

APPENDIX B

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Implementation  
Analysis Plan Template for  
HMRF Grantees

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## **Implementation Analysis Plan Template for HMRF Grantees**

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this collection is 0970-0356; this number is valid through 6/30/2021. Public reporting burden for this collection of information is estimated to average 4 hours, including the time for reviewing instructions, gathering and maintaining the data needed, reviewing the collection of information, and revising it. This collection of information is voluntary for individuals, but the information is required from Grantees.

**Implementation Analysis Plan:** “The Evaluation of [Intervention Name] in [Geographic Area]”

Grantee

**Grantee Name:** [Name and location; ex. ABC Organization, Princeton, NJ]

**Project Lead:** [Name of project lead]

**Email address:** [Insert email address]

Evaluator

**Evaluator’s Organization:** [Name and location; ex. XYZ Organization, Washington, DC]

**Evaluator Lead:** [Name of evaluator lead]

**Email address:** [Insert email address]

## IMPLEMENTATION ANALYSIS PLAN

### THE EVALUATION OF [INTERVENTION NAME] IN [GEOGRAPHIC AREA]

#### A. Research questions

This section presents the research questions that will be examined to understand the implementation of [Intervention Name].

[Start writing here. Copy and modify tables from the instructions to reflect your plan.]

#### B. Data sources

This section provides a description of the data sources used to address the implementation study research questions.

[Start writing here. Copy and modify tables from the instructions to reflect your plan.]

#### C. Analysis approach

This section lays out plans for constructing measures to address the implementation study research questions.

[Start writing here. Copy and modify tables from the instructions to reflect your plan.]