

Intakes Placement Checklist

Office of Refugee Resettlement

ORR staff use this *Intakes Placement Checklist* to determine the initial placement of UAC who may require placement in a restrictive setting, such as a staff secure or secure facility. An ORR Federal Field Specialist approves the final placement decision.

1. UAC INFORMATION

Alien Number:	DOB:	Previously in ORR Custody
Name (Last, First):		
Date of Referral:	Age:	
Gender: Male Female	Country of Origin:	

2. PLACEMENT DETERMINATION

Intakes Staff:	Approving FFS:
Recommended Placement: Staff Secure Secure Therapeutic Shelter/TFC RTC	FFS Decision:
Final Placement Determination: Staff Secure Secure Therapeutic Shelter/TFC RTC	Designated Placement:
Reason for FFS override of Intakes' recommendation, if applicable:	

3. ESCAPE RISK

Any positive indication of escape risk meets minimum requirements for designation to a staff secure facility.

Yes No	Referral indicates that UAC has attempted to escape or expressed intent to escape from detention or government custody.
Yes No	UAC was previously in ORR care and has SIR(s) for attempting to escape or expressing intent to escape from ORR custody.
Yes No	UAC will be turning 18 years of age in the next month.
Yes No	UAC has immigration history that includes: 1) a final order of removal 2) prior breach of bond 3) failure to appear before DHS or the immigration court 4) previous repatriation to home country.

4. DANGER TO SELF

Any positive indication of danger to self meets the minimum requirements for designation to a therapeutic or secure facility.

Yes No	Referral indicates that UAC has committed or attempted an act of self-harm, or threatened to harm him/herself while in the custody of the referring agency.
Yes No	UAC was previously in ORR care and has SIR(s) for committing, attempting or threatening to harm him/herself.

5. DANGER TO OTHERS

UAC are not placed in a secure facility absent a determination that the child poses a danger to self, others, or has been charged with having committed a criminal offense. In assessing danger, ORR considers criminal history, gang affiliation that requires further assessment, and/or sexual predatory behavior/inappropriate sexual behavior. ORR considers certain criminal history as evidence of danger as provided below.

A. CRIMINAL HISTORY

Criminal history or behavior meets the minimum requirements for placement into a secure care provider if it: 1) involved an element of violence from the action, threat or harassment; 2) involved multiple incidents of the same offense (showing a pattern or practice of criminal activity); or, 3) involved different incidents of separate offenses. Criminal history not falling into one of these three categories does not meet the "dangerousness" requirement for placement in a secure facility, but may justify placement in a staff secure facility.

Yes No	The UAC has been charged with or convicted of a crime or been adjudicated delinquent; or, is subject to delinquency proceedings or other criminal proceedings.
Yes No	The referral indicates that the UAC has committed a crime or delinquent act that he/she is "chargeable" for. NOTE: "Chargeable" means that there is probable cause (based on a law enforcement officer's judgment) that the UAC committed the specified offense.

<p>Violent Offenses</p> <p>Yes No</p> <p>Multiple Counts/Offenses</p> <p>Yes No</p>	<p>UAC has criminal offenses, is chargeable with, or has made threats involving violence against a victim including the following (indicate specific offenses):</p> <table border="0"> <tr> <td>Assault/Battery</td> <td>Possession of a deadly weapon (including use of a vehicle as a weapon)</td> </tr> <tr> <td>Kidnapping</td> <td>Alien smuggling/trafficking in persons</td> </tr> <tr> <td>Sexual Assault/Rape</td> <td>Homicide</td> </tr> <tr> <td>Robbery</td> <td>Crimes involving a minor victim (child molestation; child abuse; possession or distribution of child pornography; statutory rape)</td> </tr> <tr> <td>Serious Moving Violation (reckless driving)</td> <td></td> </tr> <tr> <td>Threats or behavior intended to physically harm, harass or intimidate another individual (bullying; threats while in government custody)</td> <td></td> </tr> </table>	Assault/Battery	Possession of a deadly weapon (including use of a vehicle as a weapon)	Kidnapping	Alien smuggling/trafficking in persons	Sexual Assault/Rape	Homicide	Robbery	Crimes involving a minor victim (child molestation; child abuse; possession or distribution of child pornography; statutory rape)	Serious Moving Violation (reckless driving)		Threats or behavior intended to physically harm, harass or intimidate another individual (bullying; threats while in government custody)			
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<p>Other Offenses</p> <p>Yes No</p> <p>Multiple Counts/Offenses</p> <p>Yes No</p> <p>If YES did the multiple counts stem from different incidents in time?</p> <p>Yes No</p>	<p>UAC has other criminal offenses or is chargeable with the following (indicate specific offenses):</p> <table border="0"> <tr> <td>Burglary/ Breaking and Entering</td> <td>Soliciting a Prostitute</td> </tr> <tr> <td>Arson</td> <td>Pandering</td> </tr> <tr> <td>Destruction of Property/Vandalism</td> <td>Theft (including petty theft)</td> </tr> <tr> <td>Drug Smuggling</td> <td>Shoplifting</td> </tr> <tr> <td>Fraud (identity theft, possession or use of fraudulent documents, gifting, forgery)</td> <td>Moving violation (DUI/DWI; speeding; running a stop sign)</td> </tr> <tr> <td>Drug Possession (including with intent to distribute)</td> <td>Other (describe):</td> </tr> <tr> <td>Status Offense (A crime only a minor could commit, examples include possession of alcohol by a minor, curfew violations, truancy).</td> <td></td> </tr> </table>	Burglary/ Breaking and Entering	Soliciting a Prostitute	Arson	Pandering	Destruction of Property/Vandalism	Theft (including petty theft)	Drug Smuggling	Shoplifting	Fraud (identity theft, possession or use of fraudulent documents, gifting, forgery)	Moving violation (DUI/DWI; speeding; running a stop sign)	Drug Possession (including with intent to distribute)	Other (describe):	Status Offense (A crime only a minor could commit, examples include possession of alcohol by a minor, curfew violations, truancy).	
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B. GANG AFFILIATION

Attach referring agency's basis (if not in the UAC Portal) for determining gang affiliation.

Yes	No	Referral indicates that referring agency has identified the UAC as affiliated with a gang based on admissions by the UAC or UAC displays gang affiliation.
Yes	No	Referring agency suspects the UAC is affiliated with a gang. Basis for suspicion must be included in referral notes. If the UAC was previously in ORR custody and released to a sponsor; and re-referred to ORR custody only because of the UAC's alleged gang ties, DHS must submit a copy of the <i>Saravia</i> order with the new referral.
Yes	No	UAC was previously in ORR care and ORR records indicate UAC is affiliated with a gang.

C. SEXUAL PREDATION

Any positive indication or history of sexual predatory behavior or engaging in inappropriate sexual behavior meets minimum requirement for placement to a therapeutic or secure facility. "Sexual predatory behavior" refers to a UAC with (1) a history of sexual assault or sexual harassment, (2) that is part of a pattern of behavior with the goal of committing a sexually based crime, and (3) that is based on a mental disorder or impulse. ORR may consider case history (e.g., law enforcement or court records, ORR custodial documents such as SIRs) and/or self-disclosures related to the UAC's history to determine whether their conduct is predatory in nature.

Yes	No	Referral indicates the referring agency has evidence that the UAC has a history of or displays sexual predatory behavior or engaged in inappropriate sexual behavior.
Yes	No	UAC was previously in ORR care and ORR records indicate the UAC has sexual predatory behavior or engaged in inappropriate sexual behavior.

D. CONDUCT IN ORR CUSTODY

A UAC's conduct in ORR custody that indicates dangerousness may justify placement into a secure facility. Previous SIRs or other internal ORR documents indicating dangerousness are submitted in support of this finding.

Yes	No	UAC was previously in ORR care and ORR records indicate the UAC committed, or made credible threats, to commit a violent or malicious act while in ORR custody
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