

Supporting Statement for Paperwork Reduction Act Submissions  
Extension of an approved data collection with an OMB control number for the National  
Use-of-Force Data Collection  
**OMB Control # 1110 - 0071**

Part B. Statistical Methods

1. Universe and Respondent Selection

Respondents to the National Use-of-Force Data Collection include law enforcement agencies that employ sworn officers that meet the definition as set forth by the Law Enforcement Officers Killed and Assaulted (LEOKA) Program. The LEOKA definition and additional criteria are as follows:

All federal, state, local, and tribal law enforcement officers (such as municipal officers, county police officers, constables, state police, highway patrol officers, sheriffs, their deputies, federal law enforcement officers, marshals, special agents, etc.) who are sworn by their respective government authorities to uphold the law and to safeguard the rights, lives, and property of American citizens. They must have full arrest powers and be members of a public governmental law enforcement agency, paid from government funds set aside specifically for payment to sworn police law enforcement organized for the purposes of keeping order and for preventing and detecting crimes, and apprehending those responsible.

General Criteria

The data collected by the Federal Bureau of Investigation's (FBI's) LEOKA Program pertain to felonious deaths, accidental deaths, and assaults of duly sworn city, university and college, federal, state, local, and tribal law enforcement officers who, at the time of the incident, met the following criteria. These law enforcement officers:

- Wore/carried a badge (ordinarily).
- Carried a firearm (ordinarily).
- Were duly sworn and had full arrest powers.
- Were members of a public governmental law enforcement agencies and were paid from government funds set aside specifically for payment to sworn law enforcement.
- Were acting in an official capacity, whether on or off duty, at the time of the incident.

Exception to the above-listed criteria

Beginning January 1, 2015, the LEOKA Program effected an exception to its collection criteria to include the data of individuals who are killed or assaulted while serving as a law enforcement officer at the request of a law enforcement agency whose officers meet the current collection criteria. (Special circumstances are reviewed by LEOKA staff on a case-by-case basis to determine inclusion.)

### Addition to the LEOKA Program's Data Collection

Effective March 23, 2016, the LEOKA Program expanded its collection criteria to include the data of military and civilian police and law enforcement officers of the Department of Defense (DoD), while performing a law enforcement function or duty, who are not in a combat or deployed (sent outside of the United States for a specific military support role mission) status. This includes DoD police and law enforcement officers who perform policing and criminal investigative functions while stationed (not deployed) on overseas bases, just as if they were based in the United States.

### Exclusions from the LEOKA Program's Data Collection

Examples of job positions not typically included in the LEOKA Program's statistics (unless they meet the above exception) follow:

- Corrections or correctional officers
- Bailiffs
- Parole or probation officers
- Federal judges
- U.S. Attorneys and Assistant U.S. Attorneys
- Bureau of Prison officers

<b>Agency Type</b>	<b>Full Collection</b>
Municipal	13,257
County	3,093
Colleges/Universities	898
Other Agencies	767
Other State Agencies	927
State Police	1,132
Tribal	217
Federal	139
Unknown	2
<b>Total</b>	<b>20,432</b>

As the National Use-of-Force Data Collection is intended to collect information on any use of force by law enforcement in the United States or a United States territory that meets one of the three criteria (death of a person, serious bodily injury of a person, or firearm discharge at or in the direction of a person), sampling methodologies are not used. Instead, the FBI Uniform Crime Reporting (UCR) Program relies upon the enumeration of these incidents in total to make statements about the relative frequency and characteristics of use of force by law enforcement in the United States. However, the voluntary nature of the UCR Program results in some agencies reporting incomplete information and others not

participating in the data collection at all. As of May 2020, 5,030 federal and nonfederal agencies provided data for calendar year 2019 to the FBI's National Use-of-Force Data Collection.

The FBI continues to encourage law enforcement participation in the National Use-of-Force Data Collection through targeted outreach in order to increase the overall response rate with the goal to raise it to a minimum of 80 percent once the data collection within three years of the initiation of data collection.

## 2. Procedures for Collecting Information

Information on law enforcement use of force will be collected initially by law enforcement agencies that employ law enforcement officers that meet the same definition and criteria as the LEOKA Program (see response to Supporting Statement Part B, Question 1). Agencies will record information on the use-of-force incident for their own purposes in case files that may or may not be housed in automated systems. This information will be translated or recoded into standardized answers that correspond to the 41 questions asked in the National Use-of-Force Data Collection.

The process of translating agency information into standardized responses for a UCR data collection more closely aligns with the coding process associated with content analysis, rather than traditional survey design. In the reporting of information on a use of force by law enforcement, the responses will usually be provided by a supervisor of a unit charged with investigating the use of force or one of the staff in such a unit. Rarely would the questionnaire be completed by the individual officer(s) involved in the incident. The FBI will provide both user guides and "just in time" information to guide individuals in the process of responding to questions in a standardized fashion.

Agencies will be encouraged to begin the process of completing the questions regarding a use-of-force incident as soon as possible. All work can be saved within the system and retrieved at a later time for completion. Once an agency has completed the questions related to an incident, a designated individual within each agency will indicate that the information is ready for the next stage in the workflow. At this point, states can directly manage the collection of use of force information at the state level, much like the rest of UCR data collections. Alternatively, states can allow for their agencies to report their use-of-force data directly to the FBI. Regardless of whether it would be the state UCR Program or the FBI that receives the data, all incidents will be subject to review for logical inconsistencies by staff of the FBI or state UCR Program. If questions arise regarding the information provided, the original agency will be asked to resolve data quality issues.

In addition to use-of-force incident information, agencies will be able to indicate on a monthly basis that they did not have any use-of-force incidents, which are within scope for the data collection. These "zero report" submissions will follow through the same general workflow as the use-of-force incident information.

Some agencies and states have automated systems in place to capture information on law enforcement use of force or have plans in the near future to build those systems. The FBI will provide technical specifications to agencies and states wishing to provide data as a bulk file in addition to the instructions.

### 3. Methods to Maximize Response

The FBI continuously works with federal, state, local, and tribal law enforcement partners and major law enforcement organizations in an effort to increase participation. To increase participation in the National Use-of-Force Data Collection, the FBI has promoted the data collection in the following ways:

- Collaborated with the International Association of Campus Law Enforcement Administrators and Campus Safety Meetings.
- Collaborated with the Department of Justice Tribal Access Program.
- Partnered with internal and external entities to publish articles highlighting the National Use-of-Force Data Collection.
- Attended numerous speaking engagements/conferences to speak on the National Use-of-Force Data Collection.
- Produced a flyer containing an overview of the National Use-of-Force Data Collection.
- Continuous stakeholder engagement with state UCR Program Managers.
- Developed the Use of Force webpage located at <http://www.fbi.gov/useofforce>.
- Created a series of “how to” videos demonstrating how to successfully complete specific tasks within the use-of-force portal application.

#### Addressing Nonresponse

##### Analysis of Patterns of Missing Values

To determine if there is a need for a nonresponse bias study, the FBI will be analyzing overall reporting patterns from agencies prior to publishing counts or estimates. The analysis will look for patterns of unit missing data (i.e., nonparticipating agencies), as well as item missing data (e.g., not reporting within-scope incidents of firearm discharges) by agency type that fall below a threshold of 70 percent. An additional dimension is that the data collection is also structured in such a way that agencies can leave the majority of data elements as “pending further investigation.” This data value is provided to agencies to accommodate both legal and contractual obligations regarding the release of information. Agencies are frequently bound by either local statute, local policy, or collective bargaining agreements in terms of what information can be released and when it may be released. Once 80 percent coverage is achieved, the FBI UCR Program will reassess nonresponse patterns and work with the BJS and external experts to provide a methodology for arriving at national estimates.

#### Technical Response to Address Agency Nonresponse

The recommendation of the Criminal Justice Information Services (CJIS) Advisory Policy Board (APB) to create an FBI-sponsored and FBI-maintained tool is in direct response to issues that have continually provided impediments to the adoption of modifications to the UCR Program. Traditionally, the UCR Program has provided, to both agencies and state UCR programs, a set of technical specifications for a data submission to any part of the UCR data collections. However, that method is under the presumption that agencies and state UCR programs assume the responsibility to build and maintain a data system for collecting the data. In the case of the National Use-of-Force Data Collection, the FBI sponsors and maintains a data collection tool that will be accessible through the Law Enforcement Enterprise Portal (LEEP). This portal capability enables agencies to contribute their data directly to the FBI or allow state UCR Program Managers to use the tool to manage the data collection for their states. The tool has been constructed in such a fashion that state UCR Program managers have enhanced privileges to monitor reporting status and other data quality elements.

### Confirming a Report of Zero versus Nonresponse

The data collection on use of force requests that agencies positively affirm on a monthly basis that they did not have any use of force which resulted in a fatality, a serious bodily injury to a person, or firearm discharges at or in the direction of a person.

#### 4. Task Force

As specified in CJIS APB Recommendation 2, the FBI moved to establish a Use-of-Force Task Force to make the decision on the additional content of the new data collection in January 2016. Central to the discussion on the content of the final data collection was ensuring that law enforcement would not be overly burdened by duplicate reporting that could arise because of requirements in the DICRA of 2013. The Use-of-Force Task Force is comprised of representatives from major law enforcement organizations and federal, state, local, and tribal law enforcement representatives. Specifically, the following organizations are represented on the Use-of-Force Task Force:

1. International Association of Chiefs of Police
2. National Sheriffs' Association
3. Major Cities Chiefs Association
4. Major County Sheriffs of America
5. Police Executive Research Forum
6. Association of State Criminal Investigative Agencies
7. National Organization of Black Law Enforcement Executives
8. Association of State UCR Programs (ASUCRP)

In addition to representatives from these major organizations, the task force welcomed observers from the Office of the Deputy Attorney General (ODAG), the Community Oriented Policing Services Office, DOJ, and BJS.

Throughout the growth and development of the National Use-of-Force Data Collection, the FBI continues to work with law enforcement agencies to discover, address, and define any interpretation issues surrounding existing definitions and policy applied to the data category of serious bodily injury. In particular, questions surrounding how to define loss of consciousness, scarring, disfigurement, and mental faculty have been long standing. In addition, the FBI continues to work with the Use-of-Force Task Force to define officer-instituted actions in response to resistance in which a law enforcement agency may question if the officer use of force falls within the scope of this collection. Examples include vehicle and foot pursuits, bystanders, accidental discharges, defining firearms, and federal task forces. Through collaboration with the Use-of-Force Task Force, proper policy and guidelines have been provided to the law enforcement community to ensure uniform methodology is applied to the best extent possible.

### Coordination with DOJ

The FBI was in close contact with the DOJ leadership in the ODAG and the Office of Legal Policy for the last quarter of 2016 and early in 2017 prior to the change in presidential administration. This coordination took the form of weekly teleconferences where the stakeholder agencies and groups impacted by the development of a collection of use-of-force data were able to provide regular updates to each group's or agency's initiatives. After the change in administration, the FBI has periodically engaged with counterparts in the Office of Justice Programs to maintain coordination of data collections on law enforcement use of force.

## 5. Contacts for Statistical Aspects and Data Collection

The following individuals were consulted on statistical aspects of the design:

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*(UC Scott did not participate in the creation of the National Use-of Force Data Collection)*

The FBI UCR Program does not have immediate plans to use contractors, grantees, or other persons to collect and analyze the information on behalf of the UCR Program.