# **TABLE OF CHANGES – INSTRUCTIONS**

# Instructions for Form I-924, Application for Regional Center Designation Under the Immigrant Investor Program OMB Number: 1615-0061 05/18/2020

**Reason for Revision: Biometrics Rule** 

**Project Phase:** NPRM

Legend for Proposed Text:

• Black font = Current text

• Red font = Changes

Expires 11/30/2021 Edition Date 11/21/2019

Current Page Number and Section	Current Text	Proposed Text
Pages 2-3,	[page 2]	[page 2]
General Instructions		
	•••	•••
	Biometric Services Appointment.  USCIS may require that you appear for an interview or provide fingerprints, photograph, and/or signature at any time to verify your identity, obtain additional information, and conduct background and security checks, including a check of criminal history records maintained by the Federal Bureau of Investigation (FBI), before making a decision on your application, petition, or request. After USCIS receives your application and ensures it is complete, we will inform you in writing if you need to attend a biometric services appointment. If an appointment is necessary, the notice will provide you the location of your local or designated USCIS Application Support Center (ASC) and the date and time of your appointment or, if you are currently overseas, instruct you to contact a U.S. Embassy, U.S. Consulate, or USCIS office outside the United States to set up an appointment.	Biometric Services Appointment. Every individual who is an applicant, petitioner, derivative, beneficiary, or sponsor of an immigration benefit request or other request submitted to USCIS is required to submit biometrics unless USCIS waives or exempts the requirement. For Form I-924, USCIS requires biometrics from all principals of the regional center entity applying for initial designation or seeking to amend an existing designation. A "principal" is any person that is an owner of the regional center entity; that is in a position of executive managerial authority over the regional center entity; or that is otherwise in a position to control, influence, or direct the management or policies of the regional center. In the event that the principal of the regional center entity is a legal entity or organization, USCIS will require biometrics from all principals of that legal entity or organization. You
	USCIS office outside the United States to	principals of that legal entity or
		will be notified of the time and place of your appointment if you must appear and you will be provided requirements for
		rescheduling if necessary. If you fail to submit any biometrics as required, USCIS may deny your application, petition, or
		request.

DHS may store the biometrics submitted by an individual and use or reuse biometrics to conduct background and security checks. including a check of criminal history records maintained by the Federal Bureau of Investigation (FBI), verify identity, produce documents, determine eligibility for immigration and naturalization benefits, or to perform any other functions necessary for administering and enforcing immigration and naturalization laws, and any other law within DHS authority. DHS will conduct such checks on regional center principals, regardless of citizenship. **3.** All of this information was complete, **3.** All of this information was complete, true, and correct at the time of filing. true, and correct at the time of filing. [deleted] If you fail to attend your biometric services appointment, USCIS may deny your application. **Copies.** You should submit legible **Copies.** You should submit legible **photocopies** of documents requested, photocopies of documents requested, unless the Instructions specifically state unless the Instructions specifically state that you must submit an original document. that you must submit an original document. USCIS may request an original document USCIS may request an original document at the time of filing or at any time during at the time of filing or at any time during processing of an application, petition, or processing of an application, petition, or request. If USCIS requests an original request. If USCIS requests an original document from you, it will be returned to document from you, it will be returned to you after USCIS determines it no longer you after USCIS determines it no longer needs your original. needs your original. ... ... **Pages 3-9,** [page 5] [page 5] **Specific Instructions Item Numbers 14. - 17. Contact Item Numbers 14. - 17. Contact** Information for the Owner of the Information for the Owner of the **Regional Center Entity.** Provide the **Regional Center Entity.** Provide the principal's current telephone number, principal's current telephone number, business fax number, email address (if business fax number, email address (if any), and website (if any). any), and website (if any). **Item Numbers 18. - 23. Biographic** [new] **Information for the Owners of the Regional Center** Provide the biographic information

requested in **Part 4.**, **Item Numbers 18.** - **23.** Providing this information as part of your application may reduce the time you spend at your USCIS ASC appointment as described in the **Biometric Services Appointment** section of these Instructions.

**Item Numbers 18. - 19.** Ethnicity and Race. Select the boxes that best describe your ethnicity and race.

# **Categories and Definitions for Ethnicity** and Race

- **1. Hispanic or Latino.** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. (**NOTE:** This category is only included under Ethnicity in **Part 4.**, **Item Number 18.**)
- **2. White.** A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
- **3. Asian.** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- **4. Black or African American.** A person having origins in any of the black racial groups of Africa.
- **5. American Indian or Alaska Native.** A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
- **6.** Native Hawaiian or Other Pacific Islander. A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

**Item Number 20. Height.** Select the values that best match your height in feet and inches. For example, if you are five feet and nine inches, select "5" for feet and "09" for inches. Do not enter your height in meters or centimeters.

**Information About Principals of the Regional Center Entity - Non-Owners** 

Item Numbers 18.a. - 18.c. Name.

Provide the full legal name for each person who is a principal of but does not hold an ownership interest in the regional center entity.

**Item Numbers 19. - 20. Date of Birth and Country of Birth.** Provide the nonowner's date of birth in mm/dd/yyyy format and country of birth.

**Item Number 21. U.S. Social Security Number.** Provide the non-owner's U.S. Social Security Number.

[new]

**Item Number 22. Position Held Within the Regional Center Entity.** Provide the non-owner's current title or position held in the regional center entity.

**Item Number 23. Entity Name** (for a principal of the Regional Center Entity that is an entity or organization). Provide the name of each entity that does not hold an ownership interest in the regional center but has a position of executive managerial authority over the regional center entity or is otherwise in a position to control,

**Item Number 21. Weight.** Enter your weight in pounds. If you do not know your weight, or need to enter a weight under 30 pounds or over 699 pounds, enter "000." Do not enter your weight in kilograms.

**Item Number 22. Eye Color.** Select the box that best describes the color of your eyes.

**Item Number 23. Hair Color.** Select the box that best describes the color of your hair.

**Information About Principals of the Regional Center Entity - Non-Owners** 

Item Numbers 24.a. - 24.c. Name.

Provide the full legal name for each person who is a principal of but does not hold an ownership interest in the regional center entity.

**Item Numbers 25. - 26. Date of Birth and Country of Birth.** Provide the nonowner's date of birth in mm/dd/yyyy format and country of birth.

**Item Number 27. U.S. Social Security Number.** Provide the non-owner's U.S. Social Security Number.

**NOTE:** In addition to U.S. Social Security Numbers, all principals of the regional center are required to provide a copy of a valid government-issued photo identification document. Please do not submit original documents unless specifically requested as they may not be returned.

**Item Number 28. Position Held Within the Regional Center Entity.** Provide the non-owner's current title or position held in the regional center entity.

**Item Number 29. Entity Name** (for a principal of the Regional Center Entity that is an entity or organization). Provide the name of each entity that does not hold an ownership interest in the regional center but has a position of executive managerial authority over the regional center entity or is otherwise in a position to control, influence, or direct the management or

influence, or direct the management or policies of the regional center.

**Item Number 24. Federal Employer Identification Number** (for a principal of the Regional Center Entity that is an entity or organization). Provide the Federal Employer Identification Number of the entity listed in **Part 4., Item Number 23.** 

Item Number 25.a. Persons Having Ownership, Control, or Beneficial Interest in the Entity Listed in Part 4., Item Number 23. Provide the names of all persons having ownership, control, or beneficial interest in the entity listed in Part 4., Item Number 23.

#### Item Number 25.b. Date of Birth.

Provide the date of birth in mm/dd/yyyy format for the person having ownership, control, or beneficial interest in the entity listed in **Part 4.**, **Item Number 23.** 

**Item Number 25.c. Country of Birth.**Provide the Country of birth for the person having ownership, control, or beneficial interest in the entity listed in **Part 4.**, **Item Number 23.** 

Item Number 25.d. Percentage of Ownership in the Principal. Provide the percentage of ownership of all persons having ownership, control, or beneficial interest in the entity listed in Part 4., Item Number 23.

**Item Number 25.e. Position Held in the Non-Natural Principal.** Provide the titles of the positions held (if any) of all persons having an ownership, control, or beneficial interest in the entity listed in **Part 4.**, **Item Number 23.** 

Item Numbers 26.a. - 27. Other Names Used by the Principal Non-Owner of the Regional Center Entity (if applicable). For each principal, provide other names and aliases used including DBAs (if applicable).

Item Numbers 28.a. - 28.i. Mailing Address for the Principal Non-Owner of the Regional Center Entity. Provide the address where the principal non-owner can

policies of the regional center.

**Item Number 30. Federal Employer Identification Number** (for a principal of the Regional Center Entity that is an entity or organization). Provide the Federal Employer Identification Number of the entity listed in **Part 4., Item Number 29.** 

Item Number 31.a. Persons Having Ownership, Control, or Beneficial Interest in the Entity Listed in Part 4., Item Number 29. Provide the names of all persons having ownership, control, or beneficial interest in the entity listed in Part 4., Item Number 29.

**Item Number 31.b. Date of Birth.** Provide the date of birth in mm/dd/yyyy format for the person having ownership, control, or beneficial interest in the entity listed in **Part 4.**, **Item Number 29.** 

Item Number 31.c. Country of Birth. Provide the Country of birth for the person having ownership, control, or beneficial interest in the entity listed in **Part 4.**, **Item Number 29.** 

**Item Number 31.d. Percentage of Ownership in the Principal.** Provide the percentage of ownership of all persons having ownership, control, or beneficial interest in the entity listed in **Part 4.**, **Item Number 29.** 

Item Number 31.e. Position Held in the Non-Natural Principal. Provide the titles of the positions held (if any) of all persons having an ownership, control, or beneficial interest in the entity listed in Part 4., Item Number 29.

Item Numbers 32.a. - 33. Other Names Used by the Principal Non-Owner of the Regional Center Entity (if applicable). For each principal, provide other names and aliases used including DBAs (if applicable).

Item Numbers 34.a. - 34.i. Mailing Address for the Principal Non-Owner of the Regional Center Entity. Provide the address where the principal non-owner can receive printed notices about the

receive printed notices about the application.

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Item Numbers 29. - 32. Contact Information for the Principal Non-Owner of the Regional Center Entity. Provide the principal non-owner's current telephone number, fax number, email address (if any), and website address (if any).

[new]

application.

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Item Numbers 35. - 38. Contact Information for the Principal Non-Owner of the Regional Center Entity. Provide the principal non-owner's current telephone number, fax number, email address (if any), and website address (if any).

Item Numbers 39. - 44. Biographic Information for the Principal Non-Owner of the Regional Center

Provide the biographic information requested in **Part 4.**, **Item Numbers 39. - 44.** Providing this information as part of your application may reduce the time you spend at your USCIS ASC appointment as described in the **Biometric Services Appointment** section of these Instructions.

**Item Numbers 39. - 40.** Ethnicity and Race. Select the boxes that best describe your ethnicity and race.

# **Categories and Definitions for Ethnicity** and Race

- **1. Hispanic or Latino.** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. (**NOTE:** This category is only included under Ethnicity in Part 6., Item Number 1.)
- **2. White.** A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
- **3. Asian.** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- **4. Black or African American.** A person having origins in any of the black racial groups of Africa.
- **5. American Indian or Alaska Native.** A person having origins in any of the original

peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

**6. Native Hawaiian or Other Pacific Islander.** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

**Item Number 41. Height.** Select the values that best match your height in feet and inches. For example, if you are five feet and nine inches, select "5" for feet and "09" for inches. Do not enter your height in meters or centimeters.

**Item Number 42. Weight.** Enter your weight in pounds. If you do not know your weight, or need to enter a weight under 30 pounds or over 699 pounds, enter "000." Do not enter your weight in kilograms.

**Item Number 43. Eye Color.** Select the box that best describes the color of your eyes.

**Item Number 44. Hair Color.** Select the box that best describes the color of your hair.

[deleted]

**NOTE:** In addition to U.S. Social Security Numbers, all principals of the regional center are required to provide a copy of a valid government-issued photo identification document. Please do not submit original documents unless specifically requested as they may not be returned.

**Item Number 33. Date Regional Center Entity Established.** Provide the date the regional center entity was established in a mm/dd/yyyy format.

Item Number 34. State or Territory Where Regional Center Entity Was Formed. Provide the U.S. state or territory where the regional center entity was established.

**Item Number 35. Geographic Area of the Regional Center.** Confirm that you

**Item Number 45. Date Regional Center Entity Established.** Provide the date the regional center entity was established in a mm/dd/yyyy format.

Item Number 46. State or Territory Where Regional Center Entity Was Formed. Provide the U.S. state or territory where the regional center entity was established.

**Item Number 47. Geographic Area of the Regional Center.** Confirm that you have provided a listing of the geographic components (states, counties, census tracts)

have provided a listing of the geographic components (states, counties, census tracts) that comprise the limited and contiguous geographic area of the regional center. If filing an amendment to expand the geographic area of the regional center, you must describe both the currently approved geographic area and the area of requested expansion, as well as provide documentation that explains the justifying economic rationale for the expansion.

Item Number 36. Map or Other Illustration of the Geographical Area of the Regional Center. Confirm that you have provided a map or other illustration of the geographical area of the regional center.

Item Numbers 37. - 38. Limited Geographic Area. Confirm that you have demonstrated that the regional center focuses on a limited, contiguous geographic area, and that the boundaries of the regional center are reasonable based on evidence that the proposed area is contributing significantly to the supply chain and labor pool of the proposed new commercial enterprises.

Item Number 39. Regional Center Federal Employer Identification Number. Provide the Federal Employer Identification Number of the regional center entity.

#### Item Number 40. Administration, Oversight, and Management Functions.

Confirm that you have submitted a plan that demonstrates that there are (or will be) sufficient management, oversight and administrative functions in place to monitor all capital investment activities and the allocation of the resulting jobs created or maintained under the regional center's sponsorship.

Item Number 41. Documentary
Evidence of the Regional Center's
Ownership, Structure, Control and
Administration, and Oversight and
Management Functions. Indicate the type
of documentation you have submitted to
establish the ownership, structure, control
and administration, and oversight and
management functions of the regional

that comprise the limited and contiguous geographic area of the regional center. If filing an amendment to expand the geographic area of the regional center, you must describe both the currently approved geographic area and the area of requested expansion, as well as provide documentation that explains the justifying economic rationale for the expansion.

Item Number 48. Map or Other Illustration of the Geographical Area of the Regional Center. Confirm that you have provided a map or other illustration of the geographical area of the regional center.

Item Numbers 49. - 50. Limited Geographic Area. Confirm that you have demonstrated that the regional center focuses on a limited, contiguous geographic area, and that the boundaries of the regional center are reasonable based on evidence that the proposed area is contributing significantly to the supply chain and labor pool of the proposed new commercial enterprises.

Item Number 51. Regional Center Federal Employer Identification Number. Provide the Federal Employer Identification Number of the regional center entity.

## Item Number 52. Administration, Oversight, and Management Functions.

Confirm that you have submitted a plan that demonstrates that there are (or will be) sufficient management, oversight and administrative functions in place to monitor all capital investment activities and the allocation of the resulting jobs created or maintained under the regional center's sponsorship.

Item Number 53. Documentary
Evidence of the Regional Center's
Ownership, Structure, Control and
Administration, and Oversight and
Management Functions. Indicate the type
of documentation you have submitted to
establish the ownership, structure, control
and administration, and oversight and
management functions of the regional
center (including the regional center entity).
If there are additional managing companies,

center (including the regional center entity). If there are additional managing companies, agencies, principals, agents, individuals or groups that are or will be involved in the management, oversight and administration of the regional center, provide documentary evidence of those relationships. The examples provided are not exclusive. If you have documentation that is not reflected in the examples listed, describe and explain the nature of the documentation in **Part 10. Additional Information**.

**Item Number 42. Promotional Activities.** Confirm that you have submitted a description of the promotional efforts taken and planned by the sponsors of the regional center, such as a budget, that details how

the regional center has conducted or will conduct promotional activities.

Item Number 43. Plan of Operation.

Confirm that you have submitted a plan of operation which demonstrates and explains how:

•••

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Item Numbers 44. - 46. USCIS Action on **Previously Approved Designation or** Request for Designation as a Regional **Center.** Indicate whether USCIS has ever terminated the regional center's designation. Also, indicate if USCIS has ever denied a Form I-924, Application For Regional Center Designation Under the Immigrant Investor Program, or Form I-924 amendment submitted by the regional center entity, principal, managing company, or agent involved with this current application. Provide the regional center name and identification number associated with the terminated regional center. Explain the termination as well as the association between the regional center principal, managing company, or owner and the terminated regional center in **Part** 10. Additional Information.

Pages 11-12, What Is the Filing Fee?

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What Is the Filing Fee?

agencies, principals, agents, individuals or groups that are or will be involved in the management, oversight and administration of the regional center, provide documentary evidence of those relationships. The examples provided are not exclusive. If you have documentation that is not reflected in the examples listed, describe and explain the nature of the documentation in **Part 10. Additional Information**.

**Item Number 54. Promotional Activities.** Confirm that you have submitted a description of the promotional efforts taken and planned by the sponsors of the regional center, such as a budget, that details how the regional center has conducted or will conduct promotional activities.

**Item Number 55. Plan of Operation.**Confirm that you have submitted a plan of operation which demonstrates and explains how:

...

#### [Page 7]

Item Numbers 56. - 58. USCIS Action on **Previously Approved Designation or** Request for Designation as a Regional **Center.** Indicate whether USCIS has ever terminated the regional center's designation. Also, indicate if USCIS has ever denied a Form I-924, Application For Regional Center Designation Under the Immigrant Investor Program, or Form I-924 amendment submitted by the regional center entity, principal, managing company, or agent involved with this current application. Provide the regional center name and identification number associated with the terminated regional center. Explain the termination as well as the association between the regional center principal, managing company, or owner and the terminated regional center in **Part** 10. Additional Information.

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What Is the Filing Fee?

	The filing fee for Form I-924 is <b>\$17,795</b> .	The filing fee for Form I-924 is <b>\$17,795</b> . An <b>\$85</b> biometric services fee is also required for each regional center principal listed on this form.
	•••	•••
Page 12,	[page 12]	[page 12]
<b>Processing Information</b>		
		•••
	Requests for Interview. We may request that you appear at a USCIS office for an interview based on your application. At the time of any interview or other appearance at a USCIS office, we may require that you provide your fingerprints, photograph, and/or signature to verify your identity or update background and security checks.	Requests for Interview. We may request that you appear at a USCIS office for an interview based on your application. At the time of any interview or other appearance at a USCIS office, we may require that you provide your biometrics to verify your identity or update background and security checks.
	•••	•••
Page 13,	[page 13]	[page 13]
DHS Privacy Notice	DHS Privacy Notice	DHS Privacy Notice
	AUTHORITIES: The information requested on this application, and the associated evidence, is collected under Immigration and Nationality Act, sections 101, 103, and 203 (as amended) and the Departments of Commerce, Justice, and State, the Judiciary, and Related Agencies Appropriation Act, 1993 Pub. L. No. 102-395, section 610, 106 Stat 1828, 1874 (1992) (as amended).	AUTHORITIES: The information requested on this application, and the associated evidence, is collected under Immigration and Nationality Act, sections 101, 103, and 203 (as amended) and the Departments of Commerce, Justice, and State, the Judiciary, and Related Agencies Appropriation Act, 1993 Pub. L. No. 102-395, section 610, 106 Stat 1828, 1874 (1992) (as amended).
	<b>PURPOSE:</b> The primary purpose for providing the requested information on this application is to determine if the regional center has established eligibility for regional center designation or amended designation. DHS uses the information you provide to grant or deny the immigration benefit you are seeking.	<b>PURPOSE:</b> The primary purpose for providing the requested information on this application is to determine if the regional center has established eligibility for regional center designation or amended designation. DHS uses the information you provide to grant or deny the immigration benefit you are seeking.
	provide is voluntary. However, failure to provide the requested information, including your Social Security number (if applicable), and any requested evidence, may delay a final decision or result in denial of your application.	provide is voluntary. However, failure to provide the requested information, including your Social Security number (if applicable), and any requested evidence, may delay a final decision or result in denial of your application.
	ROUTINE USES: DHS may share the	ROUTINE USES: DHS may share the

information you provide on this application and any additional requested evidence with other Federal, state, local, and foreign government agencies and authorized organizations. DHS follows approved routine uses described in the associated published system of records notices [DHS/USCIS-001 - Alien File, Index, and National File Tracking System and DHS/USCIS-007 - Benefits Information System] and the published privacy

impact assessments, which you can find at www.dhs.gov/privacy. DHS may also share this information, as appropriate, for law enforcement purposes or in the interest of national security.

information you provide on this application and any additional requested evidence with other Federal, state, local, and foreign government agencies and authorized organizations. DHS follows approved routine uses described in the associated published system of records notices [DHS/USCIS/ICE/CBP-001 Alien File, Index, and National File Tracking System and DHS/USCIS-007 Benefits Information System and DHS/USCIS-018 Immigration Biometric and Background Check and the published privacy impact assessments [DHS/USCIS/PIA-071 myUSCIS Account Experience], which you can find at www.dhs.gov/privacy. DHS may also share this information, as appropriate, for law enforcement purposes or in the interest of national security.

#### Page 14, Paperwork Reduction Act

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#### **Paperwork Reduction Act**

An agency may not conduct or sponsor an information collection and a person is not required to respond to a collection of information unless it displays a currently valid Office of Management and Budget (OMB) control number. The public reporting burden for this collection of information is estimated at 51 hours per response, including the time for reviewing instructions, gathering the required documentation and information, completing and submitting the application, preparing statements, and attaching necessary documentation. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Citizenship and Immigration Services, Regulatory Coordination Division, Office of Policy and Strategy, 20 Massachusetts Ave NW, Washington, DC 20529-2140; OMB No. 1615-0061. **Do not mail vour** completed Form I-924 to this address.

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#### **Paperwork Reduction Act**

An agency may not conduct or sponsor an information collection and a person is not required to respond to a collection of information unless it displays a currently valid Office of Management and Budget (OMB) control number. The public reporting burden for this collection of information is estimated at 51 hours per response, including the time for reviewing instructions, gathering the required documentation and information, completing and submitting the application, preparing statements, and attaching necessary documentation. The collection of biometrics is estimated to require 3 hours and 40 minutes. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Citizenship and Immigration Services, Regulatory Coordination Division, Office of Policy and Strategy, 20 Massachusetts Ave NW, Washington, DC 20529-2140: OMB No. 1615-0061. **Do not mail your** completed Form I-924 to this address.