



**U.S. Department of Justice** Office of Justice Programs

*Bureau of Justice Statistics*

Washington, D.C. 20531

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Date

«Salutation» «ContactFirstName» «ContactLastName»  
«Agency Name»  
«ContactAddress1» «ContactAddress2»  
«ContactCity», «ContactState», «ContactZip»

Dear «Salutation»«ContactLastName»,

We are writing to thank you for your continued participation in the Survey of Jails in Indian Country (SJIC) data collection program and to ask for your participation in the 2018 survey. Since 1998, the SJIC has been one of the Bureau of Justice Statistics' (BJS) core data collections on jail populations. Westat will continue to be the collection agent for the SJIC.

This year's survey, covering the 12 months ending on June 30, 2018, represents a continued commitment by BJS to include jails in Indian country in its reports on correctional populations. BJS recognizes that the Indian country jail population is unique from other correctional populations in many important ways. Your participation in the program is vital in allowing BJS to identify critical changes in Tribal jails and to track changes in Tribal jail populations over time.

By November we anticipate completing *Jails in Indian Country, 2017*, a report prepared from the data that you provided for the 2017 collection. Previous editions of the report are available at <http://www.bjs.gov/index.cfm?ty=pbse&sid=32>. If you are unable to access the information via the web, we will be happy to send you a copy of the report by email or mail.

Participation in the 2018 survey is voluntary; however, we ask for your assistance in conducting this survey. BJS is authorized to conduct this data collection under 34 U.S.C. § 10132, its employees, and its contractors will use the information you provide only for statistical or research purposes pursuant to 34 U.S.C. § 10134, and will protect it to the fullest extent under federal law. For more information on how BJS will use and protect your information, go to [https://www.bjs.gov/content/pub/pdf/BJS\\_Data\\_Protection\\_Guidelines.pdf](https://www.bjs.gov/content/pub/pdf/BJS_Data_Protection_Guidelines.pdf).

Please complete your questionnaire and fax the form to DATA COLLECTION AGENT at 1-xxx-xxx-xxxx by August 15, 2018. If you need assistance in completing the survey, please contact NAME of DATA COLLECTION AGENT at 1-888-xxx-xxxx or EMAIL or BJS CONTACT of BJS at xxx-xxx-xxxx or EMAL.

Sincerely,

BJS PROJECT MANAGER CONTACT

BJS CORRECTIONS CHIEF CONTACT