


PAPERWORK REDUCTION ACT

CHANGE WORKSHEET

Agency/Subagency US Department of Education/OELA	OMB Control Number 1894-0006	
Enter only items that change		
	Current Record	New Record
Agency form number(s)	NA	NA
Annual reporting and record keeping hour burden		
Number of respondents		300
Total annual responses		300
Percent of these responses collected electronically	100%	100%
Total annual hours		12,000
Difference		
Explanation of difference		
Program Change		300 respondents taking 40 hours to complete the application 300x40 for a total of 12,000 annual burden hours
Adjustment		0
Annual reporting and record keeping cost burden (in thousands of dollars)		
Total annualized capital/startup costs	NA	NA
Total annual costs (O&M)	NA	NA
Total annualized cost requested	NA	NA
Difference		
Explanation of difference		
Program Change		NA
Adjustment		NA
<p>Other change**</p> <p>The purpose of this change request is to add the National Professional Development (NPD) program in the Office of English Language Acquisition (OELA) to the Departmental Generic application 1894-0006. The NPD will use the Departmental Generic application for FY 2016, OELA requests to add CFDA 84.365Z to this process.</p>		
Signature of Senior Officer or designee:	Date:	For OIRA Use
	11/12/15	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/>

**This form cannot be used to extend an expiration date