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(K)Total/(I)Total = (J)Average
 (F)Total/(D)Total = (E)Average (H)Total/(F)Total = (G)Average

NOTE: The columns will calculate automatically. If Col. E's response is something other than annually, i.e., 1/6 years, list as "1/6" & decimal will display.

TITLE OF INFORMATION COLLECTION DOCUMENT	OMB NO.
Micro-Grants for Food Security Program (MGFSP) (NEW)	0581-NEW
	DATE PREPARED
	April 24, 2020

IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT			ANNUAL BURDEN							
			REPORTS				RECORDS			
SECTION OF REGS.	DESCRIPTION	FORMS NO (S) (If "none" so state)	NO. OF RESPONDENTS	NO OF RESPONSES PER RESPONDENT	TOTAL ANNUAL RESPONSES (Col. D x E)	HOURS PER RESPONSE	TOTAL HOURS (Col. F x G)	NO. OF RECORD-KEEPERS	ANNUAL HOURS PER RECORD-KEEPER	TOTAL RECORD-KEEPING HOURS (Col. I x J)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
7 USC 1621 & 2 CFR 200	STANDARDIZED FORMS FOR ALL AMS GRANT PROGRAMS (Line entry represents totals only for MGFSP) (NEW)				0.00		0.00			0.00
	Request for Applications (RFA) (<i>Reading</i>)	None	10	1.0000	10.00	4.0000	40.00			0.00
	Application for Federal Assistance (approved under OMB No. 4040-0004)	SF 424	10	1.0000	10.00	1.0000	10.00			0.00
	Notice of Award and Grant Agreement (approved under OMB No. 0581-0240)	AMS 33	10	1.0000	10.00	0.5833	5.83			
	AMS General Terms and Conditions (approved under OMB No. 0581-0240)	None	10	1.0000	10.00	2.0000	20.00			0.00
	Amendment Request (approved under OMB No. 0581-0240)	None	10	2.0000	20.00	1.0000	20.00			0.00
	Interim Performance Report Template (approved under OMB No. 0581-0240)	None	10	2.0000	20.00	4.0000	80.00			0.00
	SUBTOTAL				7	12	165.83	0.00		0.00
	TOTAL OF ALL PAGES				11	26	308.33	10.00		10.00

TOTAL - COLUMNS "F" AND "I" = OMB 831, 13 b; COLUMNS "H" AND "K" = OMB 831, 13c				120.00		318.33			
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						REPORTS			RECORDS		
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(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	
	Request for Advance or Reimbursement in ezFedGrants (approved under OMB No. 4040-0012)	SF 270	10	10.0000	100.00	1.0000	100.00			0.00	
	Federal Financial Report (approved under OMB No. 4040-0014)	SF 425	10	3.0000	30.00	1.0000	30.00			0.00	
	Tangible Personal Property Report Disposition Request/Report (approved under OMB No. 4040-0018)	SF 428 C	10	1.0000	10.00	2.7500	27.50			0.00	
	Final Performance Report Template (approved under OMB No. 0581-0240)	None	10	1.0000	10.00	4.0000	40.00			0.00	
	Tangible Personal Property Final Report (approved under OMB No. 4040-0018)	SF 428 B	10	1.0000	10.00	1.0000	10.00			0.00	
	Recordkeeping	None						10	1.000	10.00	
SUBTOTAL				1	10.00	4	40.00	10		10.00	

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						FORMS NO (S)	NO. OF	NO OF	TOTAL ANNUAL	HOURS	TOTAL	NO. OF	ANNUAL	TOTAL						
SECTION OF						(If "none"	RESPONDENTS	RESPONSES	RESPONSES	PER	HOURS	RECORD-	HOURS PER	RECORD-						
REGS.						so state)		PER	(Col. D x E)	RESPONSE	(Col. F x G)	KEEPERS	RECORD-	(Col. I x J)						
							RESPONDENT					KEEPER								
(A)	(B)					(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)						
7 USC 1621 & 2 CFR 200	NON-COMPETITIVE AMS GRANT PROGRAM: MGFSP ONLY (NEW)																			
	Grant Administration Narrative					None	10	1.0000	10.00	2.0000	20.00			0.00						
	Negotiated Indirect Cost Rate Agreement (NICRA) (approved under OMB No. 0581-0240)					None	10	1.0000	10.00	0.2500	2.50			0.00						
	Project Narrative Form (series of)					None	10	1.0000	10.00	8.0000	80.00			0.00						
SUBTOTAL								3	30.00	10	102.50	0		0.00						

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SECTION OF	DESCRIPTION					(If "none"	RESPONDENTS	RESPONSES	RESPONSES	PER	HOURS	RECORD-	HOURS PER	RECORD-	KEEPING HOURS
REGS.						so state)		PER	(Col. D x E)	RESPONSE	(Col. F x G)	KEEPERS	RECORD-	(Col. I x J)	
(A)	(B)					(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	
SUBTOTAL							0	0	0.00	0	0.00	Err:522		Err:522	