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## Service Outcome Agreement (SOA) Annual Reporting

**Grantee:** Complete Section I (SOA Tracking and Compliance) annually. Complete Section II (SOA Completion) only once the SOA term is complete.

Gra	ntee Nam	e:	Grant Number:		
Other SOA Signatories:					
I. SOA Tracking and Compliance In this section, the grantee is responsible for providing FRA an update on compliance with the terms of the SOA and any changes to the SOA terms.					
1.	Has an amendment been processed since the last report? If yes, please submit the latest amendment with your submission.				
2.	Has the service initiation date pursuant to the terms of the SOA been established?  If yes, what date did service begin or what is the planned service commencement date?				
	i.	Based on the actual service initiation date, what date do tracking terminate?	oes formal SOA		
3.	Have there been any changes to the operator for service under the SOA? If yes, please provide detailed information on the new operator with your submission.				
4.	the SOA,	nowledge, are all parties in compliance with the most rewhich includes meeting all agreed upon performance and commitments? If no, please provide more explanation lesses are commitments?	nd interim		

## **Annual Certification**

The Federal Railroad Administration may rely on a variety of sources to evaluate past performance for new funding applications, including compliance with previous agreements.

By signing this report, I certify to the best of my knowledge and belief that the conditions expressed in our Service Outcome Agreement are being met and the content of this report is true, complete and accurate.

Electronic signature of authorized official:

## **II. SOA Completion**

This section is completed only once SOA activities set forth in the SOA are complete (per the date established in Section 2i).

1.	Have all required SOA activities been completed?	

2. Have agreed upon metrics been met?

Electronic signature of authorized official: