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Office of Information and Regulatory Affairs (OIRA)
Office of Management and Budget (OMB)

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Date: July 17, 2020

Subject: NonSubstantive Change Request – Generic Information Collection under the Generic Clearance for the Collection of Routine Customer Feedback (OMB #0970-0401): Program Management and Fiscal Operations (PMFO) Feedback Surveys

This memo requests approval of nonsubstantive changes to an approved generic information collection under the Generic Clearance for the Collection of Routine Customer Feedback (OMB #0970-0401): Program Management and Fiscal Operations (PMFO) Feedback Surveys.

Background

This generic information collection was approved on March 5, 2020 (ICR reference number: 201801-0970-013). The information collection is a feedback form on training and technical assistance provided to Head Start grantees. We used the term “activity” in the workshop feedback survey, but we need to broaden this term to be inclusive of other types of resources provided.

Overview of Requested Changes

The change to the workshop feedback survey is non-substantive. It broadens the term “activity” to also include “resource”. This change will enable the feedback form to better describe the resource grantees receive as part of training and technical assistance.

Time Sensitivities

There is an event scheduled for August 18, 2020 that would benefit from the approval of the proposed change.