

## 2020 HAVA CARES Act Grant

### Notice of Grant Award

**U.S. Election Assistance Commission**  
1335 East West Highway – Suite 4300  
Silver Spring, MD 20910

**Grantee:** «Office»

**Address:**

«Address»  
«City», «State\_Abbreviation»  
«Zip»

**Obligation Information**

Agreement Number: «Agreement_Number»	Project Period: 3/28/2020 – 3/27/2022
CFDA Number: <b>90.404</b>	Budget Period(s): 3/28/2020 – 12/31/2020 for Federal expenditures

**Funds Description**

This obligation of funds constitutes the Grantee’s share of \$400 million (52 U.S.C. §§ 20901, 20903-20905) authorized by the U.S. Congress under the *Coronavirus Aid, Relief and Economic Security (CARES) Act (Public Law 116-136)*.

**Funding Information**

Description	Current Award	Prior Awards	Cumulative Funding
<b>Federal Share</b>	\$«Federal_Share»	N/A	\$«Federal_Share»
<b>State Match Share</b>	\$«State_Match»	N/A	\$«State_Match»

**Purpose**

As authorized under Section 101 of the Help America Vote Act of 2002 (P.L. 107-252) (HAVA) and provided for in the CARES Act, 2020 (Public Law 116-136), the purpose of this award is to “prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 Federal election cycle.”

**State Election Fund**

All Federal funds and state cash matching funds must be deposited in the state election fund as described in Section 104 (d) of HAVA. Expenditures under state budget authority and in-kind match expenditures require the same documentation as federal funds under 2 C.F.R. § 200. Interest earned on this award’s funds and any net program income shall be retained in the election fund and used for allowable activities described in Section 101 of HAVA.

**Grant Administration**

Award recipients and sub-recipients must adhere to all applicable federal requirements including Office of Management and Budget (OMB) guidance: Title 2 C.F.R. Subtitle A, Chapter II, Part 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. § 200).

**Reporting Requirements**

1. Per the CARES Act within 20 days of each election in the 2020 federal election cycle states will send a report accounting of the State’s uses of funds. States will follow a format EAC will provide.
2. A Federal Financial Report and progress report for the period ending 12/31/2020 will be due February 28, 2021.
3. Subsequent Federal Financial Reports and progress reports for periods ending June 30 and December 31 of each year will be due August 15 and February 15 respectively.

**Award Contingencies**

This award is contingent upon the completion of the following activities:

1. Provide a match of 20% of the federal funds by the end of the project period to be documented on the SF-425.
2. Submit the required letter described in the attached CARES Award Instructions.
3. Implement or have implemented the Drug-Free Workplace Requirements of 2 C.F.R. § 182.200 and comply with subpart C of 2 C.F.R. Part 180- Debarment & Suspension & include in lower-tier covered transactions.

**Acknowledgement**

By drawing down funds under this grant and submitting the Disbursement Request Letter, the state agrees to comply with all terms and conditions in this Notice.

**U.S. Election Assistance Commission**

**Funding Source:** EAC1651DB2020DR-2020-61000001-410001-EAC1908000000

**Amount:** \$«Federal\_Share»



Mona Harrington, Acting Executive Director      Date: April 6, 2020