12/01/2020

OMB 1110-0051

**R-84 (j)**

1)  Did the subject enter a plea of guilty prior to set aside/dismissal/diversion? If yes, please provide copy of court documentation.

2)  Please provide a final disposition (Judgement, Sentencing Order, Docket Sheet, Complaint, Judgement and Commitment, Disposition Report, Conviction)

3)  Please provide level of conviction (felony, misdemeanor, violation, summary, etc.) and the degree (felony 1st, misdemeanor 2nd, etc.)

4)  What is the statute and subsection of the convicting offense?

5)  Please advise if the subject is under indictment/information for a felony or misdemeanor with a maximum punishment that exceeds two years.  If under indictment or information, please provide the date the subject was placed under indictment or information.

6)  Please provide a copy of the police/incident report with full narrative.  If applicable, please provide any associated/referenced reports.

7)  Please submit all supporting documentation regarding this individual along with your agency’s response.