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ANNOUNCEMENT OF OPEN SEATS on the HASS AVOCADO BOARD

HASS AVOCADO IMPORTER MEMBERS & ALTERNATES

The Hass Avocado Board (HAB) announces the availability of X open importer seats on the Board of Directors, X member seat and X alternate member seat. Persons appointed to fill these seats will serve on the Board from November 1, 20xx to October 31, 20xx.

Importers who are interested in serving as a Member or Alternate Member of the Hass Avocado Board must complete and return the form provided below. Completed forms may be faxed or mailed, but must be received at the Hass Avocado Board office no later than Month xx, 20xx.

General requirements for nomination and election are as follows:

- To be eligible to serve on the Board as an importer member or alternate, or to be eligible to nominate persons other than themselves, importers must certify that they are involved in, as a substantial activity, the importation of Hass avocados for sale or marketing in the United States (either directly or as an agent, broker, or consignee of any person that produces Hass avocados outside of the United States for sale in the United States) and are subject to assessments under the Order, and are listed by the United States Customs Service as the importer of record for such Hass avocados. A substantial activity means that the volume of an importer's Hass avocado imports must exceed the volume of the importer's production or handling of domestic Hass avocados. All Board members and alternates shall be **domiciled** in the U.S.

Following receipt of nominee names, HAB will conduct an election process to arrive at two names for each open seat. The names of those receiving the highest number of votes for the available seats will be submitted to the U.S. Secretary of Agriculture. The Secretary will make the final decision on who will be appointed to fill the open seats. For information, call HAB at xxx-xxx-xxxx.

If you are an eligible importer and would like to be considered as a candidate for the Importer Member and/or Alternate seat, complete and sign below and return this form to the Hass Avocado Board.

By my signature I hereby certify that I meet the conditions of eligibility to serve on, or nominate an importer to serve on the Hass Avocado Board.

Name (print) _____ Signature _____

Company Name _____

Address _____ City _____ Zip _____

Telephone Number _____ Fax Number _____

E-mail Address _____

Must be received in HAB office no later than Month xx, 20xx

Return via FAX to: Hass Avocado Board, xxx-xxx-xxxx

Scan and email to xxx@xxxxxx.com

Or mail to: HAB Board Open Seats, Street, City, State Zip Code

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0093. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: 1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; 2) fax: (202) 690-7442; or 3) email: program.intake@usda.gov.

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