

HUD > Program Offices > Housing > Multifamily > Capital Needs Assessment Tool

## Capital Needs Assessment Tool (CNAe-tool)

Print Friendly Version

SHARE Facebook Twitter Email

**Federal Housing Administration**

Insuring More Than 40 Million Mortgages Since 1934

Your Door to **FHA** HOMEOWNERSHIP

[LEARN MORE](#)

**Making Home Affordable**

**MAKING HOME AFFORDABLE.gov**

Help for America's Homeowners

[LEARN MORE](#)

**Avoiding Foreclosure**

Whether you're in foreclosure now or worried about it in the future, we have information that can help.

[LEARN MORE](#)

The CNA e Tool will conform to all requirements of the Paperwork Reduction Act (PRA) and as a paperless, automated process for business partner preparation and submission and agency review of capital needs assessments, time savings, improved accuracy and more efficient work processes are anticipated. See further PRA disclosures here: (link to .pdf PRA statement)

HUD Logo

Handshake emblem

USDA-RD logo

The CNA e Tool is a coordinated assembly of several automated 'tools' and electronic templates developed by HUD and USDA Rural Development to establish an aligned data standard and analytical framework for preparing capital needs assessments (CNAs) A CNA is a due diligence report commonly used in the multifamily industry to examine current physical conditions at properties, specify repairs/replacements needed Immediately and to budget for long-term capital repair and replacement needs during the life of an asset. Several of the tools are freely available to the public and may be used

to prepare a CNA for any multifamily property no matter whether a HUD or USDA financing or activity is contemplated. These include the following:

**The Assessment Tool** (a downloadable MS Excel spreadsheet) (download button)

**Instructions** for Use of Assessment Tool (url & pdf)

CNA **Validation Portal** (url)

CNA **Training Resources** (url)

Other tools are available only to credentialed users (HUD or USDA approved lenders, or Agency staff). These are:

CNA **Submission Portal** (url)

CNA Agency **Reviewer Tool** (url)

Agency **Review Tool User Manual** (url & pdf)

RELEVANT AGENCY GUIDANCE

HUD: ML 2014-xx

MAP Guide Chapter 5

MAP Guide Appendix 5G

USDA: xyxyxyxyxyxyxyxy

Xyxyxyxyxyxyxyx

What' HOT?

Locate announcements, new release info etc here at upper right of page.