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OMB No.: 0807-0930 Approval Expires: 12/31/2022





Website: Census of Governments - Organization

Email: esmd.gus.psfcb@census.gov

Telephone: 1-888-369-3613 weekdays, 7 AM to 5 PM ET

Welcome to the 2021 Government Units Survey

- · The due date is April 29, 2021.
- . This is the web collection system that enables public entities to respond to the U.S. Census Bureau's 2021 Government Units Survey via the Internet.
- The U.S. Census Bureau receives its authorization to conduct this survey from Title 13, United States Code, Sections 161 and 193.
- Information provided in this collection tool compiled from or customarily provided in public records are exempt from confidential treatment as cited in Title 13, United States Code, Section 9(b).
- This collection has been approved by the OMB. The eight-digit OMB approval number is 0607-0930 and appears in the top right corner of each
 reporting screen. Without this approval, we could not conduct this survey.

Login

- · To log in, please enter the User ID and Password indicated on the form or the letter and press the "Login" button.
- User ID and Password are case sensitive.
- If you forgot your User ID and/or Password, contact us at 1 888 369 3613 weekdays, 7AM to 5PM ET.

Please note: You will be logged out of the system after 45 minutes of inactivity. No data will be lost.

User ID:	REPORT ONLINE: It's fast and secure. Respond to User ID:
Password:	this survey via the Internet at the following web address using the supplied User ID and Password: https://respond.census.gov/gus
Login	- OR -
	You may respond to this survey online at respond.census.gov/gus, Use the User ID and Password below to login and complete the survey online.
	User ID: Password: Password

U.S. Census Bureau Notice and Consent Warning

You are accessing a United States Government computer network. Any information you enter into this system is confidential. It may be used by the Census Bureau for statistical purposes and to improve the website. If you want to know more about the use of this system, and how your privacy is protected, visit our online privacy webpage at https://www.census.gov/about/policies/privacy/privacy-policy.html.

Use of this system indicates your consent to collection, monitoring, recording, and use of the information that you provide for any lawful government purpose. So that our website remains safe and available for its intended use, network traffic is monitored to identify unauthorized attempts to access, upload, change information, or otherwise cause damage to the web service. Use of the government computer network for unauthorized purposes is a violation of Federal law and can be punished with fines or imprisonment (PUBLIC LAW 99-474).

Burden Statement Accessibility Privacy Security

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Burden Statement

Please note that this is a national collection tool that applies to governments with wide differences in their service areas, the amount of population served, and the extent and complexity of their activities. We estimate this survey will take an average of 15 minutes,

including the time to review instructions, search existing data sources, gather and maintain the data needed, and complete and review survey responses prior to submission. Send comments regarding this burden estimate or any other aspect of this co lection of information, including suggestions for reducing this burden, to:

ESMD Survey Comments 0607-0930 U.S. Census Bureau 4600 Silver Hill Road ESMD-5H174 Washington, DC 20233

You may e-mail comments to ESMD.Surveys@census.gov; use "ESMD Survey Comments 0607-0930" as the subject.

Burden Statement <u>Accessibility</u> <u>Privacy</u> <u>Security</u>

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Frequently Asked Questions

- 1. Why should I complete this form? What is the purpose of this survey?
- 2. Is this survey mandatory?
- 3. How do I get taken off of your mailing list?
- 4. Why did I receive this survey?
- 5. I do not have any paid employees. Should I complete the survey?
- 6. We are not a government. Should I complete the survey?
- 7. We are a non-profit organization. Should I complete the survey?
- 8. The name of our government is incorrect. How do I get it changed?
- 9. How do I correct data after I have already submitted the survey?
- 10. Why doesn't my password from last year work?
- 11. When is the Government Units Survey due?
- 12. How do I request a time extension?
- 13. Where can I obtain a paper copy of the Government Units Survey?
- 14. How do I confirm the Census Bureau received my data?
- 15. How do I contact a member of the Government Units Survey team?
- 16. Is there a fine if I do not complete this survey?
- 17. When I try to view a PDF of the form with my answers, the form being displayed is either blank or is missing some of my reported data. What do I need to do?

1. Why should I complete this form? What is the purpose of this survey?

The 2021 Government Units Survey (GUS) is the instrument for collecting current information to update the universe of all county, municipal, township, and special district governments for the 2022 Census of Governments. The 2021 GUS provides critical information needed to maintain the frame from which all public sector surveys are drawn. The GUS serves as a source to produce the official count of non-school government units in the United States

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2. Is this survey mandatory?

While completion of the survey is not mandatory, data from the survey provide comprehensive, uniform statistics on the structure and activity of local governments. This information, along with statistics from the remainder of the Census of Governments, directly impacts your government and the communities that you serve by producing statistics about government organization, public employment, and government finance. This survey is authorized by Title 13, United States Code, Sections 161 and 193. In addition, the U.S. Congress, federal agencies, state, and other local governments, educational and research organizations, and the general public use the results of our data collection.

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3. How do I get taken off of your mailing list?

We cannot remove you from our mailing list as your organization meets the Census Bureau's criteria of a governmental entity. We define a government to be "an organized entity which, in addition to having governmental character, has sufficient discretion in the management of its own affairs to distinguish it as separate from the administrative structure of any other governmental unit." Please visit http://www.census.gov/govs/ to see the Census Bureau criteria for classifying governments.

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