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Privacy Impact Assessment Form

v 1.21

Status		Form Number	0920-1046	Form Date	08/21/18

	Question	Answer
1	OPDIV:	CDC
2	PIA Unique Identifier:	TBD
2a	Name:	National Breast and Cervical Cancer Early Detection Program (N

3	The subject of this PIA is which of the following?	○ General Support System (GSS) ○ Major Application ○ Minor Application (stand-alone) ○ Minor Application (child) ● Electronic Information Collection ○ Unknown
3a	Identify the Enterprise Performance Lifecycle Phase of the system.	Initiation
3b	Is this a FISMA-Reportable system?	○ Yes ● No
4	Does the system include a Website or online application available to and for the use of the general public?	○ Yes ● No
5	Identify the operator.	● Agency ○ Contractor

6	Point of Contact (POC):	POC Title	Health Scientist
		POC Name	Dara Schlueter
		POC Organization	NCCDPHP/DCPC
		POC Email	sax9@cdc.gov
		POC Phone	404-498-1782

7	Is this a new or existing system?	● New ○ Existing
8	Does the system have Security Authorization (SA)?	○ Yes ● No
8b	Planned Date of Security Authorization	TBD ☐ Not Applicable

8c	Briefly explain why security authorization is not required	A separate PIA will be completed for the IT system once OMB approval is granted.	
10	Describe in further detail any changes to the system that have occurred since the last PIA.	N/A. There is not a previously approved PIA.	
11	Describe the purpose of the system.	CDC is required to monitor and evaluate processes and outcomes related to the National Breast and Cervical Cancer Early Detection Program (NBCCEDP). To fulfill this mandate, information will be collected from the 70 grantee institutions (states, territories, tribal organizations and the District of Columbia) participating in the CDC-funded NBCCEDP. This information will help to identify successful activities that need to be maintained, replicated, or expanded, as well as provide insight into areas needing improvement. It will also strengthen CDC's ability to accurately demonstrate program processes and results to stakeholders.	
12	Describe the type of information the system will collect, maintain (store), or share. (Subsequent questions will identify if this information is PII and ask about the specific data elements.)	In an annual survey, grantees will be asked about their: (1) management, program, and evaluation challenges; (2) program resources; (3) partnerships; (4) health systems change for breast and cervical cancer screening delivery; (5) evidence based intervention (EBI) implementation for health systems change; and (6) use of other strategies for sustainable cancer control. In addition, grantees will report on their clinical health systems partners' use of evidence-based interventions, patient population characteristics, and breast and cervical cancer screening rates at primary care clinic sites. No personally identifiable information will be collected.	

13	Provide an overview of the system and describe the information it will collect, maintain (store), or share, either permanently or temporarily.	In an annual survey, grantees will be asked about their: (1) management, program, and evaluation challenges, (2) program resources, (3) partnerships, (4) health systems change for breast and cervical cancer screening delivery, (5) evidence-based intervention implementation for health systems change, and (6) use of other strategies for sustainable cancer control. In addition, grantees will report on their clinical health systems partners' use of evidence-based interventions, patient population characteristics, and breast and cervical cancer screening rates at primary care clinic sites. These data items will be collected because the program has an emphasis on health systems change to improve impact. Descriptive (summary) statistics will be calculated separately for breast and cervical cancer screening. This information will be used by CDC to better understand the range of experiences among grantees as an input into its programmatic decision-making. The summary findings will be reported back to the grantees to help them identify successful implementation models and focus networking for shared experiences, lessons learned, and best practices. No personally identifiable information will be collected. The data sets will not be shared with other entities.
14	Does the system collect, maintain, use or share **PII**?	○ Yes ◉ No

REVIEWER QUESTIONS: The following section contains Reviewer Questions which are not to be filled out unless the user is an OPDIV Senior Officer for Privacy.

	Reviewer Questions	Answer
1	Are the questions on the PIA answered correctly, accurately, and completely?	◉ Yes ○ No
Reviewer Notes		
2	Does the PIA appropriately communicate the purpose of PII in the system and is the purpose justified by appropriate legal authorities?	◉ Yes ○ No
Reviewer Notes		
3	Do system owners demonstrate appropriate understanding of the impact of the PII in the system and provide sufficient oversight to employees and contractors?	◉ Yes ○ No
Reviewer Notes		
4	Does the PIA appropriately describe the PII quality and integrity of the data?	◉ Yes ○ No
Reviewer Notes		

Reviewer Questions	Answer
5 Is this a candidate for PII minimization?	○ Yes ⊙ No
Reviewer Notes	
6 Does the PIA accurately identify data retention procedures and records retention schedules?	⊙ Yes ○ No
Reviewer Notes	
7 Are the individuals whose PII is in the system provided appropriate participation?	○ Yes ○ No
Reviewer Notes	
8 Does the PIA raise any concerns about the security of the PII?	○ Yes ○ No
Reviewer Notes	
9 Is applicability of the Privacy Act captured correctly and is a SORN published or does it need to be?	○ Yes ○ No
Reviewer Notes	
10 Is the PII appropriately limited for use internally and with third parties?	⊙ Yes ○ No
Reviewer Notes	
11 Does the PIA demonstrate compliance with all Web privacy requirements?	⊙ Yes ○ No
Reviewer Notes	
12 Were any changes made to the system because of the completion of this PIA?	○ Yes ⊙ No
Reviewer Notes	

General Comments	This PIA reflects the described information collection only. See Item 8C

OPDIV Senior Official for Privacy Signature		HHS Senior Agency Official for Privacy	