

IMLS CARES Act Grants for Museums and Libraries

3137-XXXX

<i>Application and reporting process</i>	No. of respondents	Frequency	Annual hour burden	How estimated	Cost
Applicants preparing and submitting grant applications	300	one time	45.00	Time required to plan and write grant application, minus hours for completing forms	\$1,257.30

Estimated burden hours and costs for grant applications by grant program

Preparing/submitting grant applications by grant program	Estimated Number of Respondents	Time per response (in hours)	Total Burden Hours	Cost (27.94 per hour)	Year	hours for ROCIS / time per response	ROCIS wage/ROCIS hours per 1 response
IMLS CARES Act Grants for Museums and Libraries	300	45	13,500	\$377,190.00	2020		1257.3
TOTALS	300	45	13,500	\$377,190.00			
Ave. time per response		45				13,500	1257.3

Note: Based on current mean average hourly wage for librarians and museum curators, BLS Occupational Employment and Wages

Librarian	\$29.77
Museum Curator	\$26.11
Average	\$27.94

https://www.bls.gov/oes/current/oes_nat.htm

Application	45
Supplementary Information Form	0.25 not included in this burden estimate
Program information form	0.25 not included in this burden estimate
Budget form	3 not included in this burden estimate
Digital Products form	1 not included in this burden estimate
Total	49.5

Application forms	Number of Responses (FY2020) Estimate	Number of Respondents for Small Entity Estimate
IMLS CARES Act Grants for Museums and Libraries	300	100
totals	300	100

Percentage of Respondents Reporting Electronically	Programs that use the form	Percentage of small entities
300		0.333333333

Process	OMS/OLS average time to process one (hours)	GrantsAdmin average time to process one (hours)
IMLS CARES Act Grants for Museums and Libraries	1.16	0
Discretionary Applications (IT download)	0	0
Discretionary Applications (IT download)	0	0

* Average salary of IMLS employees 2020

Estimated # of responses	Hour burden to IMLS	Average salary	\$ burden to IMLS
300	348	45.07	\$15,684.36
0	3.5	45.07	\$157.75
0	1	45.07	45.07

300|

352.5

\$15,887.18|totals