

Revisions to CMS-359 - Comprehensive Outpatient Rehabilitation Facility Report For Certification to Participate In the Medicare Program

Issue #	Page #	Section	Action to be performed	Changes to the Application	Reasons for the Change
1	1	General Instructions	Reformatting of instructions	The General Instruction section was reformatted from a double column format in 9 font to a standards page view format in 11 font. This has extended the instructions onto a second page.	The instructions were difficult to read and follow in the previous format. This change was made to make the instructions much easier to read and follow.
2	1	General Instructions	Edits to the text of the 2 nd sentence of the 2 nd paragraph of this section, titled "Instructions"	Add the word "Survey" between the words "State" and "agency" .	To provide the proper terminology for the State Survey Agency.
3	1	General Instructions	Edits to the text of the 3 rd sentence of the 2 nd paragraph of this section, titled "Instructions"	Add the word "Survey" between the words "State" and "agency" .	To provide the proper terminology for the State Survey Agency.
4	1	General Instructions	Edits to the text of the 3 rd bullet under question #1	<ul style="list-style-type: none"> • Insert the word "appropriate" before the acronym "CMS". • Delete the words "Regional Office" and replace it with the word "Location" 	To provide the new terminology for the CMS Regional Offices, which are now referred to as "Locations".
5	1	General Instructions	Edits to the text of the the 3 rd bullet under question #2	Add the word "Survey" between the words "State" and "agency" .	To provide the proper terminology for the State Survey Agency.
6	2	General Instructions / PRA Disclosure Statement	Edit to the placement of the PRA disclosure form	<ul style="list-style-type: none"> • The PRA disclosure statement has been moved from page 1 to page 2 of the revised instructions. • Also, the PRA disclosure statement was labeled with a title and the font was increased to 12 point making it easy to identify and read. 	<ul style="list-style-type: none"> • This change was necessary due to the reformatting of the General Instructions section. • Also, the PRA disclosure statement was wedged into a small box at the end of the instructions on the

					existing CMS-359 form and printed in very small font. This made the PRA disclosure statement very hard to identify and read.
7	2	General Instructions / PRA Disclosure Statement	Edit to the time estimate stated in the PRA disclosure statement	<ul style="list-style-type: none"> • Correction of an error and update of the time estimate for the completion of the CMS-359 form. • Remove the existing time estimate of 3 hours and replace it with 30 minutes. 	<p>The time estimate for the completion of the CMS-359 form stated in the last PRA package Supporting Statement A was only 15 minutes. However, on the CMS-359 form that was published, the time estimated stated in the PRA disclosure statement is 3 hours. This is an error. This is the time estimate for the CMS-360 form and not the CMS-359 form.</p> <p>Also, in this PRA package, we are increasing this time estimate to 30 minutes. So, we need to edit the time estimate in the PRA disclosure statement for the CMS-359 form to reflect this.</p>