

2020 NSDUH Redesign Field Test
Attachment FT-14 – Showcard Booklet

2020 National Survey on Drug Use and Health

SHOWCARD BOOKLET

RTI INTERNATIONAL

v. FT 7.20

RTI Telephone Numbers

Technical Support: (877) 419-1768

Employee Relations Specialist (Headway): (800) 208-7043

To reach other RTI staff, call [FT TOLL FREE NUMBER] then ask the operator for the employee with whom you wish to speak.

Website Addresses

NSDUH <https://nsduh.rti.org>

RTI <http://www.rti.org>

SAMHSA <http://www.samhsa.gov>

Interview Troubleshooting Guide

To suppress a Hard Error involving two questions:

- **Read the message box carefully.**
 - If the first question listed is the one to be changed, press [Enter].
 - If the second question listed is the one to be changed, press the down arrow to highlight the second question, then press [Enter].
 - In the rare event that neither question needs to be changed and the data entered are correct, press [Tab] until the Suppress box is highlighted and press [Enter], then provide an explanation for why the error was suppressed.

To edit a lengthy response:

- With the cursor in the answer field, press the Insert key [Insert]. Use the arrow keys to move to the precise place within the answer field to edit or add to existing text. If necessary, record additional text in a comment box, by pressing [F8].

To correct range errors:

- For numerical questions, read the box carefully, making note of the expected range, if provided in the message. Press [Enter] to clear the error, then type a new answer within range.
- For pre-coded questions, read the message box carefully, then press [Enter] to clear the error. Type a new answer that corresponds with a pre-coded answer choice on the screen.
- For multiple choice questions (Code All That Apply), read the message box carefully, then press [Enter] to clear the error. Type a new answer that corresponds with a pre-coded answer choice on the screen.

To correct date errors:

- Review the instructions on the screen to determine the date format for the question. For "MM-DD-YYYY" format, the date must be entered with a 2-digit month and day and 4-digit year. For "MM-YYYY" format, the date must be entered with a 2-digit month and 4-digit year. Do not enter dashes or spaces—just the number including any leading zeros for month or day.

If an R needs assistance with an ACASI question, provide the corresponding steps above for the problem they are having. Take care not to view the screen while assisting the R, to ensure the confidentiality of their answers. For additional details on entering CAI responses and troubleshooting error messages, refer to Chapter 5 in your FI Computer Manual.

INTRODUCTION AND INFORMED CONSENT FOR INTERVIEW RESPONDENTS AGE 18+

INTRODUCE YOURSELF AND STUDY AS NECESSARY: Hello, I'm _____, and I'm working on a nationwide study sponsored by the U.S. Department of Health and Human Services. You should have received a letter about this study. (SHOW LEAD LETTER, IF NECESSARY.)

READ THE BOXED INFORMATION BELOW BEFORE STARTING EVERY INTERVIEW

This year, we are interviewing about 70,000 people across the nation. You have been randomly chosen to take part. You may choose not to take part in this study, but no one else can take your place. We will give you <\$30/\$50> when you finish the interview.

GIVE STUDY DESCRIPTION TO R IF YOU HAVE NOT ALREADY DONE SO.

This study asks about tobacco, alcohol, and drug use or non-use, knowledge and attitudes about drugs, mental health, and other health issues. It takes about an hour. You will answer most of the questions on the computer, so I will not see your answers. We are only interested in the combined responses from all study participants, not just one person's answers. This is why we do not ask for your name and we keep your answers separate from your address. RTI may contact you by phone or mail to ask a few questions about the quality of my work. This is why we ask for your phone number and current address at the end of the interview.

While the interview has some personal questions, federal law keeps your answers private. We hope that protecting your privacy will help you to give accurate answers. You can quit the interview at any time and you can refuse to answer any questions.

If it is all right with you, let's get started.

(Can we find a private place to complete the interview?)

INTRODUCTION AND INFORMED CONSENT FOR INTERVIEW RESPONDENTS AGE 12-17

READ THE SCRIPT BELOW AND OBTAIN PERMISSION FROM THE PARENT/GUARDIAN

Your (AGE) year-old child has been selected to be in this study. Your child's participation is voluntary. This interview asks about tobacco, alcohol, and drug use or non-use, knowledge and attitudes about drugs, mental health, and other health related issues. All of your child's answers will be confidential and used only for statistical purposes. Since your child will answer most of the questions on the computer, I will never see the answers, and you are not allowed to see them either. If it is all right with you, we'll get started.

(Can we find a private place to complete the interview?)

**ONCE PARENTAL PERMISSION HAS BEEN GIVEN, CONFIRM THE PARENT/GUARDIAN OR
ANOTHER ADULT WILL BE PRESENT FOR THE DURATION OF THE INTERVIEW**

**THEN, READ THE BOXED INFORMATION BELOW BEFORE STARTING EVERY INTERVIEW
WITH A 12-17 YEAR OLD**

This year, we are interviewing about 70,000 people across the nation. You have been randomly chosen to take part. You may choose not to take part in this study, but no one else can take your place. We will give you <\$30/\$50> when you finish the interview.

GIVE STUDY DESCRIPTION TO R IF YOU HAVE NOT ALREADY DONE SO.

This study asks about tobacco, alcohol, and drug use or non-use, knowledge and attitudes about drugs, mental health, and other health issues. It takes about an hour. You will answer most of the questions on the computer, so I will not see your answers. Your answers will never be seen by either your parents or your school. We are only interested in the combined responses from all study participants, not just one person's answers. This is why we do not ask for your name and we keep your answers separate from your address. RTI may contact you by phone or mail to ask a few questions about the quality of my work. This is why we ask for your phone number and current address at the end of the interview.

While the interview has some personal questions, federal law keeps your answers private. We hope that protecting your privacy will help you to give accurate answers. You can quit the interview at any time and you can refuse to answer any questions.

If it is all right with you, let's get started.

SHOWCARD 1

- 1 MEXICAN, MEXICAN AMERICAN, MEXICANO OR CHICANO
- 2 PUERTO RICAN
- 3 CENTRAL OR SOUTH AMERICAN
- 4 CUBAN OR CUBAN AMERICAN
- 5 DOMINICAN (FROM DOMINICAN REPUBLIC)
- 6 SPANISH (FROM SPAIN)

SHOWCARD 2

- 1 WHITE
- 2 BLACK OR AFRICAN AMERICAN
- 3 AMERICAN INDIAN OR ALASKA NATIVE
(AMERICAN INDIAN INCLUDES NORTH
AMERICAN, CENTRAL AMERICAN, AND SOUTH
AMERICAN INDIANS)
- 4 NATIVE HAWAIIAN
- 5 GUAMANIAN OR CHAMORRO
- 6 SAMOAN
- 7 OTHER PACIFIC ISLANDER
- 8 ASIAN (INCLUDING: ASIAN INDIAN, CHINESE,
FILIPINO, JAPANESE, KOREAN, AND
VIETNAMESE)

SHOWCARD 3

1 ASIAN INDIAN

2 CHINESE

3 FILIPINO

4 JAPANESE

5 KOREAN

6 VIETNAMESE

SHOWCARD 4

- 1 SEPTEMBER 2001 OR LATER
- 2 AUGUST 1990 TO AUGUST 2001 (INCLUDING PERSIAN GULF WAR)
- 3 MAY 1975 TO JULY 1990
- 4 VIETNAM ERA (MARCH 1961 TO APRIL 1975)
- 5 FEBRUARY 1955 TO FEBRUARY 1961
- 6 KOREAN WAR (JULY 1950 TO JANUARY 1955)
- 7 JANUARY 1947 TO JUNE 1950
- 8 WORLD WAR II (DECEMBER 1941 TO DECEMBER 1946)
- 9 NOVEMBER 1941 OR EARLIER

SHOWCARD 5

- 1 ARMY, ARMY RESERVE, OR ARMY NATIONAL GUARD
- 2 AIR FORCE, AIR FORCE RESERVE, OR AIR NATIONAL GUARD
- 3 NAVY OR NAVY RESERVE
- 4 MARINE CORPS OR MARINE CORPS RESERVE
- 5 COAST GUARD OR COAST GUARD RESERVE

SHOWCARD 6

NO SCHOOLING COMPLETED

0 No schooling completed

GRADE 1 THROUGH GRADE 12

- 1 Completed 1st grade
- 2 Completed 2nd grade
- 3 Completed 3rd grade
- 4 Completed 4th grade
- 5 Completed 5th grade
- 6 Completed 6th grade
- 7 Completed 7th grade
- 8 Completed 8th grade
- 9 Completed 9th grade
- 10 Completed 10th grade
- 11 Completed 11th grade
- 12 12th grade - NO DIPLOMA

HIGH SCHOOL GRADUATE OR GED

- 13 Regular high school diploma
- 14 GED certificate of high school completion

COLLEGE OR SOME COLLEGE

- 15 Some college credit, but no degree
- 16 Associate's degree (AA, AS)
- 17 Bachelor's degree (BA, BS)

AFTER BACHELOR'S DEGREE

- 18 Master's degree (MA, MS, MEng, M.Ed, MSW, MBA)
- 19 Doctorate degree (PhD, EdD)
- 20 Professional degree beyond a bachelor's degree (MD, DDS, DVM, LLB, JD)

SHOWCARD 7

- 1 SELF
- 2 HUSBAND
- 3 SON (INCLUDES STEP, FOSTER, ADOPTIVE)
- 4 SON-IN-LAW
- 5 BROTHER (INCLUDES HALF, STEP, FOSTER, ADOPTIVE)
- 6 BROTHER-IN-LAW
- 7 FATHER (INCLUDES STEP, FOSTER, ADOPTIVE)
- 8 FATHER-IN-LAW
- 9 UNCLE
- 10 NEPHEW
- 11 GRANDFATHER
- 12 GRANDSON
- 13 COUSIN
- 14 EX-HUSBAND
- 15 UNMARRIED PARTNER
- 16 HOUSEMATE OR ROOMMATE
- 17 TENANT, BOARDER, OR EXCHANGE STUDENT
- 18 OTHER RELATIVE
- 19 OTHER NON-RELATIVE

SHOWCARD 8

- 1 SELF
- 2 WIFE
- 3 DAUGHTER (INCLUDES STEP, FOSTER, ADOPTIVE)
- 4 DAUGHTER-IN-LAW
- 5 SISTER (INCLUDES HALF, STEP, FOSTER, ADOPTIVE)
- 6 SISTER-IN-LAW
- 7 MOTHER (INCLUDES STEP, FOSTER, ADOPTIVE)
- 8 MOTHER-IN-LAW
- 9 AUNT
- 10 NIECE
- 11 GRANDMOTHER
- 12 GRANDDAUGHTER
- 13 COUSIN
- 14 EX-WIFE
- 15 UNMARRIED PARTNER
- 16 HOUSEMATE OR ROOMMATE
- 17 TENANT, BOARDER, OR EXCHANGE STUDENT
- 18 OTHER RELATIVE
- 19 OTHER NON-RELATIVE

SHOWCARD 9

- 1 PERSON IN FAMILY WITH HEALTH INSURANCE LOST JOB OR CHANGED EMPLOYERS
- 2 LOST MEDICAID OR MEDICAL ASSISTANCE COVERAGE BECAUSE OF NEW JOB OR INCREASE IN INCOME
- 3 LOST MEDICAID OR MEDICAL ASSISTANCE COVERAGE FOR SOME OTHER REASON
- 4 COST IS TOO HIGH / CAN'T AFFORD PREMIUMS
- 5 BECAME INELIGIBLE BECAUSE OF AGE OR LEAVING SCHOOL
- 6 EMPLOYER DOES NOT OFFER COVERAGE, OR NOT ELIGIBLE FOR COVERAGE
- 7 GOT DIVORCED OR SEPARATED FROM PERSON WITH INSURANCE
- 8 DEATH OF SPOUSE OR PARENT
- 9 INSURANCE COMPANY REFUSED COVERAGE
- 10 DON'T NEED IT
- 11 RECEIVED MEDICAID OR MEDICAL INSURANCE ONLY WHILE PREGNANT

SHOWCARD 10

- 1 COST IS TOO HIGH / CAN'T AFFORD PREMIUMS
- 2 EMPLOYER DOES NOT OFFER COVERAGE, OR NOT ELIGIBLE FOR COVERAGE
- 3 INSURANCE COMPANY REFUSED COVERAGE
- 4 DON'T NEED IT

SHOWCARD 11

INCOME EARNED AT A JOB OR BUSINESS

RETIREMENT, DISABILITY, OR SURVIVOR PENSION

UNEMPLOYMENT OR WORKER'S COMPENSATION

VETERAN'S ADMINISTRATION PAYMENTS

CHILD SUPPORT

ALIMONY

INTEREST INCOME

DIVIDENDS FROM STOCKS OR MUTUAL FUNDS

INCOME FROM RENTAL PROPERTIES, ROYALTIES,
ESTATES OR TRUSTS

SHOWCARD 12

- 1 LESS THAN \$1,000
- 2 \$1,000 - \$1,999
- 3 \$2,000 - \$2,999
- 4 \$3,000 - \$3,999
- 5 \$4,000 - \$4,999
- 6 \$5,000 - \$5,999
- 7 \$6,000 - \$6,999
- 8 \$7,000 - \$7,999
- 9 \$8,000 - \$8,999
- 10 \$9,000 - \$9,999
- 11 \$10,000 - \$10,999
- 12 \$11,000 - \$11,999
- 13 \$12,000 - \$12,999
- 14 \$13,000 - \$13,999
- 15 \$14,000 - \$14,999
- 16 \$15,000 - \$15,999
- 17 \$16,000 - \$16,999
- 18 \$17,000 - \$17,999
- 19 \$18,000 - \$18,999
- 20 \$19,000 - \$19,999

SHOWCARD 13

- 21 \$20,000 - \$24,999
- 22 \$25,000 - \$29,999
- 23 \$30,000 - \$34,999
- 24 \$35,000 - \$39,999
- 25 \$40,000 - \$44,999
- 26 \$45,000 - \$49,999
- 27 \$50,000 - \$74,999
- 28 \$75,000 - \$99,999
- 29 \$100,000 - \$149,999
- 30 \$150,000 OR MORE

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Quick Reference Guide

In the CAI Manager, if you want to:

CLICK

<u>S</u> tart an interview	<u>S</u> tart CAI
<u>C</u> ancel the start of an interview	<u>C</u> ancel
Resume (re- <u>s</u> tart) an interview	<u>S</u> tart CAI
<u>T</u> ransmit data to RTI	<u>T</u> ransmit to RTI, <u>Y</u> es
List the cases by <u>D</u> escending Order (by date, most recent first)	<u>D</u> escending
List the cases in <u>A</u> scending Order (by date, oldest first)	<u>A</u> scending
<u>H</u> ide previous quarters' interviews	<u>H</u> ide
<u>E</u> xit CAI Manager	<u>E</u> xit

To begin a CAI Interview:

Enter QuestID from tablet for selected sample member. Double check!

In the Interview, if you need to:

Break off an interview.....	[Alt] [F], [X]
Enter Don't Know	[F3]
Enter Refused	[F4]
Return to the first screen.....	[F5]
Return to the first unanswered question	[F6]
Enter a comment.....	[F8]
<u>S</u> ave a comment.....	[Alt] [S]
Back up one screen	[F9]
Replay audio	[F10]
Edit a lengthy text field.....	[Insert]
Return the focus to the CAI window	[Alt] [Tab]