


# PAPERWORK REDUCTION ACT CHANGE WORKSHEET

Private School Universe Survey (PSS) 2019-20 and 2021-22 Spring 2020 Data Collection  
Change Request

<b>Agency/Subagency</b> U.S. Department of Education, Institute of Education Sciences		<b>OMB Control Number</b> 1850-0641 v.11
<b>Enter only items that change</b>		
	<b>Current Record</b>	<b>New Record</b>
<b>Agency form number(s)</b>	NA	NA
<b>Annual reporting and record keeping hour burden</b>		
<b>Number of respondent</b>	24,810	24,810
<b>Total annual responses</b>	32,677	32,677
<b>Percent of these responses collected electronically</b>	31%	31%
<b>Total annual hours</b>	6,577	6,577
<b>Difference</b>		
<b>Explanation of difference</b>		
<b>Program change</b>	0	
<b>Adjustment</b>	0	
<b>Annual reporting and record keeping cost burden (in thousands of dollars)</b>		
<b>Total annualized capital/startup costs</b>	NA	NA
<b>Total annual costs (O&amp;M)</b>	NA	NA
<b>Total annualized cost requested</b>	NA	NA
<b>Difference</b>		
<b>Explanation of difference</b>		
<b>Program change</b>	NA	
<b>Adjustment</b>	NA	
<b>Other change**</b>		
<p>The Private School Universe Survey (PSS) is conducted by the National Center for Education Statistics (NCES) to collect basic information from the universe of private elementary and secondary schools in the United States. The PSS is designed to gather biennial data on the total number of private schools, teachers, and students, along with a variety of related data, including: religious orientation; grade-levels taught and size of school; length of school year and of school day; total student enrollment by gender (K-12); number of high school graduates; whether a school is single-sexed or coeducational; number of teachers employed; program emphasis; and existence and type of its kindergarten program. The PSS includes all schools that are not supported primarily by public funds, that provide classroom instruction for one or more of grades K-12 or comparable ungraded levels, and that have one or more teachers. No substantive changes have been made to the survey or its procedures since its last approved 2017-18 administration (OMB# 1850-0641 v.8). The PSS is also used to create a universe list of private schools for use as a sampling frame for NCES surveys of private schools. The request to conduct the 2019-20 and 2021-22 PSS data collections, and the 2021-22 PSS list frame building operations was approved in April 2019 (1850-0641 v.9-10). CATI non-response follow-up for the 2019-20 PSS collection ended on March 13<sup>th</sup>, 2020. Field follow-up of the CATI nonresponding cases was scheduled to begin on April 6<sup>th</sup> and last until May 29<sup>th</sup>. Due to the COVID-19 pandemic emergency, the Census Bureau's National Processing Center is closed, and all Census Bureau employees are practicing social distancing. For now, NCES has delayed the beginning of field follow-up until May 4<sup>th</sup>. This request updates the data collection procedures by adding an email contact for the remaining schools. This request does not introduce significant changes to the estimated respondent burden or the costs to the federal government.</p>		
<b>Signature of Senior Official or designee:</b>	<b>Date:</b>	<b>For OIRA Use</b>
	March 31, 2020	_____ _____ _____

\*\*This form cannot be used to extend an expiration date