

Attachment K
Time 1 Reminder Postcards – Web-Based

As necessary, these postcards will be sent in one mailing to the school principal. If the teacher postcard is included, the mailing will include a request for the principal to give the teacher postcard to the person they have identified to complete the Lead Health Education Teacher Questionnaire.

Dear Principal:

About one week ago, you were sent a survey link and access code to the **first** School Principal Questionnaire for School Health Profiles as part of the Centers for Disease Control and Prevention’s Test-Retest Reliability Study. If you have completed your questionnaire, we want to thank you for your time and support.

If you have not yet done so, please complete the questionnaire at your earliest convenience.

Here is the link and access code to your first School Principal Questionnaire:

<https://www.surveymonkey.com/XXXXXXXXX>

[Access code: XXXXXX](#)

If you have any questions, please contact **[CONTACT NAME]** at **[PHONE NUMBER AND E-MAIL ADDRESS]**. We recognize the many demands placed on your time and appreciate your efforts in completing this questionnaire.

Once you complete this questionnaire, you will receive a different link and access code to the **second** questionnaire in approximately two weeks, along with your first token of our appreciation.

Sincerely,

Dear Lead Health Education Teacher:

About one week ago, you were sent a survey link and access code to the **first** Lead Health Education Teacher Questionnaire for School Health Profiles as part of the Centers for Disease Control and Prevention’s Test-Retest Reliability Study. If you have completed your questionnaire, we want to thank you for your time and support.

If you have not yet done so, please complete the questionnaire at your earliest convenience.

Here is the link and access code to your first Lead Health Education Teacher Questionnaire:

<https://www.surveymonkey.com/XXXXXXXXX>

[Access code: XXXXXX](#)

If you have any questions, please contact **[CONTACT NAME]** at **[PHONE NUMBER AND E-MAIL ADDRESS]**. We recognize the many demands placed on your time and appreciate your efforts in completing this questionnaire.

Once you complete this questionnaire, you will receive a different link and access code to the **second** questionnaire in approximately two weeks, along with your first token of our appreciation.

Sincerely,