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Contract Number 91990018C0020

Comprehensive Literacy Program Evaluation: Comprehensive Literacy State Development Grant Program

STATE ACHIEVEMENT DATA REQUEST APPENDIX

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Submitted to: U.S. Department of Education
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National Evaluation of Comprehensive Literacy State Development (CLSD) Grants – State Administrative Data Request

2016-17 through 2022-23 School Years

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Template of Document to be sent via Email to FY2019 CLSD Grantees Requesting State Administrative Data [Change Year References for FY2020 Grantees]

The U.S. Department of Education has commissioned a national evaluation of the FY2019 CLSD grantees, and a team at the American Institutes for Research (AIR) and its partners started this work last fall. As a reminder, the evaluation has two key components—an implementation study of all CLSD grantees and subgrantees (consortia and districts) and an impact study of a subset of grantees.

One of the important ways the study team will assess the impact of the CLSD grants is through comparisons of student outcomes between CLSD-funded schools and similar schools not funded by CLSD, both overall and for key student subgroups. This email describes the types of extant data that we will request for the impact study and the timing of our data requests.

Specifically, we will be requesting de-identified administrative data for students in grades 3-8 and the tested high school grade (grade X in your state) in the full set of public schools in [State]. These data include individual students' state assessment scores, demographic characteristics, as well as information about their grades, schools, and districts. If there are multiple records of a student enrolled during different months or semesters of a given school year, please provide a single record for the student associated with enrollment during the spring state testing window for the school year. Table 1 provides further details about the variables that we plan to request. We understand that the relevant data may be stored in different ways in your state database, and we would be happy to work with your state to adjust our data request as appropriate.

We will submit our initial request in spring 2023 for data for 2016-17 through 2022-23 [for 2021-22 and 2022-23 school years for states that received SRCL grants, which have already provided the data for 2016-17 through 2018-19].¹ We will submit a second request in fall 2024 for additional years of data.² You may provide data for multiple years in separate data files or in one “long” file. The initial request will allow six months for the drafting of a data-sharing agreement between AIR and your state; the second request will allot six weeks for the extraction and transfer of data files. (See Table 2 for the timeline of our data requests.)

The AIR team will work with your state to ensure an efficient and secure transfer of data. If you have any questions or concerns regarding our data request plan, please feel free to contact Dr. Daniel Hubbard via email at dhubbard@air.org or by phone at (202) 403-6548.

¹ States did not administer standardized achievement assessments in the 2019-20 school year due to the COVID-19 public health crisis and thus, we will not request data from 2019-20.

² We will request clearance for collecting 2023-24 data in a subsequent package submitted at a later date.

Table 1. Variables in Data Requests

Variable #	Data element	Definition/example
A. Student ID and demographic information		
A.1	Student pseudo-ID	A unique student identifier that is linked to the actual student identifier and created for the purpose of this study. A pseudo student identifier is needed to link de-identified student data across years.
A.2	Gender	Male/female
A.3	Race/ethnicity	African-American, Asian, Hispanic, Multiracial, Native American, Pacific Islander, White
A.4	Individualized education plan (IEP) status	An indicator of whether or not the student has an IEP or participates in special education programs
A.5	English learner (EL) status	An indicator of whether or not the student is an English learner
A.6	Free or reduced-price lunch (FRPL) status	An indicator of whether the student is eligible for a free or reduced-price lunch
B. Achievement data		
B.1	Year	School year state test was taken (e.g., 2022–23)
B.2	State English language arts or reading standardized test score	Overall test scores and section scores if there are multiple reported sections in the test.
B.3	State math standardized test score	Overall test scores and section scores if there are multiple reported sections in the test.
B.4	Type of State math test	The type of the state math test on which the state math test score (B.3) is based on (e.g., general math test or algebra test).
C. School, district, and grade level information		
C.1	District name	Student’s district
C.2	NCES district ID	Unique district identifier assigned by the National Center for Education Statistics (NCES)
C.3	School name	Student’s school
C.4	NCES school ID	Unique school identifier assigned by NCES
C.5	Grade level	Student’s enrolled grade level

Table 2. Schedule for Data Requests from FY2019 CLSD Grantees

Date of request	Receipt of data	Data requested
4/11/2023	10/23/2023	School years 2016–17 through 2022–23
9/9/2024	10/21/2024	School year 2023–24



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