

## Application System

### Request for Letter of Assurance

Aaron Applicant is applying to enter the [NCI Cancer Prevention Fellowship Program](#) in June 2021 and has requested that you provide a letter of assurance for his application. A letter of assurance is required for all applicants who are currently enrolled in an accredited doctoral degree program but have not yet fulfilled all degree requirements. This letter must provide assurance that all doctoral degree requirements will be completed before June 2021.

Please provide a letter of assurance that is:

- addressed to the Director:  
Lisa B. Signorello, ScD, ScM  
Director  
Cancer Prevention Fellowship Program  
National Cancer Institute, NIH  
9609 Medical Center Drive  
Room 2W-172, MSC 9712  
Bethesda, MD 20892-9712
- typewritten on official letterhead
- written in English
- written in a common font such as Arial, Georgia, Tahoma, Times New Roman, or Verdana
- signed
- saved as a PDF (preferable) or Word document

Please follow the instructions below and upload your letter of assurance on or before 11:59 PM on August 24, 2020 U.S. Eastern Daylight Time.

▪ = required field

1. Please provide the letter of assurance.

Letter of Assurance ▪

No file chosen

2. Please provide your name and e-mail address. In doing so, you attest that you are the one uploading the letter of assurance for Aaron Applicant.

Your Full Name ▪

Your E-mail ▪

3. The NCI Cancer Prevention Fellowship Program would like to periodically e-mail [alice.advisor@harvard.edu](mailto:alice.advisor@harvard.edu) information about our program. Please let us know if you would like to receive these e-mails. (You may change your mind later.)

E-mail Preference ▪

- Yes, I would like to receive e-mails about the CPFP.  
 No, please do not e-mail me.

[Upload Letter of Assurance](#)

OMB Number: 0925-0761 Expiration Date: 07/31/2022

Technical support is available Monday through Friday from 9:00 AM to 5:00 PM U.S. Eastern Time. For help, please contact [cpfp@imsweb.com](mailto:cpfp@imsweb.com).

## Application System

### OMB Burden Statement

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OMB No: 0925-0761

Expiration Date: 07/31/2022

Collection of this information is authorized by The Public Health Service Act, Section 411 (42 USC 285a). Rights of study participants are protected by The Privacy Act of 1974. Participation is voluntary, and there are no penalties for not participating or withdrawing from the study at any time. Refusal to participate will not affect your benefits in any way. The information collected in this study will be kept private to the extent provided by law. Names and other identifiers will not appear in any report of the study. Information provided will be combined for all study participants and reported as summaries. You are being asked to complete this instrument so that we can evaluate the effectiveness of it.

Public reporting burden for this collection of information is estimated to average 20 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. **An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.** Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: NIH, Project Clearance Branch, 6705 Rockledge Drive, MSC 7974, Bethesda, MD 20892-7974, ATTN: PRA (0925-0761) . Do not return the completed form to this address.

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## Application System

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A letter of assurance for Aaron Applicant was received on May 13, 2019.

alice.advisor@harvard.edu is subscribed to receive e-mails from the Cancer Prevention Fellowship Program. If you choose, you may [unsubscribe](#) from this list to no longer receive e-mails.

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**NATIONAL CANCER INSTITUTE**  
Cancer Prevention Fellowship Program

## Application System

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### Contact Us

For more information, please contact us using the form below.

#### FELLOWSHIP PROGRAM CONTACT

Program Coordinator  
Cancer Prevention Fellowship Program  
National Cancer Institute, NIH  
9609 Medical Center Drive  
Room 2W-136 MSC 9712  
Bethesda, MD 20892-9712  
Phone: (+1) 240-276-5626  
Fax: (+1) 240-276-7883  
Email: [cpfpcoordinator@mail.nih.gov](mailto:cpfpcoordinator@mail.nih.gov)

#### SUMMER CURRICULUM CONTACT

Summer Curriculum Coordinator  
Cancer Prevention Fellowship Program  
National Cancer Institute, NIH  
9609 Medical Center Drive  
Room 2W-136 MSC 9712  
Bethesda, MD 20892-9712  
Phone: (+1) 240-276-5626  
Fax: (+1) 240-276-7883  
Email: [NCISummerCurriculum@nih.gov](mailto:NCISummerCurriculum@nih.gov)

▪ = required field

Name ▪

E-mail ▪

Type ▪

Subject ▪

Comment or Question ▪

 

Lookup values for drop-down:  
Fellowship Program  
Summer Curriculum



## Application System

### Policies

#### Privacy Policy

The following is the Privacy Act Notification Statement for the Cancer Prevention Fellowship Program (CPFP), National Cancer Institute, NIH, DHHS

1. **Government Authorization for the CPFP is as follows:**

o **Purpose**

Cancer prevention and control is defined as the reduction of cancer incidence, morbidity, and mortality through an orderly sequence from research on interventions and their impact in defined populations to the broad systematic application of the research results. The National Cancer Institute's aim is to reduce the rate of cancer incidence, morbidity, and mortality in the whole population. Achievement of a reduction in cancer mortality rates mandates that scientists and health workers from relevant disciplines and fields be appropriately trained in cancer prevention and control research and applications. The Cancer Prevention Fellowship Program (CPFP) and NCI Summer Curriculum in Cancer Prevention have been developed to provide scientists and other health professionals with advanced training and practical research experiences in cancer prevention and control.

These training programs are authorized by Section 413(b)(3) of the Public Health Service Act, 42 U.S.C. 285a-2(b)(3) as modified by the Health Research Extension Act of 1985 pertaining to the NCI, which states that the Director of the Institute shall "...support appropriate programs of education and training (including continuing education and laboratory and clinical research training)," and Section 412(2), 42 U.S.C. 285a-1(2) which specifically requires that programs be established for "...the demonstration of and the education of students of the health professions and health professionals in..." areas related to cancer prevention and control.

o **Rationale/Justification:**

Development of these training programs is mandated by an insufficient number of physicians and scientists who are specifically trained for and prepared to devote their efforts to cancer prevention and control research and practice. While some states, cancer centers, and academic institutions are allocating funds for cancer programs, trained personnel to conduct these initiatives are sorely lacking. Increased technological breakthroughs in epidemiological, basic, and clinical research demand that experienced personnel be in place to build on this explosion of basic knowledge and to research its applicability to cancer prevention and control to reduce disease rates in human populations. At present, academic institutions do not offer specific and/or in-depth training of more than short-term duration in cancer prevention and control and only sporadic workshops and symposia have been developed. The Cancer Prevention Fellowship Program and NCI Summer Curriculum in Cancer Prevention are designed to address this need and expects to train highly qualified physicians and other doctoral level scientists and to promote their introduction to the field of cancer prevention and control.

2. **Purpose of Information Collection**

The primary use of this information collection is to evaluate an applicant's qualifications for training at the National Cancer Institute's Cancer Prevention Fellowship Program and NCI Summer Curriculum in Cancer Prevention and to process the applications.

3. **Routine Uses for Information Disclosure**

- o In rare circumstances, information may be used to respond to congressional inquiries regarding constituents who have applied to the Cancer Prevention Fellowship Program or NCI Summer Curriculum in Cancer Prevention.
- o Information may be used to respond to hospitals and other healthcare organizations seeking verification of training for physicians and other scientists who enroll in the Cancer Prevention Fellowship Program or NCI Summer Curriculum in Cancer Prevention.
- o Some requested information will be used for internal program evaluation – to improve the program and the application process – and will not be used in the evaluation of the applicant. Information that will not be used in applicant evaluation is indicated in the online application.

4. **Is the request voluntary or mandatory?**

Application for this program is voluntary; however, for us to process your application, you must complete the required fields.

#### Related Policies

- [Disclaimer of Endorsement and Liability](#)