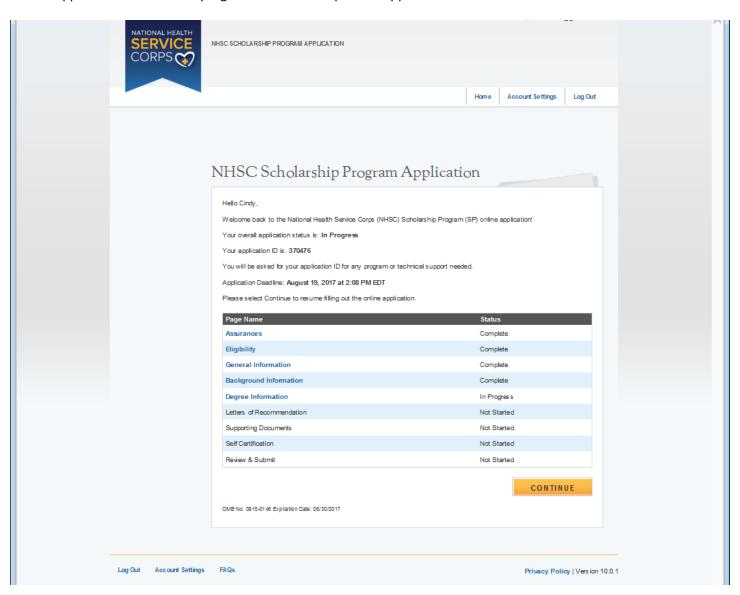




## A Start and End date section will appear after applicant completes the program date section



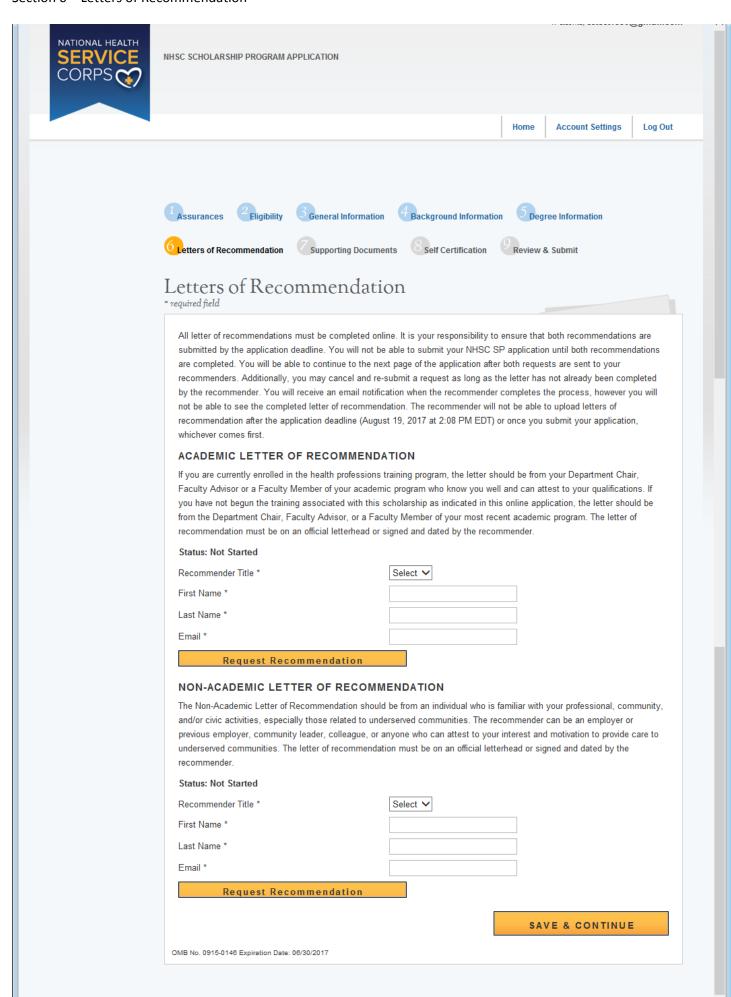
# Screen Applicant sees when they log back into their in process application



Log Out

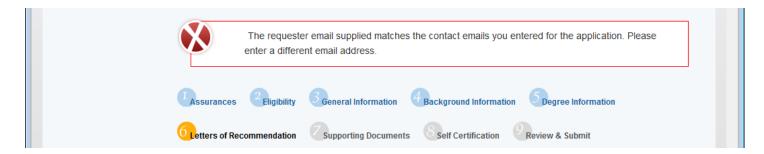
**Account Settings** 

FAOs



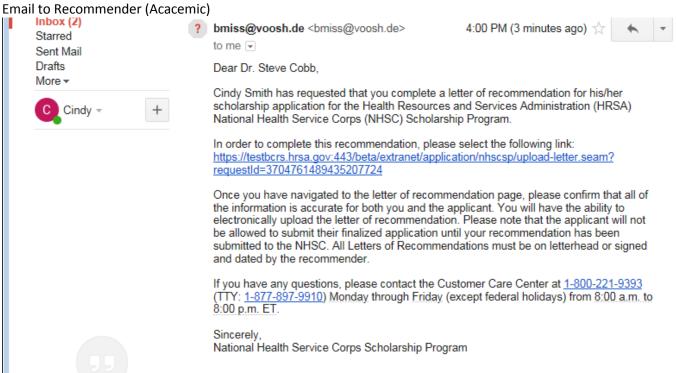
Privacy Policy | Version 10.0.1

#### If the applicant enters their own email or a contact email submitted elsewhere in the application

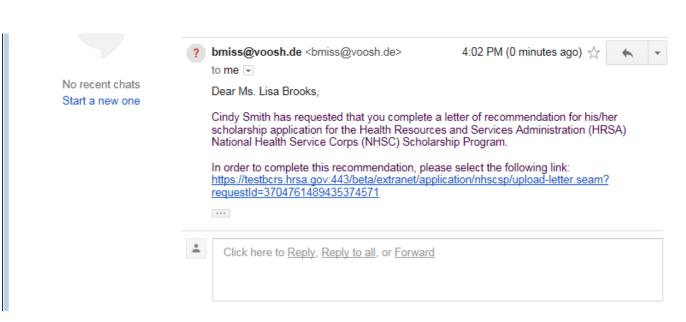


#### If both recommenders have the same email address





# Email to Recommender (Non Academic)





NHSC SCHOLARSHIP PROGRAM APPLICATION

Home

Account Settings

Log Out

# **Instructions for Uploading a Letter of Recommendation**

Please upload your letter of recommendation as soon as possible. The applicant cannot submit his/her application until the letters of recommendation are uploaded. You will not be able to upload your letter of recommendation after the application deadline (August 19, 2017 at 2:08 PM EDT) has passed.

Please review your contact information and update it if necessary. Once the application closes, this page will expire. If you have any questions, please contact the Customer Care Center at 1-800-221-9393. The recommendation letter MUST include the following:

- Student's first initial, last name, and Application ID;
- Student's discipline
- Your Name (Printed);
- Your Title or Organization;
- Your Address (unless already on letterhead);
- Signature;
- A description of your relationship to the student and the length of time you have known the student;
- A discussion of the following points:

The student's education/work achievements

The student's ability to work and communicate constructively with other people, and

Your assessment of the student's particular characteristics, interest and motivation to serve populations in areas of greatest need in health professional shortage areas. This assessment should include your knowledge of the student's work experiences, pertinent course work, special projects, research, or other activities that demonstrate an interest in and commitment to serving underserved populations

# APPLICANT INFORMATION

 Applicant Name
 Application ID
 Program
 Applicant Email

 Cindy Smith
 370476
 NHSC Scholarship Program
 cstest1530@gmail.com

Steve

Cobb

#### YOUR INFORMATION

Recommender Title \*

First Name \*

Last Name \*

Documents cannot be larger than 5MB. TIFFs, JPEG, PNG files are not acceptable forms. Taking a picture of the document is not accepted.

File to Upload \*

Browse...

SUBMIT LETTER OF RECOMMENDATION

Log Out

Account Settings

FAQs

Privacy Policy | Version 10.0.1



NHSC SCHOLARSHIP PROGRAM APPLICATION

Home

Account Settings

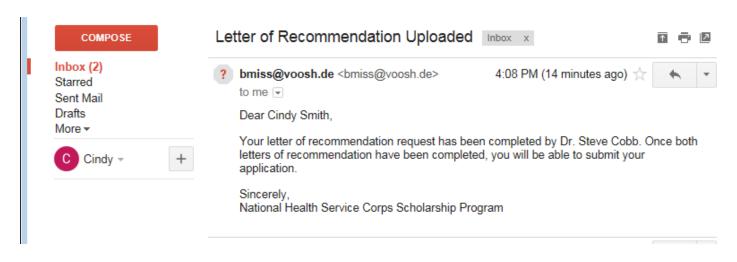
Log Out

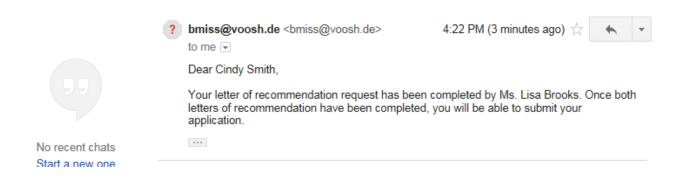


Document successfully uploaded.

You have successfully uploaded the letter of recommendation

# Email to applicant when Letter of Recommendation is submitted







NHSC SCHOLARSHIP PROGRAM APPLICATION

**Account Settings** 

Log Out



















# Supporting Documents

\* required field

Select the document type you would like to upload, select browse and then select "Upload". All documents are required in order to select "Continue." When you have uploaded the documents, you will be able to view the link of the downloaded

Please upload PDF documents when possible to enhance processing time. Documents cannot be larger than 5MB in size. TIFF, JPEG, PNG, and HTML are NOT acceptable file types. Multiple documents uploaded in the incorrect location may cause delays in processing your application.

Please Note: All information provided in the supporting documents and the online application must be consistent. Applications with discrepancies will not be considered for an award.

#### **ESSAY QUESTIONS**

How will you contribute to the mission of the National Health Service Corps in providing care to underserved communities?

What experiences have you had or activities have you participated in that have prepared you to work with underserved populations?

Please discuss your commitment to pursue a career in primary health care.

Essays should be limited to 2,500 characters or less in Times New Roman 12 font.

#### **TEMPLATE DOCUMENTS**

Please use the following document templates for the corresponding supporting documents. You will need to print and complete the forms, obtain the required signatures, and scan them in order to upload.

- Authorization to Release Information
- Acceptance Report/Verification of Good Standing
- Verification of Exceptional Financial Need (if applicable)
- Verification of Disadvantaged Background (if applicable)

## UPLOAD DOCUMENTS

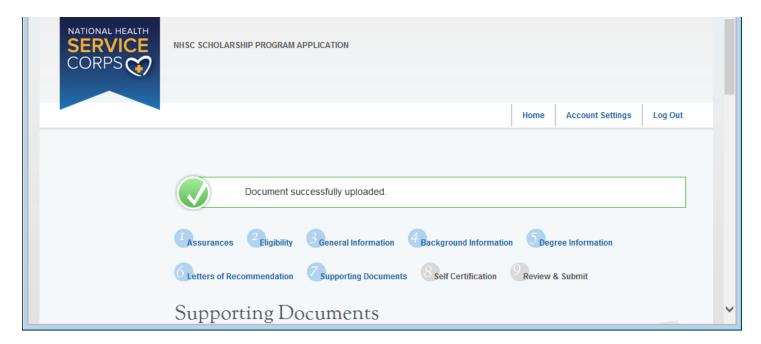
List of supporting documents.

	Document Title	Document File	Status	Delete
0	Acceptance Report/Verification of Good Standing		Not Received	
$\circ$	Authorization to Release Information		Not Received	
$\circ$	Current Year Tuition and Fees Schedule		Not Received	
0	Essay 1		Not Received	
0	Essay 2		Not Received	
0	Essay 3		Not Received	
0	Proof of Citizenship		Not Received	
0	Resume/CV		Not Received	
0	Unofficial Transcript		Not Received	

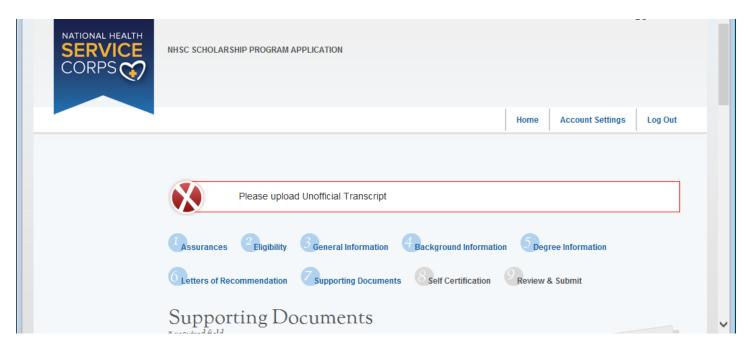
Browse... Upload

SAVE & CONTINUE

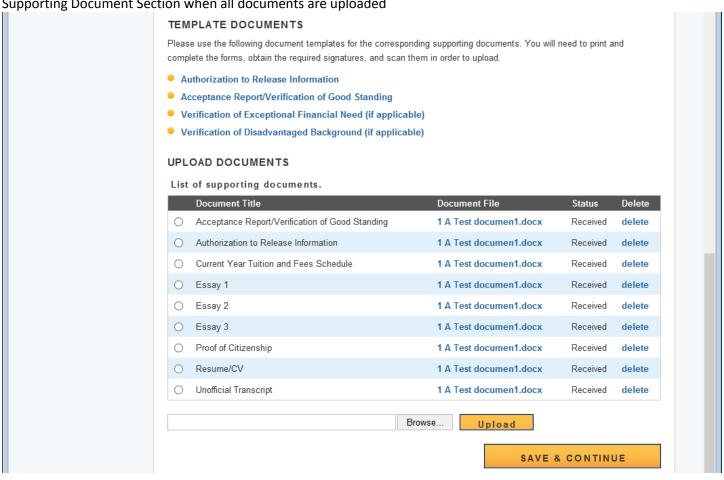
#### Message indicating document upload was successful



## Alert if an applicant does not upload all documents and tries to submit



# Supporting Document Section when all documents are uploaded



			Home Account Settings	S Log Out
Assurances	<sup>2</sup> Eligibility	4 Background Information	5 Degree Information	
6 Letters of Recor	ommendation Supporting Document:	s Self Certification	Review & Submit	
Self Cerr	tification			
	TION REGARDING DEBARME	NT, SUSPENSION, D	ISQUALIFICATION AN	D
	MATTERS FORM:			
	CFR 180.335 (2006) as implemented by 2 nich includes an application to participate			
•	s that he or she:	in the Wiloo of Jis required	to notify the rederal agency	onice ii tiie
<ul><li>Is presently</li></ul>	/ debarred, suspended, excluded, or disq	ualified from participation in o	covered transactions by any F	ederal
agency or d				
Within the 3	3-year period preceding the application, h	as been convicted of, or had	a civil judgment rendered aga	inst him or
-	of the following offenses:	e su tres u	er e de r	1.0
	sion of fraud or a criminal offense in conr I State, or local) transaction or a contract		pting to obtain, or performing a	public
	of Federal or State antitrust statutes; or			
commis	sion of embezzlement, theft, forgery, brib	pery, falsification or destruction	on of records, making false sta	atements,
tax evas	sion, receiving stolen property, making fal	se claims, or obstruction of j	justice;	
<ul><li>Is presently</li></ul>	ndicted or otherwise criminally or civilly	charged by a governmental	entity (Federal, State, or local	) with the
	n of any of the offenses set forth above; o			
<ul> <li>Within a 3-y cause or de</li> </ul>	year period preceding the application, has efault.	s had any public transaction	(Federal, State, or local) term	inated for
☐ I certify that	t the above statements do not apply to m	ne. *		
☐ I certify that	t I have read and understand the terms of	f the 2017 NHSC SP Applica	ation and Program Guidano	ce *
			0.41/5 0.001/51/1	
			SAVE & CONTIN	UE

## Section 9 - Review and Submit



# Review & Submit

Please review each of the sections listed below prior to submitting your application.

You may edit your application up until the deadline, however you will need to re-submit by the deadline to be considered for an award. After submission, your final application will be available to review, download, and print in PDF format on the Home page. All supporting documents will be listed on the Home page along with the school, discipline, and number of years of funding you have requested. The deadline to submit the NHSC SP application is August 19, 2017 at 2:08 PM EDT.

Page Name	Status
Assurances	Complete
Eligibility	Complete
General Information	Complete
Background Information	Complete
Degree Information	Complete
Letters of Recommendation	Complete
Supporting Documents	Complete
Self Certification	Complete
Review & Submit	In Progress

# SUBMIT YOUR APPLICATION:

I certify that the information given in this application, including supporting documentation uploaded into this application, is accurate and complete to the best of my knowledge and belief. I understand that it may be investigated and that any willfully false representation is sufficient cause for rejection of this application, or, if awarded, that I am liable for repayment of all awarded funds and further that any false statement herein may be punished as a felony under U.S. Code, Title 18, Section 21001 and subject me to civil penalties under the Program Fraud Civil Remedies Act of 1986 (45 CFR 79)

Enter your password to sign *	
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SUBMIT



NHSC SCHOLARSHIP PROGRAM APPLICATION

Home

**Account Settings** 

Log Out

# NHSC Scholarship Program Application

Hello Cindy,

You have submitted your 2017 National Health Service Corps (NHSC) Scholarship Program online application and all required supporting documents!

Your overall application status is: Submitted

Your application ID is: 370476

School Name: University of Alabama Birmingham

Discipline: Allopathic Physician

Number of funding years requested: 2

#### View your submitted application

Take a few moments to review your application to ensure that your responses accurately reflect your intent and that ALL your supporting documents are complete. Applications that are incomplete, or that have missing or ineligible documents will not be reviewed or considered for an award. For further guidance, please refer to the 2017 NHSC Scholarship Program Application and Program Guidance.

If you wish to make changes to your application or upload other documents, you may do so prior to the application deadline (August 19, 2017 at 2:08 PM EDT), by clicking the Edit Application button below.

Important Note: Selecting to edit your application will automatically un-submit your application. Once you have made edits, you MUST follow the steps to resubmit your application before the application deadline (August 19, 2017 at 2:08 PM EDT). If you would like to view a read-only copy of your application, without having to resubmit, please click the View Your Submitted Application button at the top of this page.

## Edit Application

If you are no longer interested in the 2017 NHSC Scholarship Program award, please click the button below to withdraw your application. Once you withdraw your application, you may resubmit your current application using the edit button above until August 19, 2017 at 2:08 PM EDT. Applications not resubmitted by this time will not be considered for an award.

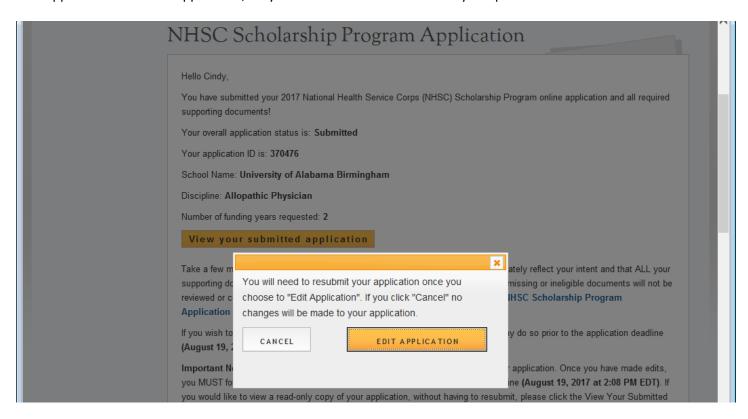
#### Withdraw

It is important to keep your contact information accurate and up to date. If updates are necessary, please make the appropriate changes on the Account Settings page.

# GENERAL SUPPORTING DOCUMENTS

Document Title	Document Name	Status
Acceptance Report/Verification of Good Standing	1 A Test documen1.docx	Received
Authorization to Release Information	1 A Test documen1.docx	Received
Current Year Tuition and Fees Schedule	1 A Test documen1.docx	Received
Essay 1	1 A Test documen1.docx	Received
Essay 2	1 A Test documen1.docx	Received
Essay 3	1 A Test documen1.docx	Received
Proof of Citizenship	1 A Test documen1.docx	Received
Resume/CV	1 A Test documen1.docx	Received
Unofficial Transcript	1 A Test documen1.docx	Received

If an applicant selects Edit Application, they will receive an alert before they can proceed.



If applicant edits an application, they will have to Self Certify, and Review and Submit again

