Cover letter and reminder notice for AHRQ Safety Program for Improving Surgical Care and Recovery Implementation Assessment

**Purpose of document**: This is the EMAIL that will be sent to all project leads to schedule a telephone call with the national team to complete the implementation assessment.

Greetings $NAME$,

As we enter into the last few months of the AHRQ Safety Program for Improving Surgical Care and Recovery project, we would like to take an opportunity to talk with you and your core team about your hospital’s enhanced recovery implementation journey and overall experience with the implementation of enhanced surgical care and recovery so far.

The phone call should take no longer than 1 hour.

Please choose from the following dates and times that would work best for you and your core team’s schedule.

[Enter dates and times]

If you have any questions, please let us know.

Thank you very much.

Sincerely,

The Johns Hopkins Armstrong Institute for Patient Safety team