

AAHC, Sparks-M, NANH-M

3137-XXXX

| <i>Application and reporting process</i> | No. of respondents | Frequency | Annual hour burden | How estimated | Cost |
|---|---------------------------|------------------|---------------------------|---|--------------------|
| Applicants preparing and submitting grant applications | 103 | one time | 2,043.00 | Time required to plan and write grant application, minus hours for completing forms | \$55,978.20 |



Estimated burden hours and costs for grant applications by grant program

| <i>Preparing/submitting grant applications by grant program</i> | Number of Respondents | Time per response (in hours) | Total Burden Hours | Cost (27.40 per hour) ¹ | Year | hours for ROCIS / time per response | ROCIS wage/ROCIS hours per 1 response |
|---|-----------------------|------------------------------|--------------------|------------------------------------|------|-------------------------------------|---------------------------------------|
| African American History & Culture | 31 | 9 | 279 | \$7,644.60 | 2016 | | |
| Sparks - Museums | 36 | 40 | 1,440 | \$39,456.00 | 2016 | | |
| Native American Native Hawaiian – Museums | 36 | 9 | 324 | \$8,877.60 | 2016 | | |
| TOTALS | 103 | 58 | 2,043 | \$55,978.20 | | | |
| Ave. time per response | | 19.33333333 | | | | | 2,043/529.73333333 |

Note: ¹ Based on current mean average hourly wage for museum curators, BLS Occupational Employment and Wages

| Application forms | Number of Responses (FY2014) | Number of Respondents for Small Entity (FY2014) | Percentage of Respondents Reporting Electronically (FY2015) |
|---|------------------------------|---|---|
| African American History & Culture | 31 | 7 | |
| Sparks - Museums | 36 | 8 | |
| Native American Native Hawaiian – Museums | 36 | 8 | |
| totals | 103 | 23 | |

| Programs that use the form | Percentage of small entities |
|----------------------------|------------------------------|
| | 22.58 |
| | 22.22 |
| | 22.22 |

| Process | OMS/OLS average time to process one (hours) | GrantsAdmin average time to process one (hours) |
|--|---|---|
| AAHC, Sparks-M, NANH-M including SF-424S (data entry, first-check, budget check) | 1.16 | 0 |
| Discretionary Applications (IT download) | 0 | 0 |
| Discretionary Applications (IT download) | 0 | 0 |

* Average salary of IMLS employees 2015

| # of responses | Hour burden to IMLS | Average salary | \$ burden to IMLS |
|----------------|---------------------|----------------|--------------------------|
| 103 | 119.48 | 41.12 | \$4,913.02 |
| 0 | 3.5 | 41.12 | \$143.92 |
| 0 | 1 | 41.12 | 41.12 |
| 103 | 123.98 | | \$5,098.06 totals |