

## Appendix D2. Survey Invitation Email

To: **[HEALTH SYSTEMS ADVISOR]**

Subject: LHS K12 Training Program Survey Invitation

Dear **[FIRST NAME] [LAST NAME]**:

The Agency for Healthcare Research and Quality (AHRQ) has contracted with 2M Research (2M) to evaluate the Learning Health Systems (LHS) K12 Training Program. The purpose of the evaluation is to understand the impact of the LHS K12 training program from a health systems perspective.

We invite you to participate in a short survey as part of the evaluation. The survey takes less than 10 minutes to complete and asks your perspective on the role of health systems and stakeholder engagement in research. While your participation is voluntary, this survey provides a valuable opportunity to share your experience as a health systems advisor supporting the LHS K12 training program.

**PRE-TEST SURVEYS:** This survey will be sent to you twice because it aims to understand your views over time. You will receive the survey once near the beginning of the scholar's enrollment in the LHS K12 training program and again when the scholar is close to completing their training program.

**POST-TEST SURVEYS:** Now that your scholar is close to completing the LHS K12 training program, we would like to hear your views on health system research.

All survey data will be treated in a secure manner. Your response will remain private and will not be shared with anyone outside of 2M, unless otherwise compelled by law. The information collected by 2M will be aggregated and summarized for reporting to AHRQ. The survey is intended to be completed on a computer but can be completed using a phone or a tablet.

You can access the survey at: **+TOKEN\_URL+**

Please complete the survey by **[DATE]**.

Thank you in advance for your help and cooperation. If you experience technical difficulties while completing this survey, please contact the AHRQ's IT liaison, Ian Robinson, at [survey@ahrq.hhs.gov](mailto:survey@ahrq.hhs.gov). If you have questions about this study, please contact Dr. Amy Windham, the 2M evaluation director, at [awindham@2mresearch.com](mailto:awindham@2mresearch.com) or 703-214-1512.

Sincerely,  
2M Study Team

OMB No.: XXX-XXXX  
Expiration date: XX-XX-XXXX

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