

LENDER'S GUARANTEED LOAN PAYMENT TO USDA
Transaction 4036

INSTRUCTIONS FOR PREPARATION

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| Purpose: Used by lenders to transmit any funds due FSA when FSA has purchased a part or all of the guaranteed portion of the loan. | |
| Handbook Reference: 2-FLP | Number of Copies: Original and two copies |
| Signatures Required: Lender | |
| Distribution of Copies: Original to Finance Office; copy retained by lender; copy forwarded to Servicing Office by lender. | |
| Automation-Related Transactions: Finance Office | |

Lenders must complete Items 1 through 8 (except Item 8B), Items 9 through 11, item 13 and Items 15 through 17.

| Fld Name / Item No. | Instruction |
|----------------------------|--|
| 1 FSA Account No. | Enter the FSA account number. Enter the state and county code and the borrower's system generated FSA ID number. |
| 2 Lender's ID No. | Enter the lender's ID number. |
| 3 Loan No. | Enter the FSA assigned Loan Number. |
| 4 Branch No. | Enter the FSA assigned Branch Number. |
| 5 Borrower's Name | Enter the Borrower's Name. |
| 6 Lender's Name | Enter the Lender's Name. |

| Fld Name / Item No. | Instruction |
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| 7 Receivable No. | Enter the applicable Receivable Number. (Assigned by Finance Office at time of purchase.) |
| 8A Date Paid Through to FSA | Enter the date through which the accompanying payment pays accrued interest on FSA held portion of loan. |
| 8B Date Principal Paid | Finance Office will enter date of principal. |
| 9 Amount of Principal Payment | Enter FSA's pro-rata share of funds received and applied to principal on the borrower's loan (e.g. payments from the borrower or proceeds from rent, escrow balances, sale of collateral, etc.). |
| 10 Amount of Interest Payment | Enter FSA's pro-rata share of funds received and applied to the interest on the borrower's loan (e.g. payments from the borrower or proceeds from rents, escrow balances, sale or collateral, etc). |
| 11 Total Remittance | Enter the total of Items 9 and 10. |
| 12 Date of Deposit | Finance Office will enter the date of deposit. |
| 13 Payment Code | <p>Enter the applicable payment code.</p> <p>01 = is used when the loan payment is to be applied toward the regular balance of principal and/or interest.</p> <p>02 = is used when the loan payment is to be applied toward the deferred principal and/or interest balance based on an approved agreement between FSA, the lender, and the borrower.</p> |
| 14 | Finance Office will enter the appropriate servicing fee code. |

| Fld Name / Item No. | Instruction |
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| Servicing Fee Code | 01 = Accrued Interest 02 = Servicing Fee |
| 15 Authorized Lender's Signature | Enter authorized Lender's signature. |
| 16 Title | Enter the title of the representative signing the document. |
| 17 Date | Enter date of lender's signature. |