## **Add Volunteers**

Enter your volunteers into the spreadsheet below.

Use the following values in the Age Group column:

- **Kids**: ages 5 10
- Teens: ages 11 15
- Young Adults: ages 16 25
- Adults: ages 26 and up

	Name*	Email	Award Year*	Age Group*	Total Hours*	Achievement Level (automatically calculated)
2	Paul dePaul		2019		50	Silver
3	The Law Firm of Jane Doe		2019	Kids	100	Gold
4						
5						
6						
7						
8						
9						
10						

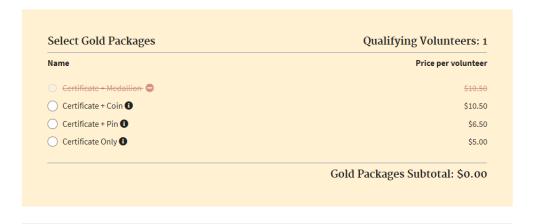
Save and Continue

# **Choose Award Packages**

You've reported 3 volunteers who completed 251 total hours of service.

### All volunteers will receive:

- a personalized certificate recognizing their highest level of achievement -Gold, Silver, or Bronze
- a letter signed by the President of The United States (if ordering a package below)
- a pin, coin or medallion based upon selection







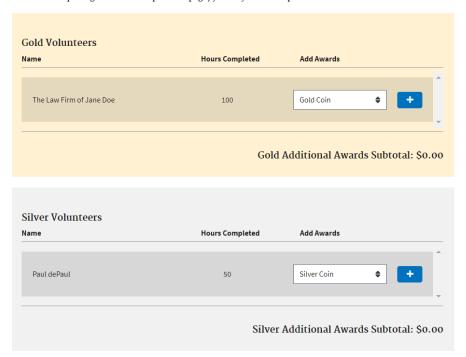
Total Packages Subtotal: \$0.00

Back



## **Choose Additional Awards**

In addition to packages selected on previous page, you may choose to purchase additional awards.





Total Additional Awards Subtotal: \$0.00





# **Shipping Address**

Please confirm your shipping information below by selecting Use This Address.

Or, enter an alternate shipping address by completing the form below and then select Use New Address. PO Boxes are not allowed.

All fields are required, unless otherwise indicated.

#### Past shipping addresses

Holly McCaleb 123 Main Street Atlanta, GA 30319



#### **New Address**

Name		
Name		
Address Line 1		
Address Line 2 (Optional)		
City		

# **Shipping Address**

Please confirm your shipping information below.

If you don't see your shipping address, please go back and re-enter your address to try again.

	Address	City	State	ZIP
0	156 1ST ST SW	ATLANTA	GA	30314 - 3002



Choose Shipping Service •

# **Shipping Service**

Please make a selection

UPS Next Day Air - \$61.35

O UPS 2nd Day Air - \$21.71

UPS Ground - \$10.03

O UPS 3 Day Select - \$14.99

**Note:** All orders have a 7-10 business day lead time. Please see time-table below.

Service	In Production	In Transit	Estimated Arrival
UPS Next Day Air	7-10 business days	1 business day	8-11 business days
UPS 2nd Day Air	7-10 business days	2 business days	9-12 business days
UPS Ground	7-10 business days	2 business days	9-12 business days
UPS 3 Day Select	7-10 business days	3 business days	10-13 business days





# Checkout

#### **Review Your Order**

Line Item	Total
Packages and Additional Awards	\$19.50
Shipping and Handling	\$14.53
Tax	\$0.00
Total	\$34.03

#### Shipping Address

Holly McCaleb 156 1ST ST SW ATLANTA, GA 30314-3002

### Payment Method

Credit Card N	umher			
oreare our and	diffici			
Expiration Da	ate			
Month Ye		curity Co	de	
MM <b>\$</b> /	YY \$			

Cancellation Policy: Please note that you may request a cancellation of your order by emailing us at <a href="https://example.com/hetp://example.c

or Go Back

Award products cannot be returned.

**Place Your Order**