OMB No.: 0970-0151

**FACES 2019**

**Experiences in Head Start**

Expiration Date: 04/30/2022

**Head Start Family and Child Experiences Survey**

Program Director Website

**Welcome to the Program Director Website. Please refer to the instructions you received to find your login ID and password. To begin the survey, enter your login ID and password in the fields below, and then the “OK” button. If you do not have your login ID and password, please e-mail us at FACES2019@mathematica-mpr.com.**

**Login ID:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Password:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **SCREENER** |

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| intro1= continue |

**Intro2.**

**SURVEY INFORMATION**

**Mathematica is conducting the Head Start Family and Child Experiences Survey 2019 (FACES 2019) under contract with the Administration for Children and Families (ACF) of the U.S. Department of Health and Human Services (DHHS).**

**The Administration for Children and Families (ACF) has decided to conduct FACES 2019 remotely via the web. We will continue with plans to collect surveys of program directors and center directors.**

**Given these extraordinary circumstances, please consider the *typical* dates and times of operations and those initially planned for the 2019-2020 program year when answering question in this survey.**

**To help us understand your program better, we need you to complete this brief survey. It asks about staffing and recruitment; staff education and training; curriculum and assessment; program management; use of program data and information; program resources; and a few questions about yourself.**

**Please be assured that all information you provide will be kept private to the extent permitted by law. Using the Login Identification Number and Password ensures that the information you provide to the study will be protected and will only be seen by selected members of the study team. The next page provides general instructions on how to complete the survey.**

**Your participation in the study is voluntary and you may refuse to answer any questions you are not comfortable answering. Your answers will be completely private and will not be shared with parents or other staff in your program, or anybody else not working on this study. The survey will take about 30 minutes to complete.**

**Please click the button below to continue or close this webpage to exit the survey.**

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| Paperwork Reduction Act Statement: This collection of information is voluntary. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The valid OMB control number for this information collection is 0970-0151which expires 04/30/2022. The time required to complete this collection of information is estimated to average 30 minutes, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the collection of information. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: Mathematica, 1100 1st Street, NE, 12th Floor, Washington, DC 20002, Attention: Lizabeth Malone. |

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| intro2 = continue |

**Intro3.**

How to Complete the Survey

Thank you for taking the time to complete this survey.

* There are no right or wrong answers.
* To answer a question, click the box to choose your response.
* To continue to the next webpage, click the "Next” button.
* To go back to the previous webpage, click the "Back" button. Please note that this command is only available in certain sections.
* Use the buttons and links on each page to move through the survey. Using “Enter” or your browser’s “Back” function may cause errors.
* If you need to stop before you have finished, close out of the webpage. The data you provide prior to logging out will be securely stored and available when you return to complete the survey
* If you are returning to finish your saved survey, you will return to the point where you left off. You will not be able to go backward to questions you answered before logging out.
* For security purposes, you will be timed out if you are idle for longer than 30 minutes.
* When you decide to continue the survey, you will need to log in again using your login ID and password.

**Please click on the button below to begin the survey or close this webpage to exit.**

**UNIVERSAL PROGRAMMER NOTES**

PROGRAMMER: IF PDisCD=1; DISPLAY AS BANNER ACROSS EACH SCREEN; FOR ITEMS INDICATED AS “SECOND”; **Please answer these questions thinking about [SITE NAME1].**

PROGRAMMER: IF PDismultiCD=1; DISPLAY AS BANNER ACROSS EACH SCREEN FOR ITEMS INDICATED AS “SECOND”; **[IF PDismultiCD=1 AND SECOND OF MULTIPLE CENTERS: Please answer these questions thinking only about [SITE NAME2].]**

THE FOLLOWING FOOTNOTE SHOULD APPEAR ON EVERY SCREEN: **If you have any questions regarding FACES 2019, please call Felicia Parks at** **1-855-714-8192 or send an e-mail to FACES2019@mathematica-mpr.com.**

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| ALL |

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| PROGRAMMER CHECK BOX TO PRECEDE TEXT |

Consent Screen. By clicking this box, I agree that I understand the purpose of this study including privacy assurances, and that my participation is completely voluntary. I may withdraw this consent at any time without penalty.

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| SOFT CHECK IF CONSENT SCREEN = MISSING; **If you wish to complete the survey, please click the box. Otherwise, please click the “Next” button to exit.** |
| SECONDSOFT CHECK IF CONSENT SCREEN = MISSING; **Your response to this question is very important. Please select a response.** |

**DID NOT CONSENT SCREEN**

PROGRAMMER: THIS APPEARS IF A RESPONDENT SELECTS THE “NEXT” BUTTON TWICE WITHOUT GIVING CONSENT.

**Thank you for your interest in this survey. We cannot continue without your consent.**

Introduction

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| ALL |

SC0. Are you {Fill ProgramDirectorFirstName ProgramDirectorLastName }?

*Select one only*

🔾 Yes 1 A12h

🔾 Yes, but my name is misspelled 2 SC0a

🔾 No, this is not my name 3 SC0a

NO RESPONSE M

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| HARD CHECK: IF SC0=NO RESPONSE; **Your response to this question is very important. Please select a response.** |

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| IF SC0 = 2 or 3 |

SC0a. Please enter the correct spelling of your name.

 (STRING 255)

First, Middle and Last Name

|  |
| --- |
| HARD CHECK: IF SC0a=NO RESPONSE; **Your response to this question is very important. Please enter the correct spelling of your name and click the “Next” button.** |

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| IF SC0 = 2 or 3 |

**SC0b. What is your job title or position at this Head Start program?**

 (STRING 255)

Job title or position

|  |
| --- |
| HARD CHECK: IF SC0b=NO RESPONSE; **Your response to this question is very important. Please enter your job title or position and click the “Next” button.** |

|  |
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| IF SC0 = 2 or 3 |

**SC0c. What is your email address?**

 (STRING 255)

Email address

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| SOFT CHECK: IF SC0c=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

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| IF SC0 = 2 or 3 |

**SC0d. What is your telephone number?**

 (STRING 255)

Telephone number

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| SOFT CHECK: IF SC0d=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

[If SC0=2 or 3, Alert (detailing if name misspelled or wrong name) sent to Angela Edwards]. Alert should include new name, job title/position, email address, and telephone number.

|  |
| --- |
| A. STAFFING AND RECRUITMENT |

A1- A12g. NO A1-A12g IN THIS VERSION

|  |
| --- |
| B. staff EDUCATION AND TRAINING |

**The next questions are about efforts to promote staff education and training.**

|  |
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| ALL |

B0. Who generally participates in creating the training and technical assistance plan for your program?

*Select all that apply*

🞏 Head Start program director/program management team 1

🞏 Individual center directors 2

🞏 Education managers/coordinators 3

🞏 Specialists/other coordinators 4

🞏 Individual teachers 5

🞏 Someone else 9

Specify (STRING 255)

NO RESPONSE M

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| SOFT CHECK: IF B0=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF SOMEONE ELSE SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Someone else (Specify)” box, or click the “Next” button to move to the next question. |

B1-1a. NO B1-B1a IN THIS VERSION

|  |
| --- |
| ALL |

B2. Does your program have any efforts in place to help program staff get their Associate’s (A.A.) or Bachelor’s (B.A.) degrees?

🔾 Yes 1

🔾 No 0 GO TO B3h

🔾 Not applicable; all staff required to have at least a B.A. 2 GO TO B3h

NO RESPONSE M GO TO B3h

|  |
| --- |
| SOFT CHECK: IF B2=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF B2=1 |

B3. What is your program doing to help program staff get their Associate’s (A.A.) or Bachelor’s (B.A.) degrees?

*Select one per row*

|  | YES | NO |
| --- | --- | --- |
| a. Providing tuition assistance | 1 🔾 | 0 🔾 |
| b. Giving staff release time | 1 🔾 | 0 🔾 |
| c. Providing assistance for course books | 1 🔾 | 0 🔾 |
| d. Providing A.A. or B.A. courses onsite | 1 🔾 | 0 🔾 |
| e. Other (Specify) | 1 🔾 | 0 🔾 |
|  (STRING 255) |  |  |

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| --- |
| SOFT CHECK: IF B3a, b, c, d, or e=NO RESPONSE; **You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

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| --- |
| IF B2=1 |

B3f. Who is eligible for assistance to get their Associate’s (A.A.) or Bachelor’s (B.A.) degrees?

 By “lead teacher” we mean the head or primary teacher in the classroom. If teachers are co-teachers count them as lead teachers here.

 *Select all that apply*

🞏 Center-based lead teachers 1

🞏 Center-based assistant teachers 2

🞏 Home visitors 4

🞏 Family child care providers 8

🞏 Content managers 9

🞏 Family service workers 3

🞏 Other (Specify) 5

Specify (STRING 255)

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF B3f=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

B3g. NO B3g IN THIS VERSION

|  |
| --- |
| ALL |
| PROGRAMMER NOTE: split item into two screens, with SIX items on each screen |

B3h. Programs can support staff’s professional development in a lot of different ways. Does your program offer the following to teachers, family child care providers, or home visitors?

*Select one per row*

|  | YES | NO |
| --- | --- | --- |
| 2. Attendance at regional conferences | 1 🔾 | 0 🔾 |
| 3. Attendance at state conferences | 1 🔾 | 0 🔾 |
| 4. Attendance at national conferences | 1 🔾 | 0 🔾 |
| 5. Paid substitutes to allow teachers time to prepare, train, and/or plan | 1 🔾 | 0 🔾 |
| 6. Coaching/mentoring | 1 🔾 | 0 🔾 |
| 1. Other types of consultants hired to work directly with staff to address a specific issue or concern | 1 🔾 | 0 🔾 |
| 7. Workshops/trainings sponsored by the program | 1 🔾 | 0 🔾 |
| 8. Workshops/trainings provided by other organizations | 1 🔾 | 0 🔾 |
| 9. A community of learners, also called a peer learning group (PLG) or professional learning community (PLC), facilitated by an expert | 1 🔾 | 0 🔾 |
| 10. Time during the regular work day to participate in Office of Head Start T/TA webinars | 1 🔾 | 0 🔾 |
| 13. Tuition assistance for courses toward getting a credential | 1 🔾 | 0 🔾 |
| 99. Other (Specify) | 1 🔾 | 0 🔾 |
|  (STRING 255) |  |  |

|  |
| --- |
| SOFT CHECK: IF B3h1, 2, 3, 4, 5, 6, 7, 8, 9, 10, or 13=NO RESPONSE; **You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

B4-B10a. NO B4-B10a IN THIS VERSION

B11-B26. NO B11-B26 IN THIS VERSION

|  |
| --- |
| ALL |

B27b\_r. Of the activities your program offers, which does your Head Start professional development funding directly support?

PROGRAMMER NOTE: ONLY FILL WITH ANSWERS 1-10, 99 THAT WERE PROVIDED IN B3h. ADDITIONALLY, ALWAYS INCLUDE ANSWER CHOICES 11 AND 12.

*Select all that apply*

🞏 Attendance at regional conferences 2

🞏 Attendance at state conferences 3

🞏 Attendance at national conferences 4

🞏 Pay substitutes to allow teachers time to prepare, train, and/or plan 5

🞏 Coaching/mentoring 6

🞏 Other types of consultants hired to work directly with staff to address a specific issue or concern 1

🞏 Workshops/trainings sponsored by the program 7

🞏 Workshops/trainings provided by other organizations 8

🞏 A community of learners, also called a peer learning group (PLG) or professional learning community (PLC), facilitated by an expert 9

🞏 Time during the regular work day to participate in Office of Head Start T/TA webinars 10

🞏 Tuition assistance for Associate’s (A.A.) or Bachelor’s (B.A.) courses 11

🞏 Onsite Associate’s (A.A.) or Bachelor’s (B.A.) courses 12

🞏 Tuition assistance for courses toward getting a credential 13

🞏 Other (Specify) 99

Specify (STRING 255)

NO RESPONSE M

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| --- |
| SOFT CHECK: IF B27b=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

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| ALL |
| PROGRAMMER NOTE: SPLIT ITEM INTO TWO SCREENS, WITH FIVE ITEMS ON EACH SCREEN |

B10b. How often have you or other staff in your program used or accessed information or resources provided by or through each of the following? Would you say never, rarely, sometimes, or often?

*Select one per row*

|  | NEVER | RARELY | SOMETIMES | OFTEN |
| --- | --- | --- | --- | --- |
| 1. Early Childhood Learning and Knowledge Center (ECLKC) website | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| 2. Office of Head Start National Centers | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| 3. Professional organizations | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| 4. Private consultants, private organizations, or commercial vendors | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| 5. Regional T/TA Specialists | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| 6. Office of Head Start webinars | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| 7. Regional conferences | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| 8. State conferences | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| 9. National conferences  | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| 10. Other Specify | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |

 (STRING 255)

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| --- |
| SOFT CHECK: IF B10b\_1, 2, 3, 4, 5, 6, 7, 8, 9, or 10=NO RESPONSE; **You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

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| if b3h\_6=1 |

B24b-d. How many coaches/mentors are currently working with teaching staff, family child care providers, or home visitors in your program? Please tell us the number in each of the following categories.

|  | NUMBER OF COACHES/MENTORS  |
| --- | --- |
| B24b. Employees/staff hired by your program to serve as coaches/mentors and who have coaching/mentoring as their main job responsibility |  (RANGE 0-50) |
| B24d. Other program employees/staff who serve as coaches/mentors, but coaching/mentoring is not their main job responsibility |  (RANGE 0-50) |
| B24c. Consultants or contractors hired by your program to serve as coaches/mentors. By “consultants or contractors” we mean individuals who are paid to spend time coaching/mentoring staff in your program, but they are not official program employees/staff. |  (RANGE 0-50) |
| B24e. Individuals from other organizations or agencies that provide free coaching/mentoring services to early childhood programs (for example, a child care resource and referral agency, a quality rating and improvement system, or another type of agency) |  (RANGE 0-50) |

NO RESPONSE M

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| --- |
| SOFT CHECK: IF B24b=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK: IF B24c=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK: IF B24d=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK: IF B24b >10; NUMBER OF COACHES/MENTORS MAY BE TOO LOW **You have entered [B24b] as the number of mentors/coaches working with teaching staff, family child care providers, or home visitors in your program. Please confirm or correct your response and continue.** |
| SOFT CHECK: IF B24c >10; NUMBER OF COACHES/MENTORS MAY BE TOO LOW **You have entered [B24b] as the number of mentors/coaches working with teaching staff, family child care providers, or home visitors in your program. Please confirm or correct your response and continue.** |
| SOFT CHECK: IF B24d >10; NUMBER OF COACHES/MENTORS MAY BE TOO LOW **You have entered [B24b] as the number of mentors/coaches working with teaching staff, family child care providers, or home visitors in your program. Please confirm or correct your response and continue.** |

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| IF B3h\_6=1 AND IF B24B > 0 |

B25a1. Thinking of the “employees/staff hired by your program to serve as coaches/mentors and who have coaching/mentoring as their main job responsibility,” on average what percent of their time is spent on activities related to coaching/mentoring teaching staff, family child care providers, or home visitors?

 For the percentage, please include time spent working directly with teachers, family child care providers, or home visitors, and also the time spent preparing for or following up on coaching/mentoring activities.

 PERCENT

 (RANGE 0-100)

NO RESPONSE M

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| SOFT CHECK: IF B25a1=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK: IF B25a1<50%; **Your response indicates that these program staff spend less than half of their time on coaching/mentoring activities. Please confirm or correct your response.**  |

|  |
| --- |
| IF B3h\_6=1 AND IF B24d > 0 |

B25a2. Thinking of the “Other program employees/staff who serve as coaches/mentors, but coaching/mentoring is not their main job responsibility,” on average what percent of their time is spent on activities related to coaching/mentoring teaching staff, family child care providers, or home visitors?

 For the percentage, please include time spent working directly with teachers, family child care providers, or home visitors, and also the time spent preparing for or following up on coaching/mentoring activities.

 PERCENT

 (RANGE 0-100)

NO RESPONSE M

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| --- |
| SOFT CHECK: IF B25a2=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK: IF B25a2>50%; **Your response indicates that these program staff spend more than half of their time on coaching/mentoring activities. Please confirm or correct your response.**  |

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| IF B23h\_6=1 |

B26a. Do coaches/mentors working in your program use a specific model or approach?

 *Select all that apply*

🞏 Practice-based coaching 1

🞏 Coaching/mentoring tied to a specific curriculum (for example, Building Blocks) 2

🞏 MyTeachingPartner 3

🞏 Relationship-based coaching 4

🞏 Other (Specify) 99

Specify (STRING 255)

🞏 Don’t know d

NO RESPONSE M

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| SOFT CHECK: IF B26a=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

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| IF B3h\_6=1 |

B26b. Does the coaching/mentoring have a remote or web-based component (that is, does any of the coaching/mentoring happen over the phone, online, or through another type of video conference)?

🔾 Yes, coaching/mentoring is primarily remote/web-based 1

🔾 Yes, there is a remote/web-based supplement to the coaching/mentoring 2

🔾 No 0

🔾 Don’t know d

NO RESPONSE M

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| SOFT CHECK: IF B26=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

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| IF B3H\_6=1 |

B26c. Are all of your teaching staff, family child care providers, and home visitors receiving coaching/mentoring?

*Select one only*

🔾 Yes 1

🔾 No 0

🔾 Don’t know d

 NO RESPONSE M

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| SOFT CHECK: IF B26c=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| IF B3H\_6=1 |

B26d. How do you determine who will receive intensive coaching/mentoring?

 *Select all that apply*

🞏 Conduct classroom observations 1

🞏 Review classroom-level assessment data 2

🞏 Based on regular performance reviews or evaluations 3

🞏 Based on number of years of experience 4

🞏 Directly ask the staff if they need or want coaching/mentoring 5

🞏 Review child assessment data for classrooms 6

🞏 Other (Specify) 99

Specify (STRING 255)

🞏 Don’t know d

NO RESPONSE M

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| --- |
| SOFT CHECK: IF B26d=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

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| IF B3H\_6=1 |

B31. What makes coaching/mentoring more intensive in your program?

 *Select all that apply*

🞏 Coaching/mentoring meetings are longer 1

🞏 Coaching/mentoring meetings are more frequent 2

🞏 Coaching/mentoring is planned to take place over a longer period of time (e.g., more months) 3

🞏 Teacher progress is assessed more frequently 4

🞏 There is more director or administrator involvement in monitoring coaching/mentoring 5

🞏 Teachers are asked to do more work between coaching/mentoring sessions 6

🞏 Coaching/mentoring is done individually with teachers 7

🞏 Other (Specify) 99

Specify (STRING 255)

🞏 Don’t know d

NO RESPONSE M

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| --- |
| SOFT CHECK: IF B31=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button*.*** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question.  |

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| --- |
| IF B3h\_6=1 |

**B28. How do coaches/mentors assess the needs of teachers, family child care providers, or home visitors?**

*Select all that apply*

🞏 Conduct classroom observations 1

🞏 Review classroom-level assessment data 2

🞏 Based on regular performance reviews or evaluations 3

🞏 Based on number of years of experience 4

🞏 Directly ask the staff 5

🞏 Review child assessment data 6

🞏 Have them complete surveys or questionnaires 7

🞏 Other (Specify) 99

Specify (STRING 255)

🞏 Don’t know d

NO RESPONSE M

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| --- |
| SOFT CHECK: IF B28=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question.  |

|  |
| --- |
| IF B3h\_6=1 |

**B29. Coaches/mentors have different methods of supporting staff in improving their practice. What methods do /coaches/mentors use when working with teachers, family child care providers, or home visitors in your program?**

*Select all that apply*

🞏 Discuss with staff what they observe 1

🞏 Provide written feedback to staff on what they observe 2

🞏 Have teachers or FCC providers watch a videotape of themselves teaching 3

🞏 Have teachers or FCC providers observe another teacher's classroom or watch a video of another teacher 4

🞏 Model teaching practices 5

🞏 Suggest trainings for staff to attend 6

🞏 Provide trainings for staff 7

🞏 Review child assessment data with staff 8

🞏 Other (Specify) 99

Specify (STRING 255)

🞏 Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF B29=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

|  |
| --- |
| IF B3h\_6=1 |

**B30. Do staff in your program receive coaching/mentoring from the same person/people responsible for supervising them?**

🔾 Yes, all staff are coached/mentored by their own supervisor 1

🔾 Yes, some of the staff are coached/mentored by their own supervisor 2

🔾 No, none of the staff are coached/mentored by their own supervisor 0

🔾 Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF B30=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| E. CURRICULUM AND ASSESSMENT |

**The next questions are about curriculum and assessment.**

E1-E2. NO E1-E2 IN THIS VERSION

|  |
| --- |
| ALL |

E3. What is your main curriculum?

 *Select one only*

🔾 Creative Curriculum 11

🔾 HighScope 12

🔾 Let’s Begin with the Letter People 14

🔾 Montessori 15

🔾 Bank Street 16

🔾 Creating Child Centered Classrooms - Step by Step 17

🔾 Scholastic Curriculum 18

🔾 Locally Designed Curriculum 19

🔾 Curiosity Corner 20

🔾 Frog Street 24

🔾 Opening the World of Learning (OWL) *(Pearson)* 28

🔾 Learn Every Day 27

🔾 DLM Early Childhood Express *(McGraw-Hill)* 26

🔾 Other (Specify)  (STRING 255) 21

|  |
| --- |
| SOFT CHECK: IF E3=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

E3a-E3i. NO E3a-E3i IN THIS VERSION

|  |
| --- |
| ALL |

E9. What is the main child assessment tool that you use?

*Select one only*

🔾 Teaching Strategies GOLD Assessment (formerly known as The Creative Curriculum Developmental Continuum Assessment Toolkit for ages 3-5) 1

🔾 HighScope Child Observation Record (COR) 2

🔾 Galileo 3

🔾 Ages and Stages Questionnaires: A Parent Completed, Child-Monitoring System 4

🔾 Desired Results Developmental Profile (DRDP) 5

🔾 Work Sampling System for Head Start 6

🔾 Learning Accomplishment Profile Screening (LAP including E-LAP, LAP-R and LAP-D) 7

🔾 Hawaii Early Learning Profile (HELP) 8

🔾 Brigance Preschool Screen for three and four year old children 9

🔾 Assessment designed for this program 10

🔾 Another state developed assessment (Specify) 11

Specify (STRING 255)

🔾 Other (Specify) 12

Specify (STRING 255)

🔾 Do not use a child assessment tool 13 GO TO SECTION G

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF E9=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF ANOTHER STATE DEVELOPED ASSESSMENT SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Another state developed assessment (Specify)” box, or click the “Next” button to move to the next question. |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

E10. NO E10 IN THIS VERSION

E10A-B. NO E10A-B IN THIS VERSION.

E11. NO E11 THIS VERSION

|  |
| --- |
| G. Kindergarten TRANSITION  |

**Next we have some questions about communication with elementary schools that are attended by children from your program when they enter kindergarten.**

|  |
| --- |
| ALL |

G3. How many different elementary schools does your program feed into for kindergarten? Please think about the number of elementary schools you expect children currently enrolled in your program to attend next year. If you do not have an exact number, please enter your best estimate. If your program does not collect this information, please select “Don’t know”.

 Elementary schools

 (RANGE 1-500)

🔾 Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF G3=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK: IF G3>10; NUMBER OF SCHOOLS MAY BE TOO HIGH **You have entered [G4] as the number of elementary schools your program feeds into for kindergarten. Please confirm or correct your response and continue.** |

|  |
| --- |
| ALL |

G4. How many of the elementary schools that your program feeds into for kindergarten do staff from your program communicate with directly? Please think about communication such as planning and information sharing. Do NOT include activities such as sending records or files for individual children.

🔾 None of the elementary schools 1

🔾 Some of the elementary schools 2

🔾 Most of the elementary schools 3

🔾 All of the elementary schools 4

🔾 Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF G4=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| ALL |

**G5. Does your program share records or files for individual children with the district and/or school they will attend the following year for kindergarten?**

🔾 Yes, we share records for all children 1

🔾 Yes, we share records for some children 2

🔾 No, we do not share records 3

🔾 Don’t know d

 NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF G5=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF G4 = 2,3,4,D |

G6. What are the three types of staff your program most often communicates with at these elementary schools

 *Select up to three*

🞏 Principal 1

🞏 Other school administrator 2

🞏 School counselor 3

🞏 Teacher 4

🞏 School social worker 5

🞏 Other (Specify) 99

Specify (STRING 255)

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF G6=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

|  |
| --- |
| IF G4 = 2,3,4,D |

G7. In communicating with these elementary schools, how many (if any) individual children are discussed (beyond sharing records or files)?

🔾 All 1

🔾 Most 2

🔾 Some 3

🔾 Just a few 4

🔾 None 5

🔾 Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF G8=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF G5 = 2,3,4,D |

G8. What are the two topics your program most often discusses with staff at these elementary schools?

 *Select only two*

🞏 Kindergarten entry assessments 1

🞏 What children are expected to know at kindergarten entry 2

🞏 Joint school/Head Start staff trainings 3

🞏 Alignment of curricula 4

🞏 Individual children 5

🞏 Helping families with transitioning (registering, routines, drop off/pick up, bus routes, etc.) 6

🞏 Other (Specify) 99

Specify (STRING 255)

🞏 Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF G9=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF G4 = 2,3,4,D |

**G9. What are the main reasons for these discussions with the elementary schools your program communicates with?**

*Select all that apply*

🞏 To help kindergarten teachers learn about incoming children 1

🞏 To help elementary school staff learn about Head Start 2

🞏 To help your program prepare children for the transition 3

🞏 To inform instruction in your program to align with kindergarten expectations 4

🞏 To help families with transitioning (registering, routines, drop off/pick up, bus routes, etc.) 5

🞏 Other (Specify) 99

Specify (STRING 255)

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF G10=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Submit Page and Continue” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

|  |
| --- |
| H. OVERVIEW OF PROGRAM MANAGEMENT |

**The next questions are about program management.**

H1-H4. NO H1-H4 IN THIS VERSION

|  |
| --- |
| ALL |

H4a. Which of the following functions do your program’s education coordinator[s] perform for your Head Start program?

*Select all that apply*

🞏 Develop curriculum, schedules, and classroom plans 1

🞏 Assist director in program management activities 2

🞏 Provide or arrange for staff training/education 3

🞏 Arrange for IEPs and special services for children with disabilities 4

🞏 Conduct child assessments 5

🞏 Arrange or support for administration of local child assessments 6

🞏 Provide supervision for classroom staff 7

🞏 Provide mentoring/coaching for classroom staff 8

🞏 Manage transition to school activities 9

🞏 Provide parent education 10

🞏 Provide outreach, recruitment, and enrollment services 11

🞏 Supervise home visitors 12

🞏 Arrange for services for children with other community services 13

🞏 Arrange activities that involve parents 14

🞏 Encourage parents to supplement classroom learning at home 15

🞏 Another responsibility (Specify) 16

Specify (STRING 255)

🞏 Another responsibility (Specify) 17

Specify (STRING 255)

🞏 Another responsibility (Specify) 18

Specify (STRING 255)

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF H4a.=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF ANOTHER RESPONSIBILITY SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in “Another responsibility (Specify)” box, or click the “Next” button to move to the next question. |

|  |
| --- |
| IF MORE THAN 3 SELECTED IN H4A |

H4b. Of those functions you selected, which do you consider the three major responsibilities of your program’s education coordinator[s]?

 *Select up to 3*

 PROGRAMMER NOTE: ONLY FILL WITH ANSWERS PROVIDED IN H4a.

|  |  |
| --- | --- |
| Develop curriculum, schedules, and classroom plans | 1 🞏 |
| Assist director in program management activities | 2 🞏 |
| Provide or arrange for staff training/education | 3 🞏 |
| Arrange for IEPs and special services for children with disabilities | 4 🞏 |
| Conduct child assessments | 5 🞏 |
| Arrange or support for administration of local child assessments | 6 🞏 |
| Provide supervision for classroom staff | 7🞏 |
| Provide mentoring for classroom staff | 8 🞏 |
| Manage transition to school activities | 9 🞏 |
| Provide parent education | 10 🞏 |
| Provide outreach, recruitment, and enrollment services | 11 🞏 |
| Supervise home visitors | 12 🞏 |
| Arrange for services for children with other community services | 13 🞏 |
| Arrange activities that involve parents | 14 🞏 |
| Encourage parents to supplement classroom learning at home | 15 🞏 |
| Another responsibility (FILL FROM H4a) | 16 🞏 |
|  |  |
| Another responsibility (FILL FROM H4a) | 17 🞏 |
|  |  |
| Another responsibility (FILL FROM H4a) | 18 🞏 |
|  |  |

|  |
| --- |
| SOFT CHECK: IF H4b = NO RESPONSE; **Please provide an answer to this question and continue.To continue to the next question without making changes, click the “Next” button.** |

|  |
| --- |
| ALL |
| PROGRAMMER NOTE: SPLIT ITEM INTO TWO SCREENS, WITH SEVEN AND EIGHT ITEMS ON EACH SCREEN |

**H5. You have a lot of different responsibilities as a program director, many of which you share with other program and center staff. Please indicate how much of your time is needed for each of the following responsibilities in the course of the year—a lot of your time, some of your time, only a little of your time, or none of your time. If you feel any critical responsibilities have been left out, please specify them in the space provided.**

*Select one per row*

|  | A LOT OF MY TIME  | SOME OF MY TIME | ONLY A LITTLE OF MY TIME | NONE OF MY TIME  |
| --- | --- | --- | --- | --- |
| a. Monitoring progress toward school readiness goals | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| b. Establishing and maintaining partnerships with other organizations in the community | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| c. Completing the program self-assessment | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| d. Dealing with human resources issues | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| e. Ensuring compliance with federal standards for Head Start programs | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| f. Designing the training and technical assistance plan for this program | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| g. Evaluating managers and other staff  | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| h. Providing educational leadership/establishing the curriculum  | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| i. Strategic planning | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| j. Promoting parent and family engagement  | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| k. Fiscal management | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| l. Addressing facilities, equipment, and transportation issues | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| m. Other (specify)(STRING 255) | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| n. Other (specify)(STRING 255) | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| o. Other (specify)(STRING 255) | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |

|  |
| --- |
| SOFT CHECK: IF H5a, b, c, d, e, f, g, h, i, j, k, l, m, n, or o =NO RESPONSE; **You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

H6. NO H6 IN THIS VERSION

|  |
| --- |
| ALL |

H7. In the past 12 months, have you participated in the following kinds of professional development?

*Select one per row*

|  | YES | NO |
| --- | --- | --- |
| a. College or university course(s) related to your role as a manager or leader (for example, a course on leadership, management and administration, human resources, or a course for a a license, certificate, or other type of credential) | 1 🔾 | 0 🔾 |
| b. Visits to other Head Start or early childhood programs to improve your own work as a program director | 1 🔾 | 0 🔾 |
| c. A network or community of Head Start and other early childhood program leaders organized by someone outside of your program, for example a professional organization | 1 🔾 | 0 🔾 |
| C2H7\_c. [IF PDisCD=1: Formal coaching/mentoring that is provided by your program] | 1 🔾 | 0 🔾 |
| d. A leadership institute offered by Head Start*(Click here for “LEADERSHIP INSTITUTE” definition)* | 1 🔾 | 0 🔾 |
| e. A leadership institute offered by an organization other than Head Start*(Click here for “LEADERSHIP INSTITUTE” definition)* | 1 🔾 | 0 🔾 |
| f. Trainings related to your role as a manager or leader (for example, Head Start governance training, CLASS training) | 1 🔾 | 0 🔾 |

|  |
| --- |
| PROGRAMMER BOX H7set up hyperlink for text “here” that will pop up to provide the following definition:**A leadership institute is a type of conference or workshop that provides an opportunity to learn new skills or discuss important issues related to leadership. Sometimes leadership institutes are specifically for staff who have named leadership roles in their centers or programs (like directors or managers), but leadership institutes can also include other types of staff who want to learn about leadership issues.** |

|  |
| --- |
| SOFT CHECK: IF H7a, b, c, d, e, C2H7\_c, or f=NO RESPONSE; **You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.** |

|  |
| --- |
| IF H7a=M, 0 |

H7a1. Have you ever taken college or university course(s) related to your role as a manager or leader (for example, a course on leadership, management and administration, or human resources, or a course for a license, certificate, or other type of credential)?

*Select one only*

🔾 Yes 1

🔾 No 0

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF H7a1=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF H7e=M, 0 |

H7e1. Have you ever participated in a leadership institute offered by Head Start?

*(Click here for “LEADERSHIP INSTITUTE” definition)*

|  |
| --- |
| PROGRAMMER BOX H7e1set up hyperlink for text “here” that will pop up to provide the following definition:**A leadership institute is a type of conference or workshop that provides an opportunity to learn new skills or discuss important issues related to leadership. Sometimes leadership institutes are specifically for staff who have named leadership roles in their centers or programs (like directors or managers), but leadership institutes can also include other types of staff who want to learn about leadership issues.**  |

*Select one only*

🔾 Yes 1

🔾 No 0

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF H7e1=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF H7f=M, 0 |

H7f1. Have you ever participated in a leadership institute offered by an organization other than Head Start?

*(Click here for “LEADERSHIP INSTITUTE” definition)*

|  |
| --- |
| PROGRAMMER BOX H7F1set up hyperlink for text “here” that will pop up to provide the following definition:**A leadership institute is a type of conference or workshop that provides an opportunity to learn new skills or discuss important issues related to leadership. Sometimes leadership institutes are specifically for staff who have named leadership roles in their centers or programs (like directors or managers), but leadership institutes can also include other types of staff who want to learn about leadership issues.**  |

*Select one only*

🔾 Yes 1

🔾 No 0

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF H7f1=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF H7g=M, 0 |

H7g1. Have you ever participated in trainings related to your role as a leader or manager (for example, Head Start governance training, CLASS training)?

*Select one only*

🔾 Yes 1

🔾 No 0

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF H7g1=NO RESPONSE; ***Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.*** |

|  |
| --- |
| ALL |

H8. What do you need additional help with to do your job as a program director more effectively? Select the top three.

*Select up to 3*

🞏 Program improvement planning 4

🞏 Budgeting 5

🞏 Staffing (hiring) 6

🞏 Data-driven decision making 10

🞏 Teacher evaluation 7

🞏 Evaluation of other program staff 8

🞏 Teacher professional development (for example, conducting classroom observations) 9

🞏 Educational/curriculum leadership 1

🞏 Creating positive learning environments 3

🞏 Child assessment 2

🞏 Working with parents and families 11

🞏 Working with and partnering in the community 16

🞏 Assessing community needs 17

🞏 Responding to diverse cultural/linguistic needs 18

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF H8=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| N. USE OF PROGRAM DATA AND INFORMATION |

**The next questions are about use of program data and information.**

N1-N2. NO N1-N2 IN THIS VERSION

|  |
| --- |
| ALL |

N3. Do you use an electronic database to store program data? (Sometimes these databases might be called management information systems or data systems. They might be something set up or managed by an external vendor, or something set up by your own program.)

🔾 Yes 1

🔾 No 0 GO TO N5

NO RESPONSE M GO TO N5

|  |
| --- |
| SOFT CHECK: IF N3=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF N3=1 |

N4. Is your management information system(s) something that your program set up, or is it provided and managed by an external vendor?

*Select one only*

🔾 Set up by our own program 1

🔾 External vendor 2

🔾 Combination 3

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF N4=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF E9 = 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, OR M |

N5. Does your program’s child assessment tool provide a web-based option for storing the information collected by teachers (for example, Teaching Strategies GOLD online or COR Advantage)?

🔾 Yes 1

🔾 No 0 GO TO N5c

NO RESPONSE M GO TO N5c

|  |
| --- |
| SOFT CHECK: IF N5=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF N5=1 |

N5a. Does your program use the web-based option?

🔾 Yes 1

🔾 No 0 GO TO N5C

NO RESPONSE M GO TO N5C

|  |
| --- |
| SOFT CHECK: IF N5a=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF N5a=1 |

N5b. Does the web-based option provide automated reports that include suggested classroom or family child care activities based on assessment results for any of the following groups?

*Select all that apply*

🞏 Individual children 1

🞏 Small groups 2

🞏 Whole classrooms 3

🞏 Our child assessment tool does not include this option 4

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF N5b=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| HARD CHECK: IF N5b = 4 AND N5b = 1, 2, OR 3; **You selected both “our child assessment tool does not include this option” as well as one or more other response options. Please choose either “our child assessment tool does not include this option” or the other types of groups.** |

|  |
| --- |
| IF E9 = 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, OR M |

N5c. Which of the following data and information does your program link electronically to child assessment information? In other words, does the electronic data system that stores child assessment information also include any of these other types of data?

*Select all that apply*

🞏 Child/family demographics 1

🞏 Vision, hearing, developmental, social, emotional, and/or behavioral screenings 2

🞏 Child attendance data 3

🞏 School readiness goals 4

🞏 Family needs 5

🞏 Service referrals for families 6

🞏 Services received by families 7

🞏 Parent/family attendance data 8

🞏 Parent/family goals 9

🞏 CLASS results or other quality measures 10

🞏 Staff/teacher performance evaluations 11

🞏 Personnel records 12

🞏 None of the above 13

🞏 Not applicable. We do not store child assessment information in an electronic data system. 14

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF N5c=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| HARD CHECK: IF N5c = 13 AND N5c = 1, 2, 3, 4, 5, 6, 7, 8 , 9, 10, 11, OR 12; **You selected both “none of the above” as well as one or more other response options. Please choose either “none of the above” or the other types of data and information.** |

|  |
| --- |
| ALL |

N6. Do you have someone on staff responsible for analyzing or summarizing program data so those data can be used to support decision-making or answer research questions? This person might also support other program staff in summarizing and analyzing data.

🔾 Yes 1

🔾 No 0 GO TO SECTION O

NO RESPONSE M GO TO SECTION O

|  |
| --- |
| SOFT CHECK: IF N6=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF N6=1 |

N7. Does this person focus only on data analysis tasks?

🔾 Yes, this person focuses only on these data analysis tasks 1

🔾 No, this person has other responsibilities 0

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF N7=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Nexte” button.** |

|  |
| --- |
| IF N6=1 |

N8. Has this person ever received any training or taken a course related to data analysis?

🔾 Yes 1

🔾 No 0

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF N8=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button*.*** |

|  |
| --- |
| O. SYSTEMS AND RESOURCES |

**The next questions are about state licensing, quality rating and improvement systems, and your program’s resources.**

|  |
| --- |
| ALL |

**O5. Does the state require that the centers in your program have a state license to operate?**

*(Click here for “LICENSING” definition)*

|  |
| --- |
| PROGRAMMER BOX O5set up hyperlink for text “here” that will pop up to provide the following definition:**As described by the National Center on Early Childhood Quality Assurance: “Licensing is a process administered by State and Territory governments that sets a baseline of requirements below which it is illegal for facilities to operate. States have regulations that facilities must comply with and policies to support the enforcement of those regulations. Some States may call their regulatory processes “certification” or “registration”.” Additional information on licensing can be found in: National Center on Child Care Quality Improvement and the National Association for Regulatory Administration. “Research Brief #1: Trends in Child Care Center Licensing Regulations and Policies for 2014.” November 2015. Available at https://childcareta.acf.hhs.gov/sites/default/files/public/center\_licensing\_trends\_brief\_2014.pdf. Accessed May 17, 2018.** |

 *Select one only*

🔾 Yes, all of the centers must have a license to operate 1 GO TO O6

🔾 Yes, some of the centers must have a license to operate but others are exempt 2 GO TO O5b

🔾 No, they are all exempt from the licensing requirement 0 GO TO O5b

🔾 Don’t know d GO TO O6

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O5=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| If O5=2,0 |

**O5b. Why are centers exempt from the state licensing requirement?**

*(Click here for “LICENSING” definition)*

|  |
| --- |
| PROGRAMMER BOX O5aset up hyperlink for text “here” that will pop up to provide the following definition:**As described by the National Center on Early Childhood Quality Assurance: “Licensing is a process administered by State and Territory governments that sets a baseline of requirements below which it is illegal for facilities to operate. States have regulations that facilities must comply with and policies to support the enforcement of those regulations. Some States may call their regulatory processes “certification” or “registration”.” Additional information on licensing can be found in: National Center on Child Care Quality Improvement and the National Association for Regulatory Administration. “Research Brief #1: Trends in Child Care Center Licensing Regulations and Policies for 2014.” November 2015. Available at https://childcareta.acf.hhs.gov/sites/default/files/public/center\_licensing\_trends\_brief\_2014.pdf. Accessed May 17, 2018.** |

 *Select all that apply*

🔾 They are part of a school system 1

🔾 They are affiliated with a religious organization 2

🔾 They are open only a few hours per day or days per week 3

🔾 Another reason (Specify) …………………………………(STRING 255) 99

🔾 Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O5b=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

|  |
| --- |
| If O5=2,0 |

**O5c. Do any centers in your program choose to be licensed by the state even if they are not required to have a license ?**

*(Click here for “LICENSING” definition)*

|  |
| --- |
| PROGRAMMER BOX O5aset up hyperlink for text “here” that will pop up to provide the following definition:**As described by the National Center on Early Childhood Quality Assurance: “Licensing is a process administered by State and Territory governments that sets a baseline of requirements below which it is illegal for facilities to operate. States have regulations that facilities must comply with and policies to support the enforcement of those regulations. Some States may call their regulatory processes “certification” or “registration”.” Additional information on licensing can be found in: National Center on Child Care Quality Improvement and the National Association for Regulatory Administration. “Research Brief #1: Trends in Child Care Center Licensing Regulations and Policies for 2014.” November 2015. Available at https://childcareta.acf.hhs.gov/sites/default/files/public/center\_licensing\_trends\_brief\_2014.pdf. Accessed May 17, 2018.** |

* Yes 1

🔾 No 0

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O5c=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| ALL |

**O6. Does your program participate in your state or local quality rating and improvement system (QRIS)?**

 *Select one only*

* Yes, all centers in the program are part of the QRIS 1 GOTO O6a
* Yes, some centers in the program are part of the QRIS 2 GO TO O6a
* No, the program does not participate in the QRIS 0 GO TO O6b
* Don’t know d GO TO O1

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O6=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF O6=1,2 |

**O6a. What process did the centers in your program go through in order to receive their initial rating under the current QRIS?**

*(Click here for “Automatic rating” and “Alternative Pathway” definition)*

|  |
| --- |
| PROGRAMMER BOX O6aset up hyperlink for text “here” that will pop up to provide the following definition:**Some state or local quality rating and improvement systems (QRIS) do not require programs to go through a full application or review process if the program meets quality standards external to the QRIS (for example, Head Start, state-funded pre-K, and NAEYC-accredited programs).** **Automatic ratings award a program a higher rating level without going through the QRIS application or review process, because the program already meets quality standards external to the QRIS. Alternative pathways award a program automatic credit for some (but not all) of the quality components in the QRIS, because the program already meets quality standards external to the QRIS. However, for other quality components the program still has to go through a rating process to receive a higher rating level.** |

 *Select one only*

* My program went through a full review process 1
* My program received an automatic rating 2
* My program received a rating through an alternative pathway (received automatic credit for some standards but was rated through the QRIS process for others) 3
* Other (Specify) .4

Specify (STRING 255)

* Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O6a=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF O6=0 |

**O6b. Why doesn’t your program participate in your state or local quality rating and improvement system (QRIS)?**

*Select all that apply*

🞏 Too much time / too burdensome to enroll 1

🞏 The QRIS does not accept Head Start monitoring data to document quality indicators included in the state’s QRIS 2

🞏 Too expensive to meet standards 3

🞏 Not an effective marketing tool to attract applicants 4

🞏 Not a good measure of program quality 5

🞏 We plan to join, but we haven’t joined it yet. 6

🞏 QRIS does not allow or encourage Head Start programs to participate.. 7

🞏 Other (specify) 8

Specify (STRING 255)

🞏 Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O6b=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Submit Page and Continue” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

|  |
| --- |
| IF O6=2 |

**O6c. You indicated that only some centers in your program are part of the state or local quality rating and improvement system (QRIS). What are the reasons that other centers in your program do not participate in the QRIS?**

*Select all that apply*

🞏 Too much time / too burdensome to enroll 1

🞏 The QRIS does not accept Head Start monitoring data to document quality indicators included in the state’s QRIS 2

🞏 Too expensive to meet standards 3

🞏 Not an effective marketing tool to attract applicants 4

🞏 Not a good measure of program quality 5

🞏 We plan to join, but we haven’t joined it yet. 6

🞏 QRIS does not allow or encourage Head Start programs to participate .. 7

🞏 Other (specify) 8

Specify (STRING 255)

🞏 Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O6c=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

|  |
| --- |
| ALL |

O1. How many children are enrolled in your Head Start program? Here, we are referring to “cumulative enrollment” or all children who have been enrolled in the program and have attended at least one class or, for programs with home-based options, received at least one home visit during the current enrollment/program year. By Head Start we are referring to preschool Head Start, not Early Head Start.

 # OF CHILDREN ENROLLED

(RANGE 1-10,000)

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O1=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK: IF O1 > 500; NUMBER OF CHILDREN MAY BE TOO HIGH **You have entered [O1] as the number of children enrolled in your program. Please confirm or correct your response and continue.** |
| SOFT CHECK: IF O1 < 50; NUMBER OF CHILDREN MAY BE TOO LOW **You have entered [O1] as the number of children enrolled in your program. Please confirm or correct your response and continue.** |

**Many grantees have revenue from sources other than Head Start that allows them to serve additional children and families (that may or may not qualify for Head Start) or to support other initiatives and improvements. The next questions are about these sources of revenue.**

|  |
| --- |
| ALL |
| PROGRAMMER NOTE: SPLIT ITEM INTO TWO SCREENS, WITH FOUR AND FIVE ITEMS ON EACH SCREEN |

O2. Does your program receive any revenues from the following sources other than Head Start to serve children and families (that may or may not qualify for Head Start)?

 *Please think about all the funding streams that come into your program, even for centers that do not provide Head Start services.*

*Select one per row*

|  | YES | NO | DON’T KNOW |
| --- | --- | --- | --- |
| a. Tuitions and fees paid by parents - including parent fees or co-pays and additional fees paid by parents such as registration fees, transportation fees from parents, late pick up/late payment fees | 1 🔾 | 0 🔾 | d 🔾 |
| h. State or local Pre-K funds from the state or local government | 1 🔾 | 0 🔾 | d 🔾 |
| i. Child care subsidy programs that support care of children from low-income families (through vouchers/certificates or state contracts for specific number of children) | 1 🔾 | 0 🔾 | d 🔾 |
| b. Other funding from state government (e.g., transportation, grants from state agencies) | 1 🔾 | 0 🔾 | d 🔾 |
| c. Other funding from local government (e.g., grants from county government) | 1 🔾 | 0 🔾 | d 🔾 |
| d. Federal government other than Head Start (e.g., Title I, Child and Adult Care Food Program, WIC) | 1 🔾 | 0 🔾 | d 🔾 |
| e. Revenues from non-government community organizations or other grants (e.g., United Way, local charities, or other service organizations) | 1 🔾 | 0 🔾 | d 🔾 |
| f. Revenues from fund raising activities, cash contributions, gifts, bequests, special events | 1 🔾 | 0 🔾 | d 🔾 |
| g. Other (Specify) | 1 🔾 | 0 🔾 | d 🔾 |
|  (STRING 255) |  |  |  |

|  |
| --- |
| SOFT CHECK: IF O2a, b, c, d, e, f, g, h, or i =NO RESPONSE; **You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

IF O2a, O2b, O2c, O2d, O2e, O2f, AND O2g NE 1, GO TO O7.

|  |
| --- |
| IF MORE THAN 3 OPTIONS SELECTED IN O2 |

O3. Which of the following are the three largest sources of revenue for your program?

[PROGRAMMER NOTE: ONLY SHOW OPTIONS THAT = 1 IN O2, ONLY ALLOW UP TO THREE RESPONSES TO BE SELECTED]

 *Select up to 3*

🞏 Head Start 8

🞏 Tuitions and fees paid by parents 1

🞏 State or local Pre-K funds 9

🞏 Child care subsidy programs 10

🞏 Other funding from state government 2

🞏 Other funding from local government 3

🞏 Federal government other than Head Start 4

🞏 Revenues from community organizations or other grants 5

🞏 Revenues from fund raising activities, cash contributions, gifts, bequests, special events 6

🞏 Other (FILL FROM O2g) 7

* Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O3=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF O2a, O2b, O2c, O2d, O2e, O2f, O2g, O2h, OR O2i=1 |
| PROGRAMMER NOTE: SPLIT ITEM INTO TWO SCREENS, WITH FOUR ITEMS ON EACH SCREEN |

O4. Please indicate the purpose of all sources of revenue that are not from Head Start.

*Select one per row*

|  | YES | NO | DON’T KNOW |
| --- | --- | --- | --- |
| a. Enrollment of additional children | 1 🔾 | 0 🔾 | d 🔾 |
| g. Make care affordable for children from low-income families | 1 🔾 | 0 🔾 | d 🔾 |
| b. Other services/supports for enrolled children | 1 🔾 | 0 🔾 | d 🔾 |
| h. Improve or enhance the current services offered to children or families | 1 🔾 | 0 🔾 | d 🔾 |
| c. Services/interventions for parents | 1 🔾 | 0 🔾 | d 🔾 |
| d. Professional development for program staff | 1 🔾 | 0 🔾 | d 🔾 |
| e. Materials for the program | 1 🔾 | 0 🔾 | d 🔾 |
| f. Capital improvements | 1 🔾 | 0 🔾 | d 🔾 |

|  |
| --- |
| SOFT CHECK: IF O4a, b, c, d, e, f, g or h =NO RESPONSE; **You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.** |

|  |
| --- |
| ALL |

**O7. Does your program or the agency that operates your program also have an Early Head Start grant?**

 *Select one only*

🔾 Yes 1

🔾 No 0

🔾 Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O7=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| ALL |

**O8. How many Head Start and Early Head Start grants did your program or the agency that operates your program receive?**

 O8a.  (RANGE 1-10) HEAD START GRANTS

 O8b.  (RANGE 0-10) EARLY HEAD START GRANTS

🔾 Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O8a=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK: IF O8a > 3; NUMBER OF HEAD START GRANTS MAY BE TOO HIGH **You have entered [O8a] as the number of Head Start grants your program recieves. Please confirm or correct your response and continue.** |
| SOFT CHECK: IF O8a=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK: IF O8b. > 3; NUMBER OF EARLY HEAD START GRANTS MAY BE TOO HIGH **You have entered [O8b] as the number of Early Head Start grants your program recieves. Please confirm or correct your response and continue.** |

|  |
| --- |
| ALL |

**O9. How many different centers does your program operate that provide Head Start services? Please think only about Head Start services; do not include centers that provide only Early Head Start.**

  (RANGE 1-450) CENTERS

🔾 Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O9=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK: IF O9 > 25; NUMBER OF HEAD START CENTERS MAY BE TOO HIGH **You have entered [O9] as the number of centers your program operates that provides Head Start services. Please confirm or correct your response and continue.** |

|  |
| --- |
| ALL |

**O10. Does your program also operate centers that do not receive Head Start funds?**

 *Select one only*

🔾 Yes 1 GO TO O10a

🔾 No 0

🔾 Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O10=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| If O10=1 |

**O10a. How many centers does your program operate that do not provide Head Start services?**

  (RANGE 1-450) CENTERS

🔾 Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O10a=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK: IF O10a > 25; NUMBER OF NON- HEAD START CENTERS MAY BE TOO HIGH **You have entered [O10a] as the number of centers your program operates that do not provides Head Start services. Please confirm or correct your response and continue.** |

|  |
| --- |
| if O2H = 1 |

**O11a. Are any of the children that are supported by Head Start also supported by state or local Pre-K funds?**

 *Select one only*

🔾 Yes 1

🔾 No 0

🔾 Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O11a=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| if O2I = 1 |

**O11b. Are any of the children that are supported by Head Start also supported by child care subsidies (through certificates/vouchers or state contracts)?**

 *Select one only*

🔾 Yes 1

🔾 No 0

🔾 Don’t know d

 NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O11b=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| if O2E = 1 OR O2F=1 |

**O11c. Are any of the children that are supported by Head Start also supported by funds from community organizations, grants, and/or fundraising activities?**

 *Select one only*

🔾 Yes 1

🔾 No 0

🔾 Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O11c=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| if O2H = 1  |

**O12a. How do you assign children to classrooms if their enrollment is paid for by Head Start or state or local Pre-K?**

*Select one only*

🔾 Head Start children and state or local Pre-K children are always assigned to different classrooms 1

🔾 Head Start children and state or local Pre-K children are sometimes assigned to the same classroom 2

🔾 Head Start children and state or local Pre-K children are always assigned to the same classroom 3

🔾 Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O12a=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| if O2I = 1  |

**O12b. How do you assign children to classrooms if their enrollment is paid for by Head Start or child care subsidies?**

*Select one only*

🔾 Head Start children and children who receive child care subsidies are always assigned to different classrooms 1

🔾 Head Start children and children who receive child care subsidies are sometimes assigned to the same classroom 2

🔾 Head Start children and children who receive child care subsidies are always assigned to the same classroom 3

🔾 Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O12b=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| if O2a=1  |

**O12c. How do you assign children to classrooms if their enrollment is paid for by Head Start or by parent tuition?**

*Select one only*

🔾 Head Start children and children whose care is paid for by parent tuition are always assigned to different classrooms 1

🔾 Head Start children and children whose care is paid for by parent tuition are sometimes assigned to the same classroom 2

🔾 Head Start children and children whose care is paid for by parent tuition are always assigned to the same classroom 3

🔾 Not Applicable (some parents pay fees to the program, but those fees are not for classroom services) 4

🔾 Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O12c=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| ALL |

**O13. Other than Head Start, do you receive public funding that requires you to meet specific performance standards or other program guidelines, such as group sizes, ratios, teacher qualifications, or curriculum use?**

 *Select one only*

🔾 Yes 1

🔾 No 0

🔾 Don’t know d

 NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O13=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| ALL |

**O14. Does your program have dedicated financial management or accounting staff? In other words, does your program have one (or more) people on staff who are focused only on financial management/accounting?**

 *Select one only*

🔾 Yes 1 GO TO O14b

🔾 No 0 GO TO O14a

🔾 Don’t know d GO TO O14a

 NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O14=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF O14=0 |

**O14a. Who manages your program’s finances? In other words, who is involved in the onging work of managing finances and accounting activities such as monitoring revenues and expenditures?**

*Select all that apply*

🞏 I do 1

🞏 Other administrative or managerial staff of this program 2

🞏 An outside contractor or consultant 3

🞏 Directors or managers at centers that are part of this program 4

🞏 Other (specify) 99

 Specify (STRING 255)

🞏 Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O14a=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

|  |
| --- |
| IF O14=1 |

**O14b. Who else is involved in managing your program’s finances? In other words, who else is involved in the onging work of managing finances and accounting activities such as monitoring revenues and expenditures?**

 *Select all that apply*

🞏 I am 1

🞏 Other administrative or managerial staff of this program 2

🞏 An outside contractor or consultant 3

🞏 Directors or managers at centers that are part of this program 4

🞏 Other (specify) 99

Specify (STRING 255)

🞏 Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O14a=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

|  |
| --- |
| ALL |

**O15. Do you have any training in financial management?**

 *Select one only*

🔾 Yes 1

🔾 No 0

🔾 Don’t know d

 NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O15=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| ALL |

**O16. Does your program use accounting software to track expenditures and manage finances?**

 *Select one only*

🔾 Yes 1

🔾 No 0

🔾 Don’t know d

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF O16=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| P. PROGRAM Community |

|  |
| --- |
| ALL |

P1. The next questions are about problems you might see in the community your program serves. How much of a problem is each of the following?

|  |
| --- |
| PROGRAMMER BOX P1set up hyperlink for text “here” that will pop up to provide the following definition:**By “substance use problems” we mean the repeated use of alcohol and/or drugs that can cause health problems, disability, and failure to meet major responsibilities at work, school, or home.** |

*Select one for each row*

|  | NOT A PROBLEM | SOMEWHAT OF A PROBLEM | BIG PROBLEM |
| --- | --- | --- | --- |
| a. Public drunkenness/people being high or stoned in public | 0 🔾 | 1 🔾 | 2 🔾 |
| b. Opioid use | 0 🔾 | 1 🔾 | 2 🔾 |
| c. Other types of substance use problems(Click here for “SUBSTANCE USE PROBLEMS” definition) | 0 🔾 | 1 🔾 | 2 🔾 |
| d. Lack of resources for treatment of substance use | 0 🔾 | 1 🔾 | 2 🔾 |

|  |
| --- |
| SOFT CHECK: IF P1a, b, c, or d =NO RESPONSE; **You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.** |

|  |
| --- |
| IF P1a, b, or c = 1,2 |

P2. What supports does your program offer staff for working with families that have substance use problems? Please consider supports for the range of staff working with children and families, such as teachers, family services staff, mental health specialists, and others.

*(Click here for “SUBSTANCE USE PROBLEMS” definition)*

|  |
| --- |
| PROGRAMMER BOX P2set up hyperlink for text “here” that will pop up to provide the following definition:**By “substance use problems” we mean the repeated use of alcohol and/or drugs that can cause health problems, disability, and failure to meet major responsibilities at work, school, or home.** |

*Select all that apply*

🞏 Written information for staff on signs and symptoms of substance use problems 1

🞏 Written information for staff on where they can direct or refer parents or caregivers for substance use treatment in the community 2

🞏 Support groups for staff to deal with the challenges of supporting families dealing with substance use problems 3

🞏 Training or peer learning groups for staff to recognize signs and symptoms of substance use problems in parents or caregivers and share strategies for working with parents or caregivers with substance use problems or children exposed to substance use 4

🞏 Training for staff on the effects of substance use exposure on children 5

🞏 Training in how to talk with parents or caregivers about suspected substance use problems 6

🞏 Training for staff on how to use information that families share in order to help them get the support they need 7

🞏 Supervision for staff focused specifically on dealing with a family’s substance use problems 8

🞏 Coordination between health services manager/committee or family services staff and teaching staff to address family substance use problems 9

🞏 Additional classroom staff for working with children to address behavioral and health needs 10

🞏 More mental health professionals available to work directly with children 11

🞏 This is an issue in the community but does not affect my program 12 GO TO IA

🞏 Other (Specify) 99

Specify (STRING 255)

🞏 None of the above 13 GO TO IA

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF P2=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| HARD CHECK: IF P2 = 12 (THIS IS AN ISSUE IN MY COMMUNITY BUT DOES NOT AFFECT MY PROGRAM) AND (1 OR 2 OR 3 OR 4 OR 5 OR 6 OR 7 OR 8 OR 9 OR 10 OR 99 OR 11 OR 13); **You have selected “This is an issue in the community but does not affect my program” as well as one or more other response options. Please choose either "This is an issue in the community but does not affect my program" alone, or choose one or more of the other response options.** |
| HARD CHECK: IF P2 = 13 (NONE OF THE ABOVE) AND (1 OR 2 OR 3 OR 4 OR 5 OR 6 OR 7 OR 8 OR 9 OR 10 OR 11 OR 99 OR 12); **You have selected “None of the above” as well as one or more other response options. Please choose either "None of the above" alone, or choose one or more of the other response options.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

|  |
| --- |
| IF P2 = 1,2, 3, 4, 5, 6, 7, 8, 9, 10, 11, OR 99 |

P3. Which of these supports include a specific focus on the opioid epidemic?

*(Click here for “SUBSTANCE USE PROBLEMS” definition)*

 PROGRAMMER NOTE: FILL WITH ANSWERS PROVIDED IN P2 AND RESPONSE OPTIONS 11 AND 12

|  |
| --- |
| PROGRAMMER BOX P2set up hyperlink for text “here” that will pop up to provide the following definition:**By “substance use problems” we mean the repeated use of alcohol and/or drugs that can cause health problems, disability, and failure to meet major responsibilities at work, school, or home.** |

*Select all that apply*

🞏 Written information for staff on signs and symptoms of substance use problems 1

🞏 Written information for staff on where they can direct or refer parents or caregivers for substance use treatment in the community 2

🞏 Support groups for staff to deal with the challenges of supporting families dealing with substance use problems 3

🞏 Training or peer learning groups for staff to recognize signs and symptoms of substance use problems in parents or caregivers and share strategies for working with parents or caregivers with substance use problems or children exposed to substance use 4

🞏 Training for staff on the effects of substance use exposure on children 5

🞏 Training in how to talk with parents or caregivers about suspected substance use problems 6

🞏 Training for staff on how to use information that families share in order to help them get the support they need 7

🞏 Supervision for staff focused specifically on dealing with a family’s substance use problems 8

🞏 Coordination between health services manager/committee or family services staff and teaching staff to address family substance use problems 9

🞏 Additional classroom staff for working with children to address behavioral and health needs 10

🞏 More mental health professionals available to work directly with children 11

🞏 This is an issue in the community but does not affect my program 12

🞏 Other (Specify) 99

Specify (STRING 255)

🞏 None of the above 13

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF P3=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| HARD CHECK: IF P3 = 12 (THIS IS AN ISSUE IN MY COMMUNITY BUT DOES NOT AFFECT MY PROGRAM) AND (1 OR 2 OR 3 OR 4 OR 5 OR 6 OR 7 OR 8 OR 9 OR 10 OR OR 11 OR 99 OR 13); You have selected “**This is an issue in the community but does not affect my program” as well as one or more other response options. Please choose either "This is an issue in the community but does not affect my program" alone, or choose one or more of the other response options.** |
| HARD CHECK: IF P3 = 13 (NONE OF THE ABOVE) AND (1 OR 2 OR 3 OR 4 OR 5 OR 6 OR 7 OR 8 OR 9 OR 10 OR 11 OR 12 OR 99); **You have selected “None of the above” as well as one or more other response options. Please choose either "None of the above" alone, or choose one or more of the other response options.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

|  |
| --- |
| IF PDisCD=1 |

**INTRO. Center: [SITE NAME1]**

**We understand that you act as the center director in addition to your role as program director.**

**Please answer these questions thinking about the center [SITE NAME1].**

|  |
| --- |
| IF PDismultiCD=1 |

**INTRO. MultiCenter: [SITE NAME1]**

**We understand that you act as the center director for multiple centers.**

**We will first ask you to complete questions about [SITE NAME1], then you will be asked a few further questions about [SITE NAME2].**

**The survey will display a banner indicating which center you should think about when answering a given question.**

|  |
| --- |
| **A. STAFFING AND RECRUITMENT** |

**First, we have some questions about your center, staffing and recruitment. We have several questions about the schedule available for Head Start funded center-based enrollment slots. These questions are focused only on Head Start slots. Please do NOT consider Early Head Start slots.**

|  |
| --- |
| IF PDisCD=1 |
| SECOND |

**C2A0-1. What are the start and end dates of the program year for Head Start funded center-based slots?**

MONTH **DAY** YEAR

 C2A0-1a. Start date

 C2A0-1b. End date

 (RANGE 01-12) (RANGE 01-31) (RANGE 2019-2020)

PROGRAMMER: SOFT CHECK: IF C2A0-1b ≤ C2A0-1a; Your response indicates that the program year ends in the same calendar year or an earlier calendar year than the program year starts. Please confirm or correct your response and continue.

|  |
| --- |
| SOFT CHECK: IF C2A0-1=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**We would like to learn about the number of days per week and hours per day that services are provided for Head Start funded center-based enrollment slots.**

**C2A0-2a. How many days per week do Head Start funded slots in your center receive services?**

*Select all that apply*

🞏 4 days per week 1

🞏 5 days per week 2

|  |
| --- |
| SOFT CHECK: IF C2A0-2a =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2A0-5a. Does this center offer any of the following schedules for the Head Start funded slots?**

*Select all that apply*

🞏 3.5 hours per day 1

🞏 More than 3.5 hours and up to 5 hours 2

🞏 More than 5 hours and up to 6 hours 3

🞏 More than 6 hours and up to 8 hours 4

🞏 More than 8 hours 5

|  |
| --- |
| SOFT CHECK: IF C2A0-5a=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 and MORE THAN ONE RESPONSE SELECTED IN C2A-05a |
| PROGRAMMER: ONLY FILL WITH ANSWERS 1-5 THAT WERE PROVIDED IN C2A05-a. |
| SECOND |

**C2A0-5b. Which of the schedules for Head Start center-based slots in your program fills up fastest?**

 *Select one only*

🔾 3.5 hours per day 1

🔾 More than 3.5 hours and up to 5 hours 2

🔾 More than 5 hours and up to 6 hours 3

🔾 More than 6 hours and up to 8 hours 4

🔾 More than 8 hours 5

🔾 Slots of different lengths fill up equally fast 6

|  |
| --- |
| SOFT CHECK: IF C2A0-5b =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2A0-6. At the beginning of this program year, did you have a waiting list of children whose parents wanted to enroll them in Head Start in this center, but for whom slots were not available?**

*Select one only*

🔾 Yes 1

🔾 No 0

🔾 Don’t know d

|  |
| --- |
| SOFT CHECK: IF C2A0-6 =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2A1. How many lead teachers are currently employed in this center? By “lead teacher” we mean the head or primary teacher in the classroom. If teachers are co-teachers count them here.**

 LEAD TEACHERS

(RANGE 0-50)

PROGRAMMER: SOFT CHECK: IF C2A1>15; You have entered [C2A1] as the number of lead teachers currently employed in this center. Please confirm or correct your response and continue.

IF C2A1 EQUALS 0 GO TO C2A4

|  |
| --- |
| SOFT CHECK: IF C2A1 =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 AND C2A1 > 0 |
| SECOND |

**C2A2. How many of these lead teachers were new to the center this year?**

*(Click here for “LEAD TEACHER” definition)*

 LEAD TEACHERS

(RANGE 0-50)

PROGRAMMER: SET UP HYPERLINK FOR TEXT “HERE” THAT WILL POP UP TO PROVIDE THE FOLLOWING DEFINITION; By “lead teacher” we mean the head or primary teacher in the classroom. If teachers are co-teachers count them here.

PROGRAMMER: SOFT CHECK: IF C2A2>0.5\*C2A1; You have entered [C2A2] as the number of lead teachers who are new to the center this year. Please confirm or correct your response and continue.

PROGRAMMER: SOFT CHECK: IF C2A2>C2A1; You indicated that there are more lead teachers that are new to the center this year than the number of lead teachers you indicated were employed at this center. Please change your answer to this question and continue.

|  |
| --- |
| SOFT CHECK: IF C2A2 =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2A4. In the past 12 months, how many lead teachers left and had to be replaced?**

*(Click here for “LEAD TEACHER” definition)*

 LEAD TEACHERS

(RANGE 0-50)

PROGRAMMER: SET UP HYPERLINK FOR TEXT “HERE” THAT WILL POP UP TO PROVIDE THE FOLLOWING DEFINITION; By “lead teacher” we mean the head or primary teacher in the classroom. If teachers are co-teachers count them here.

PROGRAMMER: SOFT CHECK: IF C2A4>0.5\*C2A1; You have entered [C2A4] as the number of lead teachers who left and had to be replaced in the past 12 months. Please confirm or correct your response and continue.

PROGRAMMER: SOFT CHECK: IF C2A4>A1; You indicated that more lead teachers left and had to be replaced in the past 12 months than currently work at this center. Please confirm your answer to this question and continue.

|  |
| --- |
| SOFT CHECK: IF C2A4 =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2A12h. Does your center serve any children or families who speak a language other than English at home?**

🔾 Yes 1 GO TO C2A12i

🔾 No 0 GO TO C2B0

|  |
| --- |
| SOFT CHECK: IF C2A12h =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 AND C2A12h=1 |
| SECOND |

**C2A12i. Other than English, what languages are spoken by the children and families who are part of your center?**

*Select all that apply*

🞏 Spanish 12

🞏 Arabic 20

🞏 Cambodian (Khmer) 13

🞏 Chinese 14

🞏 French 11

🞏 Haitian Creole 15

🞏 Hmong 16

🞏 Japanese 17

🞏 Korean 18

🞏 Vietnamese 19

🞏 Other (Specify) 21

Specify (STRING 255)

|  |
| --- |
| SOFT CHECK: IF C2A12i =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 AND C2A12h=1 |
| SECOND |

**C2A12j. Do you have any lead teachers or assistant teachers who are bilingual?**

*(Click here for “LEAD TEACHER” definition)*

🔾 Yes 1 GO TO C2A12k

🔾 No 0 GO TO C2A\_C3j

PROGRAMMER: SET UP HYPERLINK FOR TEXT “HERE” THAT WILL POP UP TO PROVIDE THE FOLLOWING DEFINITION; By “lead teacher” we mean the head or primary teacher in the classroom. If teachers are co-teachers count them here.

|  |
| --- |
| SOFT CHECK: IF C2A12j =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 AND C2A12J=1 |
| SECOND |

**C2A12k. Other than English, which of the languages that are spoken by the children and families in your center are also spoken by any lead teachers or assistant teachers in your center?**

*(Click here for “LEAD TEACHER” definition)*

*Select all that apply*

🞏 Spanish 12

🞏 Arabic 20

🞏 Cambodian (Khmer) 13

🞏 Chinese 14

🞏 French 11

🞏 Haitian Creole 15

🞏 Hmong 16

🞏 Japanese 17

🞏 Korean 18

🞏 Vietnamese 19

🞏 Other (Specify) 21

Specify (STRING 255)

PROGRAMMER NOTE: ONLY FILL WITH ANSWERS THAT WERE PROVIDED IN C2A12i.

PROGRAMMER: SET UP HYPERLINK FOR TEXT “HERE” THAT WILL POP UP TO PROVIDE THE FOLLOWING DEFINITION; By “lead teacher” we mean the head or primary teacher in the classroom. If teachers are co-teachers count them here.

|  |
| --- |
| SOFT CHECK: IF C2A12k =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 and C2A12J=1 |
| SECOND |

**C2A12l. How do you determine the language proficiency of bilingual lead teachers and assistant teachers in the language(s) other than English that they speak?**

*(Click here for “LEAD TEACHER” definition)*

 **Do you . . .**

*Select one per row*

|  | YES | NO |
| --- | --- | --- |
| 1. Give language proficiency tests? | 1 🔾 | 0 🔾 |
| 2. Have other staff interview them in their language? | 1 🔾 | 0 🔾 |
| 3. Request documentation for language courses they may have taken? | 1 🔾 | 0 🔾 |
| 4. Do anything else? (Specify) | 1 🔾 | 0 🔾 |
|   (STRING 255) |  |  |

 PROGRAMMER: SET UP HYPERLINK FOR TEXT “HERE” THAT WILL POP UP TO PROVIDE THE FOLLOWING DEFINITION; By “lead teacher” we mean the head or primary teacher in the classroom. If teachers are co-teachers count them here.

 PROGRAMMER: SOFT CHECK IF DO ANYTHING ELSE? SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Do anything else? (Specify)” box, or click the “Next” button to move to the next question.

|  |
| --- |
| SOFT CHECK: IF C2A12l =NO RESPONSE; **One or more responses are missing. Please provide an answer to this question and continue, or click the “Next” button to move to the next question.** |

|  |
| --- |
| IF PDISCD=1 AND C2A12h=1 |
| SECOND |

**C2A\_C3j. Are you unable to provide interpreters or translate written materials in any of the languages spoken by children and families that are part of your center because you do not have staff members that speak those languages?**

🔾 Yes 1

🔾 No 0

|  |
| --- |
| SOFT CHECK: IF C2A\_C3j =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| **B. STAFF EDUCATION AND TRAINING** |

**The next questions are about efforts to promote staff education and training.**

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2B0. Who generally participates in creating the training and technical assistance plan for your center?**

*Select all that apply*

🞏 Head Start program director/program management team 1

🞏 Individual center directors 2

🞏 Education managers/coordinators 3

🞏 Specialists/other coordinators 4

🞏 Individual teachers 5

🞏 Someone else (Specify) 6

Specify (STRING 255)

 PROGRAMMER: SOFT CHECK IF SOMEONE ELSE SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Someone else (Specify)” box, or click the “Next” button to move to the next question.

|  |
| --- |
| SOFT CHECK: IF C2B0=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2B3h. Programs and centers can support staff’s professional development in a lot of different ways. Does your program or center offer the following to teachers, family child care providers, or home visitors?**

*Select one per row*

|  | YES | NO |
| --- | --- | --- |
| 2. Attendance at regional conferences | 1 🔾 | 0 🔾 |
| 3. Attendance at state conferences | 1 🔾 | 0 🔾 |
| 4. Attendance at national conferences | 1 🔾 | 0 🔾 |
| 5. Paid substitutes to allow teachers time to prepare, train, and/or plan | 1 🔾 | 0 🔾 |
| 6. Coaching/mentoring | 1 🔾 | 0 🔾 |
| 1. Other types of consultants hired to work directly with staff to address a specific issue or concern | 1 🔾 | 0 🔾 |

PROGRAMMER: SOFT CHECK: IF C2B3h1, 2, 3, 4, 5, OR 14 =NO RESPONSE; You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2B3h. Programs and centers can support staff’s professional development in a lot of different ways. Does your program or center offer the following to teachers, family child care providers, or home visitors?**

*Select one per row*

|  | YES | NO |
| --- | --- | --- |
| 7. Workshops/trainings sponsored by the program | 1 🔾 | 0 🔾 |
| 8. Workshops/trainings provided by other organizations | 1 🔾 | 0 🔾 |
| 9. A community of learners, also called a peer learning group (PLG) or professional learning community (PLC), facilitated by an expert | 1 🔾 | 0 🔾 |
| 10. Time during the regular work day to participate in Office of Head Start T/TA webinars | 1 🔾 | 0 🔾 |
| 11. Tuition assistance for Associate’s or Bachelors’ courses | 1 🔾 | 0 🔾 |
| 12. Onsite Associate’s or Bachelor’s courses | 1 🔾 | 0 🔾 |
| 13. Tuition assistance for courses toward getting a credential | 1 🔾 | 0 🔾 |
| 99. Other (Specify) | 1 🔾 | 0 🔾 |
|  (STRING 255) |  |  |

PROGRAMMER: SOFT CHECK: IF C2B3h7, 8, 9, 10, 11, 12, OR 13 =NO RESPONSE; You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.

PROGRAMMER: SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question.

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2B4. How often do the following staff typically participate in professional development activities? Is it every week, 2 or 3 times a month, monthly, once every few months, or once a year or less?**

*Select one per row*

|  | WEEKLY | 2 OR 3 TIMES PER MONTH | MONTHLY | ONCE EVERY FEW MONTHS | ONCE A YEAR OR LESS | NOT APPLICABLE | DON’T KNOW |
| --- | --- | --- | --- | --- | --- | --- | --- |
| a1. Center-based lead teachers, by “lead teacher” we mean the head or primary teacher in the classroom. If teachers are co-teachers count them here. | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 | 5🔾 | 6🔾 | d🔾 |
| a2. Center-based assistant teachers | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 | 5🔾 | 6🔾 | d🔾 |
| b. Family service workers | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 | 5🔾 | 6🔾 | d🔾 |
| c. Home visitors | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 | 5🔾 | 6🔾 | d🔾 |
| d. Family child care providers | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 | 5🔾 | 6🔾 | d🔾 |
| e. Content managers | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 | 5🔾 | 6🔾 | d🔾 |

PROGRAMMER: SOFT CHECK: IF C2B4a1, a2, b, c, d, or e=NO RESPONSE; You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2B5. Who conducts the professional development activities?**

*Select all that apply*

🞏 Center or grantee staff 1

🞏 Community resources 2

🞏 Consultants 3

🞏 National Head Start Association 5

🞏 State conferences 10

🞏 Regional conferences 11

🞏 National conferences 12

🞏 Private companies or organizations 7

🞏 OHS Regional T/TA Providers 13

🞏 OHS National Centers 14

🞏 Other (Specify) 8

Specify (STRING 255)

🞏 Do not have professional development activities 9

PROGRAMMER: HARD CHECK: IF C2B5 = 9 AND B5 = 1, 2, 3, 5, 7, 8, 10, 11, 12, 13, 14, 15, 16, 17; You selected both “do not have professional development activities” as well as one or more other response options. Please choose either “do not have professional development activities ” or who conducts the training.

PROGRAMMER: RESPONSE OPTION 9 IS EXCLUSIVE

|  |
| --- |
| SOFT CHECK: IF C2B5=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2B6. Has your center consulted with a regional T/TA specialist?**

🔾 Yes 1

🔾 No 0

PROGRAMMER: GO TO C2B10b

|  |
| --- |
| SOFT CHECK: IF C2B6=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

C2B10b. **How often have you or other staff in your center used or accessed information or resources provided by or through each of the following? Would you say never, rarely, sometimes, or often?**

*Select one per row*

|  | NEVER | RARELY | SOMETIMES | OFTEN |
| --- | --- | --- | --- | --- |
| a. Early Childhood Learning and Knowledge Center (ECLKC) website | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| b. Office of Head Start National Centers | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| c. Professional organizations | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| d. Private consultants, private organizations, or commercial vendors | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| e. Regional T/TA specialists | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |

|  |
| --- |
| SOFT CHECK: IF C2B10b =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

C2B10b. **How often have you or other staff in your center used or accessed information or resources provided by or through each of the following? Would you say never, rarely, sometimes, or often?**

*Select one per row*

|  | NEVER | RARELY | SOMETIMES | OFTEN |
| --- | --- | --- | --- | --- |
| f. Office of Head Start webinars | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| g. Regional conferences | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| h. State conferences | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| i. National conferences  | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| j. OtherSpecify (STRING 255) | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |

|  |
| --- |
| SOFT CHECK: IF C2B10b =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2B20. How often are teachers given a formal performance evaluation?**

*Select one only*

🔾 Two or more times per year 1

🔾 Once a year 2

🔾 Once every two years 3

🔾 Once every three years 4

🔾 Once every four years or more 5

🔾 No formal evaluations are conducted 0

|  |
| --- |
| SOFT CHECK: IF C2B20=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

**The next questions are about training specifically on your center’s curriculum and assessments.**

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2B21. How many hours of training or support related to curriculum are offered to the following staff in a typical year (that is, the total number of hours offered even if not all staff are able to attend some trainings)? If none, please record 0. If you do not have one of the types of staff listed below at your center, please record “999” for not applicable.”**

|  | NUMBER OF HOURS |
| --- | --- |
| a. Lead teachers, by “lead teacher” we mean the head or primary teacher in the classroom. If teachers are co-teachers count them here.  |  |
| b. Assistant teachers  |  |
| f. Home visitors |  |
| g. Family child care providers |  |

PROGRAMMER: RANGE FOR GRID IS 0-400 or 999

PROGRAMMER: SOFT CHECK: IF C2B21a, b, f, or g=NO RESPONSE; You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.

PROGRAMMER: SOFT CHECK: IF C2B21a, b, f, OR g>25; You have entered more than 10 hours as the number of hours of training or support related to curriculum offered to staff in a typical year. Please confirm or correct your response and continue.

|  |
| --- |
| SOFT CHECK: IF C2B21=NO RESPONSE; **One or more responses are missing. Please provide an answer to this question and continue, or click the “Next” button to move to the next question.** |

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2B22. How many hours of training or support related to your assessment tool(s) and ongoing child assessments are offered to the following staff in a typical year (that is, the total number of hours offered even if not all staff are able to attend some trainings)? If none, please record 0. If you do not have one of the types of staff listed below at your center, please record “999” for not applicable.”**

*(Click here for “LEAD TEACHER” definition)*

|  | NUMBER OF HOURS |
| --- | --- |
| a. Lead teachers  |  |
| b. Assistant teachers  |  |
| f. Home visitors |  |
| g. Family child care providers |  |

PROGRAMMER: RANGE FOR GRID IS 0-400 or 999

PROGRAMMER: SET UP HYPERLINK FOR TEXT “HERE” THAT WILL POP UP TO PROVIDE THE FOLLOWING DEFINITION; By “lead teacher” we mean the head or primary teacher in the classroom. If teachers are co-teachers count them here.

PROGRAMMER: SOFT CHECK: IF C2B22a, b, f, or g=NO RESPONSE; You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.

PROGRAMMER: SOFT CHECK: IF C2B22a, b, f, OR g>25; You have entered [C2B22a, b, c, f, g] as the number of hours of training or support related to your assessment tool(s) and ongoing child assessments offered in a typical year. Please confirm or correct your response and continue.

|  |
| --- |
| SOFT CHECK: IF C2B22=NO RESPONSE; **One or more responses are missing. Please provide an answer to this question and continue, or click the “Next” button to move to the next question.** |

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2B24. There are many different ways that centers can support curriculum implementation and monitor implementation fidelity (in other words, monitor whether the curriculum is being implemented as intended by the people who created it). We are interested in learning about what your center is doing. Is your center currently doing any of the following?**

*Select one per row*

|  | YES | NO |
| --- | --- | --- |
| c. Have teachers complete fidelity checklists available from the developer | 1 🔾 | 0 🔾 |
| d. Have a coach observe teachers *using the curriculum developer’s fidelity checklist* | 1 🔾 | 0 🔾 |
| e. Have someone else observe teachers *using the curriculum developer’s fidelity checklist* | 1 🔾 | 0 🔾 |
| f. Have a coach observe teachers implementing the curriculum and provide feedback (not using a fidelity checklist) | 1 🔾 | 0 🔾 |

PROGRAMMER: SOFT CHECK: IF C2B24c, d, e, OR f, =NO RESPONSE; You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2B24. There are many different ways that centers can support curriculum implementation and monitor implementation fidelity (in other words, monitor whether the curriculum is being implemented as intended by the people who created it). We are interested in learning about what your center is doing. Is your center currently doing any of the following?**

*Select one per row*

|  | YES | NO |
| --- | --- | --- |
| g. Have someone else observe teachers implementing the curriculum and provide feedback (not using a fidelity checklist) | 1 🔾 | 0 🔾 |
| h. Have coaches focus on curriculum implementation when working with teachers | 1 🔾 | 0 🔾 |
| i. Administrators/coaches/specialists/others participate in a curriculum developer training on supporting and/or monitoring fidelity | 1 🔾 | 0 🔾 |
| j. Use other implementation support or fidelity monitoring tools (Specify)(STRING 255) | 1 🔾 | 0 🔾 |

PROGRAMMER: SOFT CHECK: IF C2B24g, h, i, or j=NO RESPONSE; You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.

PROGRAMMER: SOFT CHECK IF USE OTHER IMPLEMENTATION SUPPORT OR FIDELITY MONITORING TOOLS SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Use other implementation support or fidelity monitoring tools (Specify)” box, or click the “Next” button to move to the next question.

|  |
| --- |
| **E. CURRICULUM AND ASSESSMENT** |

**The next questions are about curriculum and assessment.**

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2E15. We are interested in learning about your use of other activities and tools related to curriculum. Is your center regularly doing any of the following activities or regularly using any of the following tools?**

*Select one per row*

|  | YES | NO |
| --- | --- | --- |
| a. Making and using adaptations to your curriculum/parts of your curriculum (for example, to respond to different learning needs) | 1 🔾 | 0 🔾 |
| b. Using a subject matter (for example, math, science, social/emotional, literacy) curriculum in addition to other curriculum/curricula | 1 🔾 | 0 🔾 |
| c. Using the online components of the curriculum package | 1 🔾 | 0 🔾 |
| d. Using the assessment system that accompanies your curriculum | 1 🔾 | 0 🔾 |
| e. Using online components of the assessment that accompanies your curriculum | 1 🔾 | 0 🔾 |
| f. Using other activities/tools related to curriculum (Specify)(STRING 255) | 1 🔾 | 0 🔾 |

PROGRAMMER: SOFT CHECK: IF C2E15a, b, c, d, e, or f=NO RESPONSE; You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.

 PROGRAMMER: SOFT CHECK IF USING OTHER ACTIVITIES/TOOLS RELATED TO CURRICULUM SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Using other activities/tools related to curriculum (Specify)” box, or click the “Next” button to move to the next question.

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2E11. How often are each child’s assessment results reported to the following people?**

*Select one per row*

|  | NEVER | ONCE AT BEGINNING OF YEAR | ONCE AT END OF YEAR | BEGINNING AND END OF YEAR | MORE OFTEN THAN TWICE PER YEAR  |
| --- | --- | --- | --- | --- | --- |
| a. Reported to parents | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 | 5 🔾 |
| b. Reported to program administrators | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 | 5 🔾 |
| c. Recorded in child’s record | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 | 5 🔾 |

PROGRAMMER: SOFT CHECK: IF C2E11a, b, or c=NO RESPONSE; You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.

|  |
| --- |
| IF PDISCD=1 AND C2A12h=1 |
| SECOND |

**C2E11d. Now we would like to ask you about strategies your program or center might use to assess the English language abilities of children who speak a language other than English. How often do you use any of the following strategies to assess their English language skills?**

*Select one per row*

|  | NEVER | ONCE AT BEGINNING OF YEAR | ONCE AT END OF YEAR | BEGINNING AND END OF YEAR | MORE OFTEN THAN TWICE PER YEAR |
| --- | --- | --- | --- | --- | --- |
| 1. Teacher ratings based on observation | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 | 5 🔾 |
| 2. Testing with standardized tests or assessments | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 | 5 🔾 |
| 3. Parent reports | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 | 5 🔾 |
| 4. Something else? (Specify) | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 | 5 🔾 |
| (STRING 255) |  |  |  |  |  |  |

PROGRAMMER: SOFT CHECK: IF C2E11d1, 2, 3, or 4 =NO RESPONSE; You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.

PROGRAMMER: SOFT CHECK IF SOMETHING ELSE? SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Something else? (Specify)” box, or click the “Next” button to move to the next question.

|  |
| --- |
| IF PDISCD=1 AND C2A12h=1 |
| SECOND |

**C2E11e. Does your center assess children’s abilities in their home language? Home language refers to the language (other than English) spoken to the child at home.**

🔾 Yes 1

🔾 No 0

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2E3a. Does your center use a particular parent education, parent support, or parenting curriculum?**

 **A parent education, parent support, or parenting curriculum aims to build parents’ knowledge and give parents the opportunity to practice parenting skills that support their children’s learning and development. Parents are the intended audience of this type of curriculum*.***

🔾 Yes 1 GO TO C2E3b

🔾 No 0 GO TO C2H5

|  |
| --- |
| SOFT CHECK: IF C2E3a =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 AND C2E3a=1 |
| SECOND |

**C2E3b. What parenting curriculum/curricula do you use?**

*Select all that apply*

🞏 Second Step 1

🞏 Parents as Teachers (PAT) 2

🞏 Systematic Training for Effective Parenting (STEP) 3

🞏 21st Century Exploring Parenting (Exploring Parenting) 4

🞏 Home Instruction for Parents of Preschool Youngsters (HIPPY) 5

🞏 Growing Great Kids, Inc. 6

🞏 Positive Solutions for Families (Center on the Social Emotional Foundations for Early Learning) 7

🞏 Second Time Around: Grandparents Raising Grandchildren 8

🞏 Practical Parent Education 9

🞏 Improving Parent-Child Relationships 10

🞏 Parenting Now! Curriculum 11

🞏 Other (Specify) 12

Specify (STRING 255)

|  |
| --- |
| SOFT CHECK: IF C2E3b =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

|  |
| --- |
| **H. OVERVIEW OF PROGRAM MANAGEMENT** |

**The next questions are about program management.**

|  |
| --- |
| IF PDISCD=1 |

**C2H8. To do your job as a center director more effectively, what additional help do you need? Select the top three.**

*Select up to 3*

🞏 Program improvement planning 4

🞏 Budgeting 5

🞏 Staffing (hiring) 6

🞏 Data-driven decision making 10

🞏 Teacher evaluation 7

🞏 Evaluation of other program staff 8

🞏 Teacher professional development (for example, conducting classroom observations) 9

🞏 Educational/curriculum leadership 1

🞏 Creating positive learning environments 3

🞏 Child assessment 2

🞏 Working with parents and families 11

🞏 Building relationships with Tribal leadership 14

🞏 Working with and partnering in the community 16

🞏 Assessing community needs 17

🞏 Responding to diverse cultural/linguistic needs 18

PROGRAMMER: ALLOW FOR UP TO 3 RESPONSES. DO NOT ALLOW MORE THAN 3 RESPONSES.

|  |
| --- |
| SOFT CHECK: IF C2H8=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| **N. USE OF PROGRAM DATA AND INFORMATION** |

**The next questions are about data and information that may be available to you.**

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2N1. Do supervisors, coaches/mentors, or other specialists share or review individual children’s data in one-on-one meetings with teachers or in team meetings?**

🔾 Yes 1

🔾 No 0

|  |
| --- |
| SOFT CHECK: IF C2N1=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2N2. Please indicate how much the following areas are barriers to teachers using child-level data to guide and individualize instruction:**

**NOTE:** **By child-level data we mean formal assessments, informal assessments, and data on child or family characteristics.**

|  |  |
| --- | --- |
|  | *Select one per row* |
|  | NOT A BARRIER | A LITTLE BARRIER | SOMEWHAT OF A BARRIER | A MAJOR BARRIER |
| a. Lack of understanding what the child-level data mean (data literacy) | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| b. Not enough time to use the child-level data to guide instruction | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| c. Inadequate technology resources to track and analyze child data | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| d. Lack of staff buy-in to value of data | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |
| e. Other (Specify)Specify (STRING 255) | 1 🔾 | 2 🔾 | 3 🔾 | 4 🔾 |

PROGRAMMER: SOFT CHECK: IF C2N2a, b, c, or d=NO RESPONSE; You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button**.**

|  |
| --- |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

|  |
| --- |
| **O. SYSTEMS AND RESOURCES** |

**The next questions are about state licensing, quality rating and improvement systems, and your center’s resources.**

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2O5. Does your center have a state license to operate?**

*(Click here for “LICENSE” definition)*

*Select one only*

🔾 Yes, my center has a state license to operate 1 GO TO C2O5a

🔾 No, my center is exempt for the requirement for a state license 2 GO TO C2O5b

🔾 No, my center does not have a license for another reason (Specify) 3 GO TO C2O6

Specify (STRING 255)

🔾 Don’t know d

PROGRAMMER: SET UP HYPERLINK FOR TEXT “HERE” THAT WILL POP UP TO PROVIDE THE FOLLOWING DEFINITION; As described by the National Center on Early Childhood Quality Assurance: “Licensing is a process administered by State and Territory governments that sets a baseline of requirements below which it is illegal for facilities to operate. States have regulations that facilities must comply with and policies to support the enforcement of those regulations. Some States may call their regulatory processes “certification” or “registration”.” Additional information on licensing can be found in: National Center on Child Care Quality Improvement and the National Association for Regulatory Administration. “Research Brief #1: Trends in Child Care Center Licensing Regulations and Policies for 2014.” November 2015. Available at https://childcareta.acf.hhs.gov/sites/default/files/public/center\_licensing\_trends\_brief\_2014.pdf. (Accessed May 17, 2018.)

PROGRAMMER: SOFT CHECK IF NO, MY CENTER DOES NOT HAVE A LICENSE FOR ANOTHER REASON SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “No, my center does not have a license for another reason (Specify)” box, or click the “Next” button to move to the next question.

|  |
| --- |
| SOFT CHECK: IF C2O5=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 AND C2O5=1 |
| SECOND |

**C2O5a. Sometimes centers have a state license even if they are exempt from the requirement to have one. Is your center required to have a state license, or is your center exempt (but the center applied for and received a license anyway)?**

*(Click here for “LICENSING” definition)*

*Select one only*

🔾 My center is required to have a state license to operate 1

🔾 My center is exempt from the state license requirement, but we have one anyway 2

🔾 Don’t know d

PROGRAMMER: SET UP HYPERLINK FOR TEXT “HERE” THAT WILL POP UP TO PROVIDE THE FOLLOWING DEFINITION; As described by the National Center on Early Childhood Quality Assurance: “Licensing is a process administered by State and Territory governments that sets a baseline of requirements below which it is illegal for facilities to operate. States have regulations that facilities must comply with and policies to support the enforcement of those regulations. Some States may call their regulatory processes “certification” or “registration”.” Additional information on licensing can be found in: National Center on Child Care Quality Improvement and the National Association for Regulatory Administration. “Research Brief #1: Trends in Child Care Center Licensing Regulations and Policies for 2014.” November 2015. Available at https://childcareta.acf.hhs.gov/sites/default/files/public/center\_licensing\_trends\_brief\_2014.pdf. (Accessed May 17, 2018.)

|  |
| --- |
| SOFT CHECK: IF C2O5a=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 AND C2O5=2 |
| SECOND |

**C2O5b. Why is your center exempt from having a state license?**

*(Click here for “LICENSING” definition)*

*Select one only*

🔾 My center is part of a school system 1

🔾 My center is affiliated with a religious organization 2

🔾 My center is open only a few hours per day or days per week 3

🔾 Other reason (Specify) 99

Specify (STRING 255)

🔾 Don’t know d

PROGRAMMER: SET UP HYPERLINK FOR TEXT “HERE” THAT WILL POP UP TO PROVIDE THE FOLLOWING DEFINITION; As described by the National Center on Early Childhood Quality Assurance: “Licensing is a process administered by State and Territory governments that sets a baseline of requirements below which it is illegal for facilities to operate. States have regulations that facilities must comply with and policies to support the enforcement of those regulations. Some States may call their regulatory processes “certification” or “registration”.” Additional information on licensing can be found in: National Center on Child Care Quality Improvement and the National Association for Regulatory Administration. “Research Brief #1: Trends in Child Care Center Licensing Regulations and Policies for 2014.” November 2015. Available at https://childcareta.acf.hhs.gov/sites/default/files/public/center\_licensing\_trends\_brief\_2014.pdf. (Accessed May 17, 2018.)

PROGRAMMER: SOFT CHECK IF OTHER REASON SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Another reason (Specify)” box, or click the “Next” button to move to the next question.

|  |
| --- |
| SOFT CHECK: IF C2O5b=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 AND C2O5=1 |
| SECOND |

**C2O5d. Has your center received any technical assistance from the licensing agency to help with improving the facilities and/or to meet licensing requirements?**

*(Click here for “LICENSING” definition)*

*Select one only*

🔾 Yes 1

🔾 No 0

🔾 Don’t know d

PROGRAMMER: SET UP HYPERLINK FOR TEXT “HERE” THAT WILL POP UP TO PROVIDE THE FOLLOWING DEFINITION; As described by the National Center on Early Childhood Quality Assurance: “Licensing is a process administered by State and Territory governments that sets a baseline of requirements below which it is illegal for facilities to operate. States have regulations that facilities must comply with and policies to support the enforcement of those regulations. Some States may call their regulatory processes “certification” or “registration”.” Additional information on licensing can be found in: National Center on Child Care Quality Improvement and the National Association for Regulatory Administration. “Research Brief #1: Trends in Child Care Center Licensing Regulations and Policies for 2014.” November 2015. Available at https://childcareta.acf.hhs.gov/sites/default/files/public/center\_licensing\_trends\_brief\_2014.pdf. (Accessed May 17, 2018.)

|  |
| --- |
| SOFT CHECK: IF C2O5d =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2O6. Does your center participate in your state or local quality rating and improvement system (QRIS)?**

*Select one only*

🔾 Yes 1 GO TO C2O6a

🔾 No 0 GO TO C2O6b

🔾 Don’t know d GO TO C2O2

|  |
| --- |
| SOFT CHECK: IF C2O6 =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 AND C2O6=0 |
| SECOND |

**C2O6b. Why doesn’t your center participate in your state or local quality rating and improvement system (QRIS)?**

*Select all that apply*

🞏 Too much time/too burdensome to enroll 1

🞏 The QRIS does not accept Head Start monitoring data to document quality indicators included in the state’s QRIS 2

🞏 Too expensive to meet standards 3

🞏 Not an effective marketing tool to attract applicants 4

🞏 Not a good measure of program quality 5

🞏 We plan to join, but we haven’t joined it yet. 6

🞏 QRIS does not allow or encourage Head Start programs to participate.. 7

🞏 Other (Specify) 8

Specify (STRING 255)

🞏 Don’t know……………………………………………………………………………….d

|  |
| --- |
| SOFT CHECK: IF C2O6b.=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 AND C2O6=1 |
| SECOND |

**C2O6a. What process did your center go through in order to receive your initial rating under the current QRIS?**

*(Click here for “Automatic rating” and “Alternative pathway” definition)*

*Select one only*

🔾 My center went through a full review process 1

🔾 My center received an automatic rating 2

🔾 My center received a rating through an alternative pathway (received automatic credit for some standards but was rated through the QRIS process for others) 3

🔾 Other (Specify) 99

Specify (STRING 255)

🔾 Don’t know d

PROGRAMMER: SET UP HYPERLINK FOR TEXT “HERE” THAT WILL POP UP TO PROVIDE THE FOLLOWING DEFINITION; Some state or local quality rating and improvement systems (QRIS) do not require programs to go through a full application or review process if the program meets quality standards external to the QRIS (for example, Head Start, state-funded pre-K, and NAEYC-accredited programs).

Automatic ratings award a program a higher rating level without going through the QRIS application or review process, because the program already meets quality standards external to the QRIS. Alternative pathways award a program automatic credit for some (but not all) of the quality components in the QRIS, because the program already meets quality standards external to the QRIS. However, for other quality components the program still has to go through a rating process to receive a higher rating level.

|  |
| --- |
| SOFT CHECK: IF C2O6a.=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

|  |
| --- |
| IF PDISCD=1 AND C2O6=1 |
| SECOND |

**C2O6c. Has your center’s rating gone up since joining the QRIS?**

*Select one only*

🔾 Yes, the rating has gone up 1

🔾 No, the rating has not gone up 0

🔾 Not applicable, the center was rated at the highest level when it first joined 2

🔾 Other (Specify) 99

Specify (STRING 255)

🔾 Don’t know d

|  |
| --- |
| SOFT CHECK: IF C2O6c.=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

|  |
| --- |
| IF PDISCD=1 AND C2O6=1 |
| SECOND |

**C2O6d. Have you received any of the following from your QRIS?**

*Select all that apply; if none, select “none of these things” option.*

🞏 Coaching/technical assistance for me or other center administrative staff 1

🞏 Coaching/technical assistance for teachers 2

🞏 Trainings or workshops 3

🞏 Grants or financial incentives such as direct funding for quality improvements 4

🞏 Higher reimbursements for child care subsidies from the state due to a higher quality rating (if applicable) 5

🞏 Information or scores from the QRIS review process, including scores on observation measures such as the ECERS or CLASS 6

🞏 Other (Specify) 7

Specify (STRING 255)

🞏 None of these things 8

🞏 Don’t know d

PROGRAMMER: HARD CHECK: IF C2O6d = 8 AND C2O6d = 1, 2, 3, 4, 5, 6 or 7; You selected both “none of of these things” as well as one or more other response options. Please choose either “none of these things” or the things you have recieved from your QRIS.

PROGRAMMER: RESPONSE OPTION 8 IS EXCLUSIVE

|  |
| --- |
| SOFT CHECK: IF C2O6d.=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

**Many centers have revenue from sources other than Head Start that allows them to serve additional children and families (that may or may not qualify for Head Start) or to support other initiatives and improvements. The next questions are about these sources of revenue.**

|  |
| --- |
| IF PDISCD=1  |
| SECOND |

**C2O2. Does your center receive any revenues from the following sources other than Head Start** **to serve children and families (that may or may not qualify for Head Start)? Please think about all the funding streams that come into your center.**

*Select one per row*

|  | YES | NO | DON’T KNOW |
| --- | --- | --- | --- |
| a. Tuitions and fees paid by parents - including parent fees or co-pays and additional fees paid by parents such as registration fees, transportation fees from parents, late pick up/late payment fees | 1 🔾 | 0 🔾 | d 🔾 |
| h. State or local Pre-K funds from the state or local government | 1 🔾 | 0 🔾 | d 🔾 |
| i. Child care subsidy programs that support care of children from low-income families (through vouchers/certificates or state contracts for specific number of children) | 1 🔾 | 0 🔾 | d 🔾 |
| b. Other funding from state government (e.g., transportation, grants from state agencies) | 1 🔾 | 0 🔾 | d 🔾 |
| c. Other funding from local government (e.g., grants from county government) | 1 🔾 | 0 🔾 | d 🔾 |

PROGRAMMER: SOFT CHECK: IF C2O2a, b, c, or h=NO RESPONSE; You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2O2. Does your center receive any revenues from the following sources other than Head Start** **to serve children and families (that may or may not qualify for Head Start)? Please think about all the funding streams that come into your center.**

*Select one per row*

|  | YES | NO | DON’T KNOW |
| --- | --- | --- | --- |
| d. Federal government other than Head Start (e.g., Title I, Child and Adult Care Food Program, WIC) | 1 🔾 | 0 🔾 | d 🔾 |
| e. Revenues from non-government community organizations or other grants (e.g., United Way, local charities, or other service organizations) | 1 🔾 | 0 🔾 | d 🔾 |
| f. Revenues from fund raising activities, cash contributions, gifts, bequests, special events | 1 🔾 | 0 🔾 | d 🔾 |
| g. Other (Specify) | 1 🔾 | 0 🔾 | d 🔾 |
|  (STRING 255) |  |  |  |

PROGRAMMER: SOFT CHECK: IF C2O2d, e, f, or g=NO RESPONSE; You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.

|  |
| --- |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

|  |
| --- |
| IF PDISCD=1 AND C2O2a-g selection total GT 3 |
| SECOND |

**C2O3. Which of the following are the three largest sources of revenue for your center?**

 *Select up to 3*

🞏 Head Start 8

🞏 Tuitions and fees paid by parents 1

🞏 State or local Pre-K funds 9

🞏 Child care subsidy programs 10

🞏 Other funding from state government 2

🞏 Other funding from local government 3

🞏 Federal government other than Head Start 4

🞏 Revenues from community organizations or other grants 5

🞏 Revenues from fund raising activities, cash contributions, gifts, bequests, special events 6

🞏 Other (FILL FROM O2g) 7

🞏 Don’t know d

PROGRAMMER: ONLY SHOW OPTION 8 AND OPTIONS THAT = 1 IN C2O2

PROGRAMMER: ALLOW FOR UP TO 3 RESPONSES. DO NOT ALLOW MORE THAN 3 RESPONSES.

PROGRAMMER: HARD CHECK IF MORE THAN 3 RESPONSES: Please select **no more than three** responses. Please review your answers below and continue. To continue to the next question without making changes, click the “Next” button.

PROGRAMMER: SOFT CHECK IF LESS THAN 3 RESPONSES: Fewer than **three** responses are selected. Please review your answers below and continue. To continue to the next question without making changes, click the “Next” button.

|  |
| --- |
| SOFT CHECK: IF C2O3=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 AND [C2O2a, C2O2b, C2O2c, C2O2d, C2O2e, C2O2f, C2O2g, C2O2h OR C2O2i=1] |
| SECOND |

**C2O4. Are any of the following paid for by sources of revenue that are not from Head Start?**

*Select one per row*

|  | YES | NO | DON’T KNOW |
| --- | --- | --- | --- |
| a. Enrollment of additional children | 1 🔾 | 0 🔾 | d 🔾 |
| g. Make care affordable for children from low-income families | 1 🔾 | 0 🔾 | d 🔾 |
| b. Other services/supports for enrolled children | 1 🔾 | 0 🔾 | d 🔾 |
| c. Services/interventions for parents | 1 🔾 | 0 🔾 | d 🔾 |

PROGRAMMER: SOFT CHECK: IF C2O4a, b, c, d, or g=NO RESPONSE; You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.

|  |
| --- |
| IF PDISCD=1 AND [C2O2a, C2O2b, C2O2c, C2O2d, C2O2e, C2O2f, C2O2g, C2O2h OR C2O2i=1] |
| SECOND |

**C2O4. Are any of the following paid for by sources of revenue that are not from Head Start?**

*Select one per row*

|  | YES | NO | DON’T KNOW |
| --- | --- | --- | --- |
| d. Professional development for program staff | 1 🔾 | 0 🔾 | d 🔾 |
| e. Materials for the program | 1 🔾 | 0 🔾 | d 🔾 |
| f. Capital improvements | 1 🔾 | 0 🔾 | d 🔾 |
| h. Improve or enhance the current services offered to children or families | 1 🔾 | 0 🔾 | d 🔾 |

PROGRAMMER: SOFT CHECK: IF C2O4d, e, f, or h =NO RESPONSE; You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.

|  |
| --- |
| if PDISCD=1 AND C2O2H = 1  |
| SECOND |

**C2O11a. Are any of the children that are supported by Head Start also supported by state or local Pre-K funds?**

*Select one only*

🔾 Yes 1

🔾 No 0

🔾 Don’t know d

|  |
| --- |
| SOFT CHECK: IF C2O11a =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| if PDISCD=1 AND C2O2I = 1  |
| SECOND |

**C2O11b. Are any of the children that are supported by Head Start also supported by child care subsidies (through certificates/vouchers or state contracts)?**

*Select one only*

🔾 Yes 1

🔾 No 0

🔾 Don’t know d

|  |
| --- |
| SOFT CHECK: IF C2O11b=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| if PDISCD=1 AND C2O2e = 1 OR C2O2F=1 |
| SECOND |

**C2O11c. Are any of the children that are supported by Head Start also supported by funds from community organizations, grants, and/or fundraising activities?**

*Select one only*

🔾 Yes 1

🔾 No 0

🔾 Don’t know d

|  |
| --- |
| SOFT CHECK: IF C2O11c=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 AND C2O2H = 1  |
| SECOND |

**C2O12a. How do you assign children to classrooms if their enrollment is paid for by Head Start or state or local Pre-K?**

*Select one only*

🔾 Head Start children and state or local Pre-K children are always assigned to different classrooms 1

🔾 Head Start children and state or local Pre-K children are sometimes assigned to the same classroom 2

🔾 Head Start children and state or local Pre-K children are always assigned to the same classroom 3

🔾 Don’t know d

|  |
| --- |
| SOFT CHECK: IF C2O12a =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 AND C2O2I = 1  |
| SECOND |

**C2O12b. How do you assign children to classrooms if their enrollment is paid for by Head Start or child care subsidies?**

*Select one only*

🔾 Head Start children and children who receive child care subsidies are always assigned to different classrooms 1

🔾 Head Start children and children who receive child care subsidies are sometimes assigned to the same classroom 2

🔾 Head Start children and children who receive child care subsidies are always assigned to the same classrooms 3

🔾 Don’t know d

|  |
| --- |
| SOFT CHECK: IF C2O12b =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| if PDISCD=1 AND C2O2a=1  |
| SECOND |

**C2O12c. How do you assign children to classrooms if their enrollment is paid for by Head Start or by parent tuition?**

*Select one only*

🔾 Head Start children and children whose care is paid for by parent tuition are always assigned to different classrooms 1

🔾 Head Start children and children whose care is paid for by parent tuition are sometimes assigned to the same classroom 2

🔾 Head Start children and children whose care is paid for by parent tuition are always assigned to the same classrooms 3

🔾 Not Applicable (some parents pay fees to the program, but those fees are not for classroom services) 4

🔾 Don’t know d

|  |
| --- |
| SOFT CHECK: IF C2O12c =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2O13. Other than Head Start, do you receive public funding that requires you to meet specific performance standards or other program guidelines, such as group sizes, ratios, teacher qualifications, or curriculum use?**

*Select one only*

🔾 Yes 1

🔾 No 0

🔾 Don’t know d

|  |
| --- |
| SOFT CHECK: IF C2O13 =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2O17. In the past 12 months, were you inspected by an agency or did someone come to monitor the quality of services in your program?**

*Select one only*

🔾 Yes 1 GO TO C2O17a

🔾 No 0 GO TO C2O14a

🔾 Don’t know d GO TO C2O14a

|  |
| --- |
| SOFT CHECK: IF C2O17=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 AND C2O17=1 |
| SECOND |

**C2O17a. In the past 12 months, which agencies came to inspect your center or to monitor the quality of services?**

*Select all that apply*

🞏 Health Department 1

🞏 Child and Adult Care Food Program 2

🞏 Licensing Agency 3

🞏 QRIS 4

🞏 Head Start 5

🞏 State or local Pre-K 6

🞏 Other (Specify) 7

Specify (STRING 255)

🞏 Don’t know d

|  |
| --- |
| SOFT CHECK: IF C2O17a =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

|  |
| --- |
| IF PDISCD=1 |
| SECOND |

**C2O14a. Who manages the finances/does accounting for your center? In other words, who is involved in the onging work of managing finances and accounting activities such as monitoring revenues and expenditures?**

*Select all that apply*

🞏 I do 1

🞏 Someone else on the staff of this center 2 GO TO C2O14a\_1

🞏 Someone on the staff of the program/larger organization this center is part of 3

🞏 An outside consultant or contractor 4

🞏 Someone else (Specify) 99

Specify (STRING 255)

🞏 Don’t know d

PROGRAMMER: SOFT CHECK IF SOMEONE ELSE SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Someone else (Specify)” box, or click the “Next” button to move to the next question.

|  |
| --- |
| SOFT CHECK: IF C2O14a =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDISCD=1 AND C2O14a=2 |
| SECOND |

**C2O14a\_1 Thinking of the other center staff person who manages finances/does accounting, is this person/these people’s primary responsibility managing your center’s finances?**

 **If there is more than one center staff person involved in managing your center’s finances, please consider if this is the primary responsibility for any of them when answering this item.**

*Select one only*

🔾 Yes 1

🔾 No 0

🔾 Don’t know d

|  |
| --- |
| SOFT CHECK: IF C2O14a\_1 =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| I. DIRECTOR EMPLOYMENT AND EDUCATIONAL BACKGROUND |

**Now, we’d like to ask you some questions about your professional background and your job with Head Start.**

|  |
| --- |
| ALL |

IA. In total, how many years have you been a director…

 *Please round your response to the nearest whole year.*

|  | YEARS |
| --- | --- |
| I0. In any early childhood program | (RANGE 0-70) |
| I2a. In any Head Start program | (RANGE 0-54) |
| I2b. Of this Head Start program | (RANGE 0-54) |
| [IF PDisCD=1:C2I2b. Of this Head Start center?] | (RANGE 0-54) |

NO RESPONSE M

PROGRAMMER: ismultiCD=1; DISPLAY C2I2B ON SCREEN TWICE (ONCE FOR EACH CENTER) WITH THIS NOTE FOR EACH INSTANCE OF QUESTION C2I2B: [**IF ismultiCD=1 AND FIRST OF MULTIPLE CENTERS: Of [SITE NAME1]?]**

**[IF ismultiCD=1 AND SECOND OF MULTIPLE CENTERS: Of [SITE NAME2]?]**

|  |
| --- |
| SOFT CHECK: IF IA=NO RESPONSE; **One or more responses are missing. Please provide an answer to this question and continue, or click the “Next” button to move to the next question.** |
| SOFT CHECK: IF I0 > 50; NUMBER OF YEARS DIRECTING MAY BE TOO HIGH **You have entered [I0] as the number of years you have been a director in any early childhood program. Please confirm or correct your response and continue.** |
| SOFT CHECK: IF I2a > 30; NUMBER OF YEARS MAY BE TOO HIGH **You have entered [I2a] as the number of years prior to this program year that you served as director in any Head Start program. Please confirm or correct your response and continue.** |
| HARD CHECK: IF I0 < I2a; **You indicated that you have been a director in any Head Start program for more years (I2a) than you have served as director in any early childhood center (I0). Please change your answer to this question and continue.** |
| SOFT CHECK: IF I2b > 30; NUMBER OF YEARS MAY BE TOO HIGH **You have entered [I2b] as the number of years prior to this program year that you served as director of this Head Start center. Please confirm or correct your response and continue.** |
| HARD CHECK: IF I2b > I2a; **You indicated that you have been a director in this Head Start program for more years (I2b) than you have served as a director in any Head Start center (I2a). Please change your answer to this question and continue.** |
| SOFT CHECK: IF C2I2b > 30; NUMBER OF YEARS MAY BE TOO HIGH You have entered [I2b] as the number of years prior to this program year that you served as director of this Head Start center. Please confirm or correct your response and continue. |

|  |
| --- |
| ALL |

I1. In what month and year did you start working for this Head Start program?

MONTH YEAR

(01-12) (1965-2020)

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF I1=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| HARD CHECK: IF I1 > CURRENT DATE; **The date you entered occurs in the future. Please correct your response and continue.** |

|  |
| --- |
| ALL |

I2. In total, how many years have you worked with any Head Start or Early Head Start Program?

 **Please round your response to the nearest whole year.** **Note,** **Head Start has been in existence for 54 years.**

 YEARS

(RANGE 0-54)

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF I2=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK: IF I2 > 30; NUMBER OF YEARS MAY BE TOO HIGH **You have entered [I2] as the number of years you have worked with any Head Start or Early Head Start Program. Please confirm or correct your response and continue.** |

|  |
| --- |
| ALL |

I3. How many hours per week are you paid to work for Head Start?

 HOURS

(RANGE 0-100)

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF I3=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK: IF I3 > 40 HOURS; **You have entered [I3] as the number of hours per week your salary covers. Please confirm or correct your response and continue.**  |

I4-I5. NO I4-I5 IN THIS VERSION

|  |
| --- |
| ALL |

I23. What is your total annual salary (before taxes) as a [IF PDisCD=0: program director / IF PDisCD=1: program and center director] for the current program year?

 DOLLARS PER YEAR

(RANGE 0-999,999)

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF I23=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button. When entering a number, please enter numbers only without punctuation or special characters.** |
| SOFT CHECK: IF I23 > 250,000; **You have entered [I23] as your total annual salary (before taxes). Please confirm or correct your response and continue.** |

|  |
| --- |
| ALL |
| PROGRAMMER NOTE: SPLIT ITEM INTO TWO SCREENS, WITH SIX ITEMS ON EACH SCREEN |

I6. In your current Head Start position(s), how much do the following make it harder for you to do your job well? Do they make it a great deal harder, somewhat harder, or not at all harder for you to do your job well?

|  |  |  |  |
| --- | --- | --- | --- |
| *Select one per row* | GREAT DEAL HARDER | SOMEWHAT HARDER | NOT AT ALL HARDER |
| a. Time constraints (not enough hours in the day) | 3 🔾 | 2 🔾 | 1 🔾 |
| b. Too many conflicting demands | 3 🔾 | 2 🔾 | 1 🔾 |
| c. Not a high enough salary for the job demands | 3 🔾 | 2 🔾 | 1 🔾 |
| d. Lack of support staff | 3 🔾 | 2 🔾 | 1 🔾 |
| e. Not enough training and technical assistance for professional development | 3 🔾 | 2 🔾 | 1 🔾 |
| f. Not enough support and communication from administration | 3 🔾 | 2 🔾 | 1 🔾 |
| g. Not enough funds for supplies and activities | 3 🔾 | 2 🔾 | 1 🔾 |
| h. Dealing with a challenging population | 3 🔾 | 2 🔾 | 1 🔾 |
| i. Staff turnover | 3 🔾 | 2 🔾 | 1 🔾 |
| j. Lack of parent support | 3 🔾 | 2 🔾 | 1 🔾 |
| k. Lack of qualified teaching staff | 3 🔾 | 2 🔾 | 1 🔾 |
| l. Anything else? (Specify) | 3 🔾 | 2 🔾 | 1 🔾 |
|  (STRING 255) |  |  |  |

|  |
| --- |
| SOFT CHECK: IF I6a, b, c, d, e, f, g, h, i, j, k, or l =NO RESPONSE; **You may have missed a question or two on this page. Please review your answers below, provide the missing response(s), and continue. To continue to the next question without making changes, click the “Next” button.** |
| SOFT CHECK IF OTHER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other (Specify)” box, or click the “Next” button to move to the next question. |

I7-I11. NO I7-I11 IN THIS VERSION

|  |
| --- |
| ALL |

I12. What is the highest grade or year of school that you completed?

*Select one only*

🔾 Up to 8th Grade 1 GO TO I15b

🔾 9th to 11th Grade 2 GO TO I15b

🔾 12th Grade, but No Diploma 3 GO TO I15b

🔾 High School Diploma/ Equivalent 4 GO TO I15b

🔾 Vocational/Technical Program after High School 5 GO TO I15b

🔾 Some College, but No Degree 7 GO TO I14

🔾 Associate’s Degree 8

🔾 Bachelor’s Degree 9

🔾 Graduate or Professional School, but No Degree 10

🔾 Master’s Degree (MA, MS) 11

🔾 Doctorate Degree (Ph.D., Ed.D.) 12

🔾 Professional Degree after Bachelor’s Degree (Medicine/MD, Dentistry/DDS, Law/JD, Etc.) 13

NO RESPONSE M GO TO I24

|  |
| --- |
| SOFT CHECK: IF I12=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF I12 = 8, 9, 10, 11, 12, OR 13 |

I13. In what field did you obtain your highest degree?

*Select one only*

🔾 Child Development or Developmental Psychology 1

🔾 Early Childhood Education 2

🔾 Elementary Education 3

🔾 Special Education 4

🔾 Education Administration/Management & Supervision 11

🔾 Business Administration/Management & Supervision 12

🔾 Other Field (Specify) 5

Specify (STRING 255)

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IFI13=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF OTHER FIELD SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other Field (Specify)” box, or click the “Next” button to move to the next question. |

|  |
| --- |
| IF I12 = 7, 8, 9, 10, 11, 12, OR 13 |

I14. Did your schooling include 6 or more college courses in early childhood education or child development?

🔾 Yes 1 SEE BOX BELOW

🔾 No 0

NO RESPONSE M

PROGRAMMER: IF PDisCD=1; GO TO C2I15a, IF PDisCD=0: GO TO I15b

|  |
| --- |
| SOFT CHECK: IF I14=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| IF (I14 = 0 OR MISSING) AND IF I12 = 8, 9, 10, 11, 12, OR 13 |

I15. Have you completed 6 or more college courses in early childhood education or child development since you finished your degree?

🔾 Yes 1

🔾 No 0

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF I15=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

I15a. NO I15a IN THIS VERSION.

|  |
| --- |
| IF PDisCD=1 AND CORE AND I12=7, 8, 9, 10, 11, 12, OR 13 |

**C2I15a. Have you completed an entire course on children who speak a language other than English?**

🔾 Yes 1

🔾 No 0

|  |
| --- |
| SOFT CHECK: IF C2I15a =NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| ALL |

I15b. Do you currently hold a license, certificate, and/or credential in administration of early childhood/child development programs or schools?

🔾 Yes 1

🔾 No 0

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF I15b=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

I16-I22. NO I16-I22 THIS VERSION.

|  |
| --- |
| IF PDisCD=1 |

**C2I18. Do you have a Child Development Associate (CDA) credential?**

🔾 Yes 1

🔾 No 0

|  |
| --- |
| SOFT CHECK: IF C2I18=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDisCD=1 |

**C2I19. Do you have a state-awardedpreschool teaching certificate or license?**

*(Click here for “TEACHING CERTIFICATE OR LICENSE” definition)*

🔾 Yes 1

🔾 No 0

PROGRAMMER: SET UP HYPERLINK FOR TEXT “HERE” THAT WILL POP UP TO PROVIDE THE FOLLOWING DEFINITION; A “teaching certificate or license” is usually granted to a teacher by a state department or agency that has authority over the education and/or early childhood system in that state. The certificate or license is given when the teacher has met certain education or experience requirements that are set by the department or agency. Usually a teacher would have to apply for a certificate or license after meeting those requirements.

|  |
| --- |
| SOFT CHECK: IF C2I19=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF PDisCD=1 |

**C2I20. Do you have a state-awarded teaching certificate or license for ages/grades other than preschool?**

*(Click here for “TEACHING CERTIFICATE OR LICENSE” definition)*

🔾 Yes 1

🔾 No 0

PROGRAMMER: SET UP HYPERLINK FOR TEXT “HERE” THAT WILL POP UP TO PROVIDE THE FOLLOWING DEFINITION; A “teaching certificate or license” is usually granted to a teacher by a state department or agency that has authority over the education and/or early childhood system in that state. The certificate or license is given when the teacher has met certain education or experience requirements that are set by the department or agency. Usually a teacher would have to apply for a certificate or license after meeting those requirements.

|  |
| --- |
| SOFT CHECK: IF C2I20=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| ALL |

I24. What is your sex?

🔾 Male 1

🔾 Female 2

🔾 Prefer not to answer 3

 NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF I24=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| ALL |

I25. In what year were you born?

 YEAR

(1914-2000)

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF I25=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK: IF I25 < 1927 OR > 1996; **You have entered [I25] as the year you were born. Please confirm or correct your response and continue.** |

|  |
| --- |
| ALL |

I26. Are you of Spanish, Hispanic, or Latino origin?

🔾 Yes 1

🔾 No 0 GO TO I28

NO RESPONSE M GO TO I28

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| --- |
| SOFT CHECK: IF I26=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

|  |
| --- |
| IF I26=1 |

I27. Which one of these best describes you? You may select more than one.

*Select one or more*

🞏 Mexican, Mexican American, or Chicano 1

🞏 Puerto Rican 2

🞏 Cuban 3

🞏 Another Spanish/Hispanic/Latino group (Specify) 4

Specify

NO RESPONSE M

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| --- |
| SOFT CHECK: IF I27=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF ANOTHER SPANISH/HISPANIC/LATINO GROUP SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Another Spanish/Hispanic/Latino group (Specify)” box, or click the “Next” button to move to the next question. |

|  |
| --- |
| ALL |

I28. What is your race? Select one or more.

*Select one or more*

🞏 White 11

🞏 Black or African American 12

🞏 American Indian or Alaska Native 13

🞏 Asian Indian 14

🞏 Chinese 15

🞏 Filipino 16

🞏 Japanese 17

🞏 Korean 18

🞏 Vietnamese 19

🞏 Other Asian 20

🞏 Native Hawaiian 21

🞏 Guamanian or Chamorro 22

🞏 Samoan 23

🞏 Other Pacific Islander (Specify) 24

Specify (STRING 255)

🞏 Another race (Specify) 25

Specify (STRING 255)

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF I28=NO RESPONSE; **Please provide an answer to this question and continue. *To continue to the next question without providing a response, click the “Submit Page and Continue” button.*** |
| SOFT CHECK IF OTHER PACIFIC ISLANDER SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other Pacific Islander (Specify)” box, or click the “Next” button to move to the next question. |
| SOFT CHECK IF ANOTHER RACE SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Another race (Specify)” box, or click the “Next” button to move to the next question. |

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| ALL |

I29. Do you speak a language other than English?

🔾 Yes 1

🔾 No 0 GO TO END

NO RESPONSE M GO TO END

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| --- |
| SOFT CHECK: IF I29=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |

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| IF I29=1 |

I30. What languages other than English do you speak?

*Select all that apply*

🞏 Spanish 12

🞏 Arabic 20

🞏 Cambodian (Khmer) 13

🞏 Chinese 14

🞏 French 11

🞏 Haitian Creole 15

🞏 Hmong 16

🞏 Japanese 17

🞏 Korean 18

🞏 Vietnamese 19

🞏 Other (specify) 21

Specify (STRING 255)

NO RESPONSE M

|  |
| --- |
| SOFT CHECK: IF I30=NO RESPONSE; **Please provide an answer to this question and continue. To continue to the next question without providing a response, click the “Next” button.** |
| SOFT CHECK IF YOUR NATIVE LANGUAGE SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Your Native language (Specify)” box, or click the “Next” button to move to the next question. |
| SOFT CHECK IF OTHER NATIVE LANGUAGE SPECIFY ANSWER IS SELECTED AND NOT SPECIFIED: Please provide an answer in the “Other Native language (Specify)” box, or click the “Next” button to move to the next question. |

**ADDITIONAL SCREENS**

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| TRANSITION TO ADDITIONAL CENTER IF PDismultiCD=1 |

**Now, please answer some questions about [SITE NAME2].**

**There are fewer questions about your [SITE NAME2].**

**Please click the “Next” button below to continue.**

PROGRAMMER: ROUTE TO C2A0-1 AND BEGIN SECOND CENTER SERIES QUESTIONS MARKED WITH “SECOND”]

|  |
| --- |
| ALL |

**END. Thank you very much for participating in FACES 2019!**

 **Your answers have been submitted and you may close this window.**