

INSTRUMENT 4

**SRAE SUB-AWARDEE PROVIDER DATA COLLECTION AND REPORTING**

## SUB-AWARDEE PROVIDER DATA COLLECTION AND REPORTING

The 2,327 estimated sub-awardee providers will support the PAS by supplying SRAE grantees with measures on participant demographics, behaviors, intentions, and perceived effects; attendance, reach, and dosage; and, structure, cost, and support for program implementation. These measures will be provided twice a year by the sub-awardees to the grantees. The contractor will develop tools to support sub-awardees in their submission of the data originating from the implementation sites, and the reporting of data from the sub-awardees to the grantees. However, these tools are considered voluntary and to be used at the discretion of the sub-awardees. Sub-awardees may elect to use alternative means to collect the data that will be submitted to the grantees. The only requirement will be that all grantees report the required measures into the national system systematically, and for that they will (1) use an online form that is described in Instrument 3: Performance Reporting System Data Entry Form and (2) upload data files containing the items in Instruments 1 and 2. Sub-awardees will not be required to use this entry form.

*For measures of demographics, behaviors, intentions, and perceived effects, sub-awardees will:*

- **Across all program implementation sites, report individual-level data from participant entry and exit surveys.** The data from the completed surveys will be submitted to the sub-awardees by the implementation site facilitators. Sub-awardees will collect the data from the surveys and submit the measures to the grantees. In addition, sub-awardees will provide information regarding any shifts in mode of administration of the surveys.

*For measures of attendance, reach, and dosage, sub-awardees will:*

- **Across all program implementation sites, aggregate the number of youth ever served by program setting, participant attendance, parent involvement, program hours intended and delivered, and whether programming ended or shifted to online due to COVID-19.** These data will be submitted to the sub-awardees by the implementation site facilitators. Sub-awardees will collect the data and submit the measures to the grantees.

*For measures of structure, cost, and support of program implementation, sub-awardees will:*

- **Report on facilitators, training, program monitoring, funding sources, program models, primary target populations, challenges, and technical assistance interests.** These data will include the total number of facilitators delivering the program, and among those the number that received training and were observed delivering the program. The sub-awardees will also report on specific youth populations targeted for programming, the amounts of program funding (from SRAE/Title V and other sources), implementation challenges encountered, and technical assistance interests. Sub-awardees funded through SRAE will also report on additional SRAE topics addressed by their core program models or other program elements.

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