

US BUREAU OF LABOR STATISTICS
CONTRACTOR RETURN ADDRESS
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UNITED STATES DEPARTMENT OF LABOR
Bureau of Labor Statistics
Washington, D.C.

U.S. Business Response Survey
to the Coronavirus Pandemic

ATTENTION
COMPANY NAME
ADDRESS
CITY, ST ZIP

99

DATE

Dear [NAME],

Over the past few months the novel Coronavirus pandemic has affected businesses and workers across the United States and the world. The U.S. Bureau of Labor Statistics (BLS) has launched a new survey to ask U.S. businesses how they are changing the ways in which they operate due to the pandemic. We request that you answer a few brief questions about how the Coronavirus pandemic has affected your business. Your response is important to ensure that the data we produce are accurate, timely, and relevant. Don't miss this opportunity to ensure that your business is included.

This survey can be completed online in about 5-10 minutes. Please use the Web ID and case-sensitive password provided below to log into the secure BLS website: <https://idcfars.bls.gov>

WEB ID: **981234567890**

PASSWORD: **Aa123456**

The U.S. Business Response Survey to the Coronavirus Pandemic is approved with O.M.B. No. xxxxxxxx. The information collected will be used for statistical purposes in accordance with the law. Additional information and instructions for this survey can be found at: www.bls.gov/respondents/COVID-19.htm

Please provide your response within **14 days**.

Thank you for your participation in keeping us informed of your situation. We greatly value your input.

Sincerely,

A handwritten signature in cursive script that reads "Emily Thomas".

Emily Thomas
U.S. Bureau of Labor Statistics

