EMERGENCY CLEARANCE REQUEST

U.S. Department of Commerce

U.S. Census Bureau

Emergency Clearance Request for:

Adding supplemental questions to the Annual Business Survey (0607-1004) to capture a baseline of work from home options of businesses in 2019

May 8, 2020

Supporting Statement Section B

1. **Universe and Respondent Selection**

The three work from home questions will be asked of all respondents. There will be no special or separate sample of respondents that will receive the questions.

Please refer to the most recently approved ICR detailing information about the universe and respondent selection.

2. **Procedures for Collecting Information**

The three work from home questions will be collected in the same manner as the ABS.

Please refer to the most recently approved ICR detailing information about procedures for collecting the information.

3. **Methods to maximize Response**

The three work from home questions will utilize the same methods to maximize responses as the ABS.

Please refer to the most recently approved ICR detailing information about methods to maximize response.

4. **Tests of Procedures or Methods**

Due to timing constraints, we were unable to conduct formal testing of the work from home questions. However, the questions have been reviewed by Census Bureau staff who are experts in the field of questionnaire design. The process for expert review in lieu of in-field expert review was approved by the Methodology and Standards Council at the Census Bureau. In addition, the Census Bureau will be conducting a formal cognitive testing of these three work from home questions in June and July 2020.

Please refer to the most recently approved ICR detailing information on testing of procedures or methods.

5. **Contacts for Statistical Aspects and Data Collection**

Kevin Deardorff, Chief, Economic Reimbursable Surveys Division (301-728-8140) may be contacted regarding the statistical and data collection aspects of the three work from home questions.

Please refer to the most recently approved ICR for contacts for statistical aspects and data collection.

List of Attachments
    2020 ABS Work from Home