

# **TANF Data Reporting for Work Participation**

**OMB Information Collection Request  
0970 - 0338**

## **Supporting Statement Part B – Statistical Methods**

**August 2020**

Submitted By:  
Office of Family Assistance  
Administration for Children and Families  
U.S. Department of Health and Human Services

## **SUPPORTING STATEMENT B – STATISTICAL METHODS**

### **1. Respondent Universe and Sampling Methods**

In order to receive federal TANF funds per the statutory requirement, all states, territories and the District of Columbia must report either universe or sampled data. Among 50 states, the District of Columbia, and 3 territories, only 22 of them submitted sampled data in the past year. More states and territories may elect to submit sampled data in the coming years.

### **2. Procedures for the Collection of Information**

The TANF Sampling and Statistical Methods Manual Part 265, which is applicable to the TANF Data Report and the SSP-MOE Data Report, is the only instrument in this information collection package that employs statistical methods.

These procedures only apply to the states/territories that submit samples. Simple random sampling, systematic random sampling, stratified simple random sampling, and stratified systematic random sampling are four acceptable methods of sampling for the purpose of collecting and reporting the disaggregated TANF and SSP-MOE data.

The states/territories that submit samples must select their TANF samples (and, if applicable, SSP-MOE samples) for data reporting purposes under a sampling plan approved by the ACF TANF Manager. All sampling procedures used by the state agency grantee, including frame composition and construction, must be fully documented and available for review by the ACF Regional Office.

A ninety-five percent confidence interval with a precision of about  $\pm 2$  percentage is needed for each sampling state's data. When using systematic random sampling, imprecise caseload projections or an unexpected drop rate will result in the State not obtaining its target sample size. If the actual universe is smaller than the estimated size, undersampling may occur. A State agency must correct for undersampling to the extent necessary to meet sample size requirements for reporting of separate state programs.

### **3. Methods to Maximize Response Rates and Deal with Nonresponse**

As mentioned in B1, states/DC/territories/tribes must submit data in order to receive funds. ACF has consistently seen a 100% response rate in previous years.

### **4. Test of Procedures or Methods to be Undertaken**

There is no test of procedures or methods to be undertaken.

**5. Individuals Consulted on Statistical Aspects and Individuals Collecting and/or Analyzing Data**

Yun Song is the Statistician at OFA can be consulted on statistical aspects. She can be reached by phone at: (202) 401-5293.