	OMB No. 1121-0240	: Approval Expires XX/XX/201X
RTI INTERNATIONAL RESEARCH OPERATONS CENTE ATTN: DATA CAPTURE 5265 CAPITAL BOULEVARD RALEIGH, NC 27616-2925 https://TBD Telephone: TBD (toll-free) Fax: TBD Email: TBD	2016 LAW ENFORCEMENT MANAGEMEN AND STATISTICS (LEMAS) SURVEY	IT Form CJ-44 2016 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES U.S. Department of Justice Bureau of Justice Statistics
In correspondence about this survey, please refer to the label is correct, please check the box in the bottom rig	ne number at the top left of this box. (Please correct any error in nan ht hand corner.)	ne and mailing address in the box below. If the
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Completion and Return Instructions

• Unless otherwise noted, please answer all questions using June 30, 2016 as a reference.

- Please do not leave any items blank. If the answer to a question is unknown or not available, write "DK" in the space provided. If the answer is not applicable, write "NA" in the space provided. If the answer to a question is none or zero, write "0" in the space provided.
- There are four ways to submit this survey:
 - Online at https://TBD Please use the Agency ID and Password listed above to access the survey on the secure, encrypted website. This method allows for the ability to save partial data and return at a later time. If you or another staff member needs to access the survey multiple times, please only "submit" the survey once it is complete.
 - 0 Mail the survey to RTI International (RTI) in the enclosed postage-paid envelope
 - Fax each page of the survey to XXX-XXX-XXXX (toll free)
 - 0 Scan and email the survey to **TBD@rti.org**

• Please submit your completed questionnaire by XX XX, 2016.

- If you have questions about the survey, items on the questionnaire, or how to submit completed responses, please contact the Survey Team at RTI by email at TBD@rti.org or call the Help Line at XXX-XXXXX (toll free). The Help Line is available from 9:00 a.m. to 5:00 p.m. (EST). When communicating about the survey, please reference your Agency ID.
- If you have general comments or suggestions for improving the survey, please contact Shelley S. Hyland, LEMAS Program Manager, Bureau of Justice Statistics, by phone at 202-616-1706 or by email at shelley.Hyland@usdoj.gov.
- Please retain a copy of your completed survey for one year. Questionnaires completed through the online option can be printed for your records.
- The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this
 survey is voluntary, we need your participation to make the results comprehensive, accurate, and timely. We greatly appreciate your
 assistance.

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average 3 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street NW, Washington, DC 20531.

Section I: Descriptive Information

Unless otherwise noted, please answer all questions using June 30, 2016, as a reference.

1. Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of June 30, 2016. Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

		AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
			Full-time	Part-time
a.	Sworn personnel with general arrest powers			
b.	Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)			
c.	Non-sworn employees			
d.	TOTAL (sum of lines 'a' through 'c')			

2. Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1.a, column 2), enter the number of each of the following: (Personnel may be counted more than once. If none, enter '0.')

a.	Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	
b.	Community Policing or Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	
c.	School Resource Officers, School Liaison Officers, or other general sworn personnel whose primary duties are related to school safety (exclude crossing guards)	

3. As of June 30, 2016, how many RESERVE or **AUXILIARY OFFICERS did your agency have?** Enter the full-time and part-time numbers below. If none, enter '0.'

	Full-time	Part-time
a. Sworn		
b. Limited/no arrest powers		
c. Non-sworn		

4. Enter the number of FULL-TIME personnel according to their **PRIMARY job responsibility as of June 30, 2016.** Count each full-time staff person only once. If a person performs more than one function, enter that person's count in the job category in which s/he spent most of her/his time. If none, enter '0'

		Sworn	Limited/no arrest powers	Non- sworn
a.	Administration Chief of police or sheriff, assistants and other personnel who work in administrative capacity. <i>Include finance,</i> <i>personnel and internal</i> <i>affairs.</i>			
b.	Field operations – Police officers, deputies, detectives, inspectors, supervisors, and other personnel providing direct law enforcement services. <i>Include traffic</i> , <i>patrol, investigations and</i> <i>special operations</i> .			
	1. Patrol/field officers only			
	2. Detectives/investigators only			
c.	Technical support – Dispatchers, records clerks, data processors, and other personnel providing support services other than administrative. <i>Include</i> <i>communications</i> , <i>fleet</i> <i>management and training</i> .			
d.	Jail-related duties – Correctional officers, guards, and other support personnel who primarily work in the jail.			
e.	Court related duties – Bailiffs, security guards, process servers, etc.			
f.	Other (e.g., crossing guards, parking enforcement, etc.)			

5. Enter your agency's total operating budget for the fiscal year that included June 30, 2016. If the budget is not available, provide an estimate and check the box below. Include jails administered by your agency. Do NOT include building

construction costs or major equipment purchases.

\$,,,,

dd

Please mark here if this figure is an estimate \Box

Please indicate the date range of your agency's fiscal year that included June 30, 2016:

End

Start

mm

mm

dd

6. Enter the total estimated value of money, goods, and property received by your agency from an ASSET FORFEITURE program during the fiscal year that included June 30, 2016. If data are not available, provide an estimate and check the box below. Include federal, state and local funds. If no money, goods or property were received, enter '0'.



Please mark here if this figure is an estimate

Section II: Personnel

Unless otherwise noted, please answer all questions using June 30, 2016, as a reference.

- 7a. Indicate your agency's minimum education requirement which new officer recruits must have at hiring or within two years of hiring. Mark only 1 response.
 - □ Four-year college degree required
 - □ Two-year college degree required
 - □ Some college but no degree required

(Total credit hours required: _____)

- □ High school diploma or equivalent required
- □ No formal education requirement (SKIP to Question 8)
- 7b. Does your agency consider MILITARY SERVICE as an exemption to this minimum education requirement?
 - □ Yes □ No
- 8. Does your agency require a new officer recruit to be a U.S. citizen before hire?
 - □ Yes □ No

9. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new officer recruits? Include law enforcement training only. Include both state/POST requirements plus additional agency requirements. If no training of that type is required, enter '0'.

	Total	Hours	
a. Academy training			
b. Field training			

10. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. Include both state/POST requirements plus additional agency requirements. If no inservice training is required, enter '0'.

Average annual hours per officer



11. Which of the following screening techniques are used by your agency in selecting new officer recruits?

by your agency in screening new onneer recruits.			
Background/record checks	Yes	No	
a. Background investigation			
b. Credit history check			
c. Criminal history check			
d. Driving record check			
e. Social media check			
Personal attributes	Yes	No	
f. Personal interview			
g. Personality/Psychological inventory			
h. Polygraph exam			
i. Psychological interview			
j. Voice stress analyzer			
k. Written aptitude test			
l. Analytical/problem-solving ability assessment			
Community relations skills	Yes	No	
m. Assessment of understanding diverse cultural populations			
n. Mediation/conflict management skills assessment			
Physical attributes	Yes	No	
o. Drug test			
p. Medical exam			
q. Vision test			

r. Physical agility/fitness test	

12. Enter the number of FULL-TIME agency personnel who were bi- or multilingual as of June 30, 2016. Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0'.

a.	Sworn	
b.	Limited/no arrest powers	
c.	Non-sworn	

		Male	Female
a.	White, non-Hispanic		
b.	Black or African American, non-Hispanic		
c.	Hispanic or Latino		
d.	American Indian or Alaska Native, non-Hispanic		
e.	Asian, non-Hispanic		
f.	Native Hawaiian or other Pacific Islander, non- Hispanic		
g.	Two or more races		
h.	Not known		
i.	TOTAL (sum 'a' to 'h')		

 Enter the number of FULL-TIME SWORN personnel who were HIRED or SEPARATED during the fiscal year including June 30, 2016 by RACE, HISPANIC ORIGIN and SEX. The TOTAL rows should have the same values. If none, enter '0'.

		New Hires	Separations
a.	White, non-Hispanic		
	Black or African American, non-Hispanic		
c.	Hispanic or Latino		
	American Indian or Alaska Native, non- Hispanic		
e.	Asian, non-Hispanic		
	ative Hawaiian or other Pacific Islander, non- Hispanic		
g.	Two or more races		
h.	Not known		
i. T(OTAL (sum 'a' to 'h')		
j. M	ale		
k.	Female		
l. T(OTAL (sum 'j' and 'k')		

14. Enter the number of FULL-TIME SWORN personnel by RACE, HISPANIC ORIGIN and SEX for the pay period that included June 30, 2016. If none, enter '0'.

- **15.** Enter the SEX, RACE and HISPANIC ORIGIN of the chief executive (i.e., Chief of Police, Sheriff, Commissioner) for the pay period that included June 30, 2016.
 - **a.** \Box Male \Box Female
 - **b. D** White, non-Hispanic
 - □ Black or African American, non-Hispanic
 - Hispanic or Latino
 - □ American Indian or Alaskan Native, non-Hispanic
 - □ Asian, non-Hispanic
 - □ Native Hawaiian or other Pacific Islander, non-Hispanic
 - □ Two or more races
 - Not known
 - 16. Enter the number of FULL-TIME SWORN personnel by RACE, HISPANIC ORIGIN and SEX who held the following supervisory positions for the pay period that included June 30, 2016. If a position does not exist in your agency, enter 'N/A'. If none, enter '0'.

		Intermediate supervisor (below chief executive and above sergeant or first-line supervisor)	Sergeant or equivalent first-line supervisor
a.	White, non-Hispanic		
b.	Black or African American, non-Hispanic		
c.	Hispanic or Latino		
d.	American Indian or Alaska Native, non- Hispanic		
e.	Asian, non-Hispanic		

f.	Native Hawaiian or other Pacific Islander, non-Hispanic	
g.	Two or more races	
h.	Not known	
i.	TOTAL (sum 'a' to 'h')	
j.	Male	
k.	Female	
l.	TOTAL (sum 'j' and 'k')	

17. Is collective bargaining authorized for your agency's employees?

	All	Some	None
a. Sworn			
b. Limited/no arrest powers			
c. Non-sworn			

Section III: Operations

18. Enter the total number of calls for service (e.g., 911 calls, non-emergence calls, alarm or other source) received and dispatched by your agency during the fiscal year including June 30, 2016. If none, enter '0'. If data are not available, provide an estimate and check the corresponding box.

	Total Number	Estimate?
a. Calls/requests for service received		
 b. Calls/requests for service resulting in dispatch of officer(s) or use of on-site unit 		

19. During the fiscal year including June 30, 2016, did your agency use the following TYPES OF PATROL?

	Regularly	As Needed	No
a. Automobile			
b. Motorcycle			
c. Foot			
d. Horse			
e. Bicycle			
f. Human transporter (e.g., Segway)			
g. Manned aviation (e.g., airplane or helicopter)			

h. Marine (e.g., boat)		
i. Other (please specify):		

Section IV: Community Policing

- 20. As of June 30, 2016, did your agency's mission statement include a community policing component?
 - □ Yes
 - □ No
 - □ N/A agency does not have a mission statement

21. During the fiscal year including June 30, 2016, which of the following did your agency do?

		Yes	No
a.	Maintain a written community policing plan		
b.	Use technology to support the analysis of community problems		
c.	Conduct a citizen police academy		

22. During the fiscal year including June 30, 2016, what proportion of agency personnel received at least eight hours of community policing training (e.g., problem solving, SARA, or community partnerships)? Mark one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'N/A.'

	All	Some	None	N/A
a. New officer recruits				
b. In-service sworn personnel				

23. As of June 30, 2016, how many FULL-TIME SWORN personnel with primary responsibility for patrol/field duties (reported in 4.b.1, column 1) were encouraged to engage in SARA-type problem solving projects? If none, enter '0'.

Full-time patrol/field officers



24. As of June 30, 2016, how many FULL-TIME SWORN personnel with primary responsibility for patrol/field duties (reported in 4.b.1, column 1) were assigned to specific geographic areas/beats? If none, enter '0'.

Full-time patrol/field officers

25. During the fiscal year including June 30, 2016, did your agency have a problem-solving partnership or written

agreement with any of the following?

	Yes	No
a. Advocacy groups		
b. Business groups		
c. Other local law enforcement agencies		
d. Neighborhood associations		
e. University or research group		
f. Other (please specify):		

26. During the fiscal year including June 30, 2016, did your agency conduct or sponsor a formal survey of local residents on crime experiences, fear of crime, or satisfaction with police?

□ Yes □ No

- 27. During the fiscal year including June 30, 2016, did your agency use information from a survey of citizens for any of the following?
 - □ Agency did not conduct or sponsor a citizen survey at any time (skip to 28)

	Yes	No
a. Prioritizing crime/disorder problems		
b. Allocating resources to neighborhoods		
c. Evaluating officer or agency performance		
d. Training development		
e. Informing agency policies and procedures		

Section V: Equipment

28. Does your agency supply or give a cash allowance to its **FULL-TIME SWORN personnel to purchase the following?** Mark all that apply in each row.

	Agency supplies	Agency provides cash allowance	Neither (officer provides)	Equipment not authorized
a. Primary sidearm				
b. Backup sidearm				
c. Body armor				
d. Uniform				

29. Which types of sidearms are authorized for use by your agency's FULL-TIME SWORN personnel? Mark all that apply in each row.

	On-duty primary sidearm	On-duty backup sidearm	Off- duty	Equipment not authorized
a. Semiautomatic				
b. Revolver				

- **30.** Which types of secondary firearms does your agency issue to FULL-TIME SWORN personnel or authorize for use? Mark all that apply.
 - □ Fully automatic rifle (e.g., M-16)
 - □ Semi-automatic rifle (e.g., AR-15)
 - □ Manual rifle
 - □ Shotgun (any type)
 - □ Other (please specify):

[□] N/A – no secondary firearms authorized

31. As of June 30, 2016, which of the following types of WEAPONS or ACTIONS were authorized for use by your agency's FULL-TIME SWORN personnel?

		Authorized for:		
		All sworn	Some sworn	Not authorized
a.	Open hand techniques			
b.	Closed hand techniques			
c.	Takedown techniques (e.g., straight arm bar)			
d.	Hold or neck restraint (e.g., carotid hold)			
e.	Leg hobble or other restraints (not including handcuffs)			
f.	OC spray/foam			
g.	Chemical agent projectile (e.g., CS/tear gas, OC pellets)			
h.	Baton			
i.	Blunt force projectile (e.g., bean bag, rubber bullets)			
j.	Conducted energy device (e.g., Taser, stun gun, Stinger)			
k.	Explosives			
l.	Other (please specify):			

32. As of June 30, 2016, does your agency require written documentation when the following types of WEAPONS or ACTIONS are used by your agency's FULL-TIME SWORN?

		Yes	No	N/A
a.	Open hand techniques			
b.	Closed hand techniques			
c.	Takedown techniques (e.g., straight arm bar)			
d.	Hold or neck restraint (e.g., carotid hold)			
e.	Leg hobble or other restraints (not including handcuffs)			
f.	OC spray/foam			
g.	Chemical agent projectile (e.g., CS/tear gas, OC pellets)			
h.	Baton			
i.	Blunt force projectile (e.g., bean bag, rubber bullets)			
j.	Display of conducted energy device (e.g., Taser flashing)			
k.	Use of conducted energy device			
1.	Explosives			
m.	Display of firearm			
n.	Discharge of a firearm			

33. Does your agency **REQUIRE** uniformed field/patrol officers to wear protective body armor while in the field?

- □ Yes all the time
- □ Yes in some circumstances
- □ No
- 34. Does your agency REQUIRE uniformed field/patrol officers to wear their seat belt while driving or riding in an agency vehicle?
 - □ Yes all the time
 - □ Yes in some circumstances
 - I No
- 35. During the fiscal year including June 30, 2016, did your agency operate any of the following types of motorized vehicles or equipment?

		Yes	No
a. M	larked cars		
	ther marked vehicles (e.g., SUV, uck, or van)		
c. U	nmarked cars		
	ther unmarked vehicles (e.g., SUV, uck, or van)		
M	rmored military-type vehicles (e.g., IRAP, tank, BearCat or other SWAT arrier)		
f. A	ll-terrain vehicles (ATVs)		
g. M	lotorcycles		
h. B	oats		
	Ianned aviation (e.g., airplane or elicopter)		
j. U	nmanned aerial drones		
k. O	ther (please specify):		

36. During the fiscal year including June 30, 2016, how many of the following types of video cameras were **operated by your agency on a REGULAR basis?** If none, enter '0'.

	Total Number
a. Fixed-site surveillance in public areas	
b. Mobile surveillance	
c. In patrol cars	
d. On police officers (e.g. body-worn cameras)	
e. On weapons	
f. On aerial drones	

Section VI: Technology

37. As of June 30, 2016, did your agency maintain a website for any of the following?

□ Agency did not maintain a website (skip to 38)

		Yes	No
a. Providing dire	ct access to crime statistics/data		
0	ct access to stop (i.e., motor et/field) statistics/data		
c. Providing dire	ct access to arrest statistics/data		
d. Enabling citize	ens to report crimes or problems		
e. Enabling citize provide feedba	ens to ask questions and/or ack		
f. Enabling citize police behavio	ens to file complaints about or or actions		

38. As of June 30, 2016, did your agency use any of the following social media channels to communicate with the public?

	Yes	No
a. Twitter		
b. Facebook, Google+, or similar service		
c. Blogs		
d. YouTube or other video sharing service		
e. Mass communication/notification system (e.g. Nixle)		

39. As of June **30**, **2016**, did your agency use computers for any of the following functions?

		Yes	No
a.	Crime analysis (including crime mapping or hotspot identification)		
b.	Social network analysis		
c.	Intelligence gathering		
d.	Inter-agency information transmission		
e.	Automated booking		

- **40.** As of June 30, 2016, what was the PRIMARY method for transmitting criminal incident reports from the field to your agency's record management system? Mark only one response.
 - □ Paper report
 - □ Voice (cellphone, telephone, recording, radio)
 - □ In-car fixed laptop/tablet
 - □ Mobile laptop/tablet or phone
 - □ Other (please specify):

41. As of June 30, 2016, did your agency use any of the following technologies on a REGULAR basis?

	Yes	No
a. Automated Fingerprint Identification System (AFIS)		
b. Facial recognition		
c. License plate readers (LPR)		
d. Infrared (thermal) imagers		
e. Electrical/engine disruption		
f. Stolen vehicle tracking (e.g., LoJack)		
g. Tire deflation devices		
h. Gunshot detection (e.g., Shotspotter)		
i. Firearm tracing (e.g., eTrace)		
j. Ballistic imaging (e.g., NIBN, IBIS)		
k. GPS		

42. As of June 30, 2016, did your agency's field/patrol officers have direct access to the following types of information using in-field vehicle-mounted or mobile computers?

□ Agency did not use in-field computers (skip to 43)

	Yes	No
a. Motor vehicle records		
b. Driving records		
c. Criminal history records		
d. Warrants		
e. Protection orders		
f. Inter-agency information system		
g. Address history (e.g., repeat calls for service)		
h. Crime statistics/mapping		

43. As of June 30, 2016, did your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior?

□ Yes □ No

44. As of June 30, 2016, did your agency maintain its own computerized files with any of the following information?

	Yes	No
a. Arrests		
b. Calls for service		
c. Civilian complaints		
d. Criminal incident reports		
e. Firearms recovered, seized or found		
f. Gangs		
g. Informants		
h. Intelligence related to terrorist activity		
i. Motor vehicle stops		
j. Motor vehicle accidents		
k. Pawn shop data		
l. Protective orders		
m. Stolen property		
n. Street/field stops		
o. Use of force incidents		
p. Video surveillance		
q. Warrants		

Section VII: Policies and Procedures

Unless otherwise noted, please answer all questions using June 30, 2016, as a reference.

- **45. Which of the following best describes your agency's written policy for pursuit driving?** Mark only one response.
 - □ Prohibition (prohibits all pursuits)
 - Discouragement (discourages all pursuits but does not prohibit)
 - □ Restrictive (restricts decisions of officers to specific criteria such as type of offense or speed)
 - □ Judgmental (leaves decision to officer's discretion)
 - N/A- Agency does not have a written policy pertaining to vehicle pursuits

46. Does your agency have written policy or procedural directives on the following?

directives on the following.	1	
Officer conduct	Yes	No
a. Use of deadly force/firearm discharge		
b. Use of less-lethal force		
c. Code of conduct and appearance		
d. Maximum work hours allowed		
e. Off-duty conduct		
Dealing with special populations/situations	Yes	No
f. Mentally ill persons		
g. Homeless persons		
h. Domestic disputes		
i. Juveniles		
Procedural	Yes	No
j. In-custody deaths		
k. Racial profiling/unbiased policing		
l. Civilian complaints		
m. Strip searches		
n. Acts of terrorism		
o. Active shooter		
p. Stop and frisk		
q. Foot pursuits		
r. Motor vehicle stops		
s. Investigation of employee misconduct		
t. Prisoner transport		
u. Mass demonstrations		
v. Reporting use of force		
w. Body-worn cameras		
x. Social media		
y. Cultural awareness training		
	•	

47. As of June 30, 2016, does your agency require an external investigation in the following situations? Only include investigations conducted by another law enforcement or criminal investigative body. Do NOT include civilian reviews.

		Yes	No
a.	Use of force resulting in a subject sustaining serious bodily injury		
b.	Use of force resulting in a subject's death		
c.	In-custody death not due to use of force (e.g., suicide, intoxication or accident)		
d.	Discharge of a firearm at or in the direction of a person		

48. Is there a civilian complaint review board or agency in your jurisdiction that reviews complaints against officers in your agency?

□ Yes □ No (skip to 51)

- 49. Does the civilian complaint review board or agency have independent investigative authority with subpoena powers?
 - □ Yes- For all complaint cases
 - □ Yes- Only for certain complaint types
 - □ No

50. Does your agency have a written policy requiring that civilian complaints about USE OF FORCE receive separate investigation outside the chain of command where the accused officer is assigned?

□ Yes □ No

Section VIII: Special Problems/Tasks

51. As of June 30, 2016, how did your agency address the following problems/tasks? Mark the most appropriate box for each problem/task listed below. Mark only one box per row.

	(1)	Agency DOES NOT HAVE a specialized unit with full-time personnel			(5)
Type of problem/task	Agency HAS specialized unit with personnel assigned FULL- TIME to address this problem/task	(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task	Agency's jurisdiction does not have this problem (N/A)
a. Bias/hate crime					
b. Bomb/explosive disposal					
c. Child abuse / endangerment					
d. Crime prevention					
e. Community policing					
f. Crime analysis					
g. Cybercrime					
h. Domestic violence					
i. Drug education in schools					
j. Drug enforcement					
k. Environmental crimes					
l. Financial crimes					
m. Firearms					
n. Gangs					
o. Human trafficking					
p. Impaired drivers (DUI/DWI)					
q. Internal affairs					
r. Juvenile crimes					
s. Missing children					
t. Repeat offenders					
u. Research and planning					
v. School safety					
w. Special operations (e.g. SWAT)					
x. Terrorism/homeland security					
y. Victim assistance					