Note: This Document includes:

1. *VET TEC Email to Distribute Feedback Survey*
2. *Content for VET TEC Feedback Survey*

1. VET TEC Email to Distribute Feedback Survey

Email: VET TEC Experience Survey
Email Method: Outlook
Send date: Upon notification of Program Graduation, Withdrawal, or Termination
Audience: All VET TEC Participants

Subject Line: Let us know what you think about your VET TEC Experience! Your response is voluntary but very important to improving the program.

Body Text:

VET TEC Participant:
Dear VET TEC Participant,

We would like to hear from you about your VET TEC experience and ask that you will take this 5- minute survey. Completion of the survey is voluntary; the results of the survey will assist us as we continue to innovate and support you along your vocational journey.

Additionally, we're collecting personal stories from VET TEC participants. If you are interested in sharing your VET TEC journey, please reach out to vettecpartners@va.gov for details.

Good luck on your future career goals!

Respectfully,
Education Service

Paperwork Reduction Act Statement:
According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid control number from the Office of Management of Budget (OMB). The valid OMB control number for this information collection is 2900-0770 and set to expire on 11/30/2023. The time required to complete this information collection is estimated to average 5 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. Send comments regarding this burden estimate or any aspect of this data collection, including suggestions for reducing burden to VA Clearance Officer, 810 Vermont Ave. NW, Washington DC 20420.

This feedback will provide insights into the stakeholder perceptions, experiences and expectations, provide an early warning of issues with service, or focus attention on areas where communication, training or changes in operations might improve delivery of products or services. This collection will allow for ongoing, collaborative and actionable communications between VA and VET TEC participants. It will also allow feedback to contribute directly to the improvement of VET TEC program management.

2.VET TEC Feedback Survey Content

Online Survey: VET TEC Experience Survey
Method: Survey Monkey (embed in email above)
Send date: Upon notification of Program Graduation, Withdrawal, or Termination
Audience: All VET TEC Participants

Survey Title: VET TEC Experience Survey

Description: Thank you for taking our VET TEC Survey! Your feedback is completely anonymous and important to us.

Please do not include any form of Personally Identifiable Information (PII) in this survey. This includes but is not limited to birthdates, full names, phone numbers, and email addresses. If you have questions about your specific situation, please reach out to the Education Call Center at 888-442-4551.

1. **Question: Who was your training provider?***
   - Format: Drop-Down of available training providers
   - Answer Choices: All training providers
2. **Question: On a scale of 1 to 5 (5 being extremely likely), how likely are you to recommend this training provider to others?***
   - Format: Likert scale of 1-5
   - Answer Choices: 1-5
3. **Question: Have you found employment or are you actively seeking employment? ***
   - Format: Select all that apply
   - Answer Choices: Found full-time employment, found part-time employment, actively seeking employment, not actively seeking employment, continuing education full-time, continuing education part-time, other: (text field)
4. **Question: On a scale of 1 to 5 (5 being extremely satisfied), what is your level of satisfaction with the overall VET TEC program experience?***
   - Format: Likert scale of 1-5
   - Answer Choices: 1-5
5. **Question: Please tell us what led to your rating in the previous question.***
   - Format: Long-text field
   - Answer Choices: Free-form text
6. **Question: Do you have any recommendations on how to improve the VET TEC program?**
   - Format: Long-text field
   - Answer Choices: Free-form text