

# **Family and Marriage Local Evaluation and Cross-Site Service Components**

**OMB Information Collection Request  
0970 - 0356**

## **Supporting Statement**

### **Part B**

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Submitted By:  
Office of Planning, Research, and Evaluation  
Administration for Children and Families  
U.S. Department of Health and Human Services

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**B1. Respondent Universe and Sampling Methods**

Respondents to this information collection are HMRF grantees with local descriptive evaluations (16 grantees) or with local impact evaluations (18 grantees) -- note that one grantee is conducting both an impact and a descriptive local evaluation. All of these 33 grantees will be asked to respond to the information collection.

**B2. Procedures for Collection of Information**

Respondents will receive the analysis plan templates and instructions from ACF. Grantees will submit completed analysis plan templates to ACF via email. ACF and the FaMLE Cross-Site evaluation team technical assistance liaison will review each analysis plan and provide feedback.

**B3. Methods to Maximize Response Rates and Deal with Nonresponse**

*Expected Response Rates*

ACF anticipates a 100% response rate.

*Maximizing Response Rates and Dealing with Nonresponse*

ACF will send the analysis plan template to grantees upon OMB approval. ACF and the evaluation team technical assistance liaison are in regular communication with grantees and will monitor completion of the analysis plan template. The liaisons will work closely with grantees and their local evaluators to address any challenges they may face in completing their analysis plan.

**B4. Tests of Procedures or Methods to be Undertaken**

There is no test of procedures for the proposed data collection efforts.

**B5. Individual(s) Consulted on Statistical Aspects and Individuals Collecting and/or Analyzing Data**

The full respondent universe will be included in this information collection, so no statistical sampling procedures are necessary. ACF staff and its contractor, Mathematica Policy Research, will work with grantees to collect and review the data. No consultation was necessary for either sampling or data collection.

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