**Facilitator Instructions: Seeking Opportunities Handout**

*(These instructions will be shared at the beginning of the day, ~9:15 a.m., Thursday Dec 5 and accompany the Seeking Opportunities Handout)*

I’d like to draw your attention to the “Seeking Opportunities for Cross-Project Collaboration” handout that is in the left-hand pocket of your folder, and ask you to take it out. You can use this sheet, if you like, to jot down notes while other grantees are presenting. We’re hoping that you will be actively listening to other grantees to identify projects that have similar policy questions to yours or take similar research approaches. For example, if you are developing a survey of the perceptions of the ECE workforce on recent professional development experiences, and you hear another project is doing a somewhat similar survey, that’s something to jot down as a possibility for collaboration (such as possibly developing similar measures), or as a topic for shared learning where you might learn from each other’s experiences, perhaps in a one-to-one conversation or through a group discussion facilitated by the Center.

Please view this handout as an invitation, not a requirement. We will not ask you to turn it in. It’s for your notes, and if it’s useful to you, as a handout to take back home. However, please note that when we discuss Community of Practice plans at the end today, we will have a brainstorming session about opportunities for collaboration and topics for shared learning. So, jotting down ideas under #3 may help you participate in that brainstorm. Also, I have used handouts like this in a past meeting, and I’ve noted that jotting down the names of people you want to connect with, as in #4, can be helpful.

**We invite you to jot down notes while listening to the other grantees’ presentations. This sheet is for you only. However, at end of day, we will ask everyone to share ideas for future discussion topics for the CoP (#3).**

## Project(s) that Address Similar Policy Questions as Ours

Projects: What seems similar:

## Project(s) that Share Similar Research Approaches as Ours

Projects: What seems similar:

## Ideas for CoP/Topics to Discuss Further (These could be opportunities for collaboration, or more generally, topics for further learning, through peer discussions tomorrow, at monthly web meetings, virtual peer discussion groups, the March 27 in-person meeting, Basecamp threads, or through other means)

1.

2.

3.

4.

## Making Connections As you hear your colleagues discuss their projects, are there people here you would like to connect with before Friday at 2? Think of people who you would be meeting for the first time, people you know a little bit, and people you know well.

## People I want to connect with include:

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Child Care Policy Research Partnership Kick-Off Convening Dec 5-6, 2019