# APPLICATION FOR REIMBURSEMENT OF ASSESSMENT

**HONEY PACKERS AND IMPORTERS RESEARCH, PROMOTION,**

**CONSUMER EDUCATION, AND INDUSTRY INFORMATION ORDER   
(7 CFR PART 1212)**

The following statements are made in accordance with the Privacy Act of 1974 (U.S.C. §522a) and the Paperwork Reduction Act of 1995, as amended. The authority for requesting this information to be supplied on this form is from the applicable commodity legislation for research and promotion programs. Furnishing the requested information is necessary for the administration of this program. Submission of Tax Identification Number (TIN) or importer identification number is mandatory and will be used to determine affiliation or entity identity.

**PLEASE READ THE INSTRUCTIONS ON THE BACK OF APPLICATION**

**BEFORE COMPLETION (PLEASE TYPE OR PRINT)**

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Name of Applicant | Title | Business Telephone No. (include Area code) |
|  |  |  |
| Email address |  | Fax number (include Area code) |
|  |  |  |
| Name of Business |  | Tax ID# or SS# |
|  |  |  |
| Business Address | City | State Zip |

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(Importer No. or Broker No.) (Certificate of Exemption No.)

|  |  |  |  |
| --- | --- | --- | --- |
| Name & Address of Producers from whom First Handler has received Domestic Honey & Honey Products OR  Port of Entry and Entry No. for Imported Honey or Honey Products | Date that assessments were paid on Domestic Honey & Honey Products OR  Entry Date of Imported Honey & Honey Products | Pounds of Domestic or Imported Honey and Honey products which assessments were paid | Amount of Assessment Collected |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Total amount of assessment collected to be reimbursed: | | | |

A reimbursement is hereby requested for the assessment collected by the U.S. Customs Service or paid by first handlers on honey and honey products that should have been exempted but was paid to the National Honey Board on the above-described honey and honey products. I certify that the above information provided in this application for reimbursement is true and correct to the best of my knowledge and I have not previously applied for a reimbursement on the above listed honey and honey products. I further certify that I am authorized to file this application on behalf of the aforementioned business. 1/

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Name of Applicant (Print) Title

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Applicant Date

1/ The making of any false statement or representation on this form, knowing it to be false, is a violation of Title 18, §1001 United States Code, which provides for the penalty of a fine of $10,000, imprisonment of not more than 5 years, or both.

**INSTRUCTIONS**

ATTACH APPROPRIATE DOCUMENTATION TO SUPPORT YOUR APPLICATIONS. REQUESTS FOR REIMBURSEMENT MUST BE SUBMITTED TO THE BOARD WITHIN 90 DAYS OF THE LAST DAY OF THE CALENDAR YEAR THE HONEY OR HONEY PRODUCTS WERE HANDLED OR IMPORTED.

Return to the:

**National Honey Board**

XXXXX

XXXXX

Or email to:

XXXXX

Documentation submitted with this application will not be returned. Type or Print this application. Attach additional pages if necessary.

**NOTE:** According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0093. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA’s TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at <http://www.ascr.usda.gov/complaint_filing_cust.html> and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: 1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW., Washington, D.C. 20250-9410; 2) fax: (202) 690-7442; or 3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

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