

Feedback from NSECE webinars

EMAIL INVITATION/SCRIPT TO ATTENDEES

SUBJECT: NSECE Webinar: Will you share your thoughts?

Thank you for attending the NSECE webinar, [\[INSERT TITLE\]](#). We are seeking feedback on your general experience and thoughts for future webinars, so we can continue to improve our programming. Would you please take 5 minutes to share your experience with this webinar?

Information shared in the survey is kept private. Completing the evaluation is completely voluntary.

[\[INSERT LINK TO SURVEY HERE\]](#)

Thank you in advance for sharing your thoughts and time!

The NSECE Team
NORC at the University of Chicago

Proposed Questions

The following is a list of questions we would ask upon the conclusion of the webinar. This list is comprehensive; it contains the range of questions we expect we might want to ask across a variety of webinar topics. We do **not** intend to ask all of these questions after any single webinar. Rather, we intend to make a selection of four to eight of these questions for each webinar, including no more than three open-ended responses and an average response time of 5 minutes. We would ask our selection of questions either by emailing a survey link to our attendants after our webinar is over, or by having the questions directly embedded into the Adobe Connect presentation immediately upon our webinar's conclusion.

We would greatly appreciate if you answered a few questions about this NSECE webinar and your research interests. These questions should take no more than 5 minutes.

Please rate aspects of today's webinar on [today's topic] using the following scale:

1=Poor, 2=Fair, 3=Good and 4=Excellent.

	Poor	Fair	Good	Excellent
My overall impression of webinar.....	1	2	3	4
The information provided was	1	2	3	4
Notice about webinar opportunity.....	1	2	3	4
Registration process.....	1	2	3	4
Notification/confirmation about webinar logistics.....	1	2	3	4
Audio quality.....	1	2	3	4

Visual quality.....1 2 3 4

Ease in participating or asking questions during webinar.....1 2 3 4

If you rated any of the items above as 1=Poor or 2=Fair, please elaborate.

Would you say today's webinar

Met your expectations?	Very much	Somewhat	Not at all
Adequately covered [<i>today's topic</i>]?	Very much	Somewhat	Not at all
Answered the questions posed by participants?	Very much	Somewhat	Not at all

What else were you hoping to hear about in today's webinar on [*today's topic*]?

Is this your first time attending an NSECE webinar? Yes No

Would you recommend the recording of this webinar to a colleague? Yes No

Why or why not?

What is your main reason for wanting to know more about the NSECE data?

Did today's webinar make it more likely you will use the NSECE data? Yes No

What topics would you like to see addressed or explored further in future webinars? Please specify.

What can we improve for next time in terms of meeting content (e.g., topics, sessions, participants)?

What can we improve for next time in terms of meeting format (e.g., length of meeting, session format, MailChimp/Google Form/Adobe Connect)?

What can we improve for next time in terms of meeting logistics?

Finally, how did you hear about today's webinar on [*today's topic*]?

Thank you for attending today's webinar and sharing this important feedback!

Paperwork Reduction Act Statement: This collection of information is voluntary and will be used to collect participant feedback to shape future NSECE webinars. Public reporting burden for this collection of information is estimated to average 5 minutes per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB number and expiration date for this collection are OMB #: 0970-0401, Exp: 05/31/2021. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Rupa Datta (nsece@norc.org).