**TABLE OF CHANGES – INSTRUCTIONS**

**Instructions for Form N-470, Application to Preserve Residence for Naturalization Purposes**

**OMB Number: 1615-0056**

**05/14/2020**

|  |
| --- |
| **Reason for Revision: Biometrics Rule**  **Project Phase:** NPRM  Legend for Proposed Text:   * Black font = Current text * Red font = Changes   Expires 09/30/2022  Edition Date 09/10/2019 |

|  |  |  |
| --- | --- | --- |
| **Current Page Number and Section** | **Current Text** | **Proposed Text** |
| **Pages 2-3,**  **General Instructions** | **[page 2]**  **…**  **Filing Fee.** Each application must be accompanied by the appropriate filing fee. (See the **What Is the Filing Fee** section of these Instructions.)  **Biometric Services Fee.** If you file this application with USCIS, you do not need to include a biometric services fee at the time you submit your application. If you are later notified that you must submit biometrics, you will receive a biometric services appointment notice with instructions on how to submit the additional biometric services fee. If you file this application with an agency other than USCIS, please check with that agency to determine if and when you must submit a biometric services fee.  **Evidence.** At the time of filing, you must submit all evidence and supporting documentation listed in the **Specific Instructions** and/or **What Evidence Must You Submit** sections of these Instructions.  **Biometric Services Appointment.** USCIS may require that you appear for an interview or provide fingerprints, photograph, and/or signature at any time to verify your identity, obtain additional information, and conduct background and security checks, including a check of criminal history records maintained by the Federal Bureau of Investigation (FBI), before making a decision on your application, petition, or request. After USCIS receives your application and ensures it is complete, we will inform you in writing, if you need to attend a biometric services appointment. If an appointment is necessary, the notice will provide you the location of your local or designated USCIS Application Support Center (ASC) and the date and time of your appointment or, if you are currently overseas, instruct you to contact a U.S. Embassy, U.S. Consulate, or USCIS office outside the United States to set up an appointment.  **…**  **3.** All of this information was complete, true, and correct at the time of filing.  If you fail to attend your biometric services appointment, USCIS may deny your application.  **Copies.** You may submit legible photocopies of documents requested, unless the Instructions specifically state that you must submit an original document. USCIS may request an original document at the time of filing or at any time during processing of an application, petition, or request. If you submit original documents when not required, the documents may remain a part of the record, and USCIS will not automatically return them to you.  **…**  **[page 3]**  **2.** If you need extra space to complete any item within this application, use the space provided in **Part 7. Additional Information** or attach a separate sheet of paper; type or print your name and Alien Registration Number (A-Number) (if any) at the top of each sheet; indicate the **Page Number**, **Part Number**, and **Item Number** to which your answer refers; and sign and date each sheet.  **…** | **[page 2]**  **…**  **Filing Fee.** Each application must be accompanied by the appropriate filing fee. (See the **What Is the Filing Fee** section of these Instructions.)  [deleted]  **Evidence.** At the time of filing, you must submit all evidence and supporting documentation listed in the **Specific Instructions** and/or **What Evidence Must You Submit** sections of these Instructions.  **Biometric Services Appointment.** Every individual who is an applicant, petitioner, derivative, or beneficiary of an immigration benefit request or other request submitted to USCIS is required to submit biometrics unless USCIS waives the requirement.  USCIS will notify you of the time and place of your appointment if you must appear and will provide requirements for rescheduling if necessary. If you fail to submit any biometric as required, USCIS may deny your application, petition, or request.  DHS may store the biometrics submitted by an individual and use or reuse biometrics to conduct background and security checks, including a check of criminal history records maintained by the Federal Bureau of Investigation (FBI), verify identity, produce documents, determine eligibility for immigration and naturalization benefits, or to perform any other functions necessary for administering and enforcing immigration and naturalization laws, and any other law within DHS authority.  **…**  **3.** All of this information was complete, true, and correct at the time of filing.  [deleted]  **Copies.** You may submit legible photocopies of documents requested, unless the Instructions specifically state that you must submit an original document. USCIS may request an original document at the time of filing or at any time during processing of an application, petition, or request. If you submit original documents when not required, the documents may remain a part of the record, and USCIS will not automatically return them to you.  **…**  **[page 3]**  **2.** If you need extra space to complete any item within this application, use the space provided in **Part 8. Additional Information** or attach a separate sheet of paper; type or print your name and Alien Registration Number (A-Number) (if any) at the top of each sheet; indicate the **Page Number**, **Part Number**, and **Item Number** to which your answer refers; and sign and date each sheet.  **…** |
| **Pages 3-6,**  **Specific Instructions** | **[page 3]**  **…**  **Item Number 2. Other Names Used** (if any)**.** List all other names you have ever used, including aliases, maiden name, and nicknames. If you need extra space to complete this section, use the space provided in **Part 7. Additional Information**.    **…**  **Item Number 13. Time Outside the United States.** Provide all the trips of 24 hours or more that you have taken outside the United States **since you became a lawful permanent resident. Include trips to Canada, Mexico, and the Caribbean.** Begin with your most recent trip. If you need extra space to complete this section, use the space provided in **Part 7. Additional Information**.    **[page 5]**  **…**  [new]  **…**  **Part 3. Information About Family Members Who Reside With You**  **…**  **Part 4. Applicant’s Statement, Contact Information, Certification, and Signature**  **…**  **Part 5. Interpreter’s Contact Information, Certification, and Signature**  **…**  **Part 6. Contact Information, Declaration, and Signature of the Person Preparing this Application, if Other Than** **the Applicant**  **Item Numbers 1. - 8.** This section must contain the signature of the person who completed your application, if other than you, the applicant. If the same individual acted as your interpreter **and** your preparer, that person should complete both **Part 5.** and **Part 6.** If the person who completed this application is associated with a business or organization, that person should complete the business or organization name and address information. Anyone who helped you complete this application **MUST** sign and date the application. A stamped or typewritten name in place of a signature is not acceptable. If the person who helped you prepare your application is an attorney or accredited representative whose representation extends beyond preparation of this of this application, he or she may be obliged to also submit a completed Form G-28, Notice of Entry of Appearance as Attorney or Accredited Representative, along with your application.  **Part 7. Additional Information**  **Item Numbers 1. - 6.** If you need extra space to provide any additional information within this application, use the space provided in **Part 7. Additional Information**. If you need more space than what is provided in **Part 7.**, you may make copies of **Part 7.** to complete and file with your application, or attach a separate sheet of paper. Type or print your name and A-Number (if any) at the top of each sheet; indicate the **Page Number**, **Part Number**, and **Item Number** to which your answer refers; and sign and date each sheet.  **…** | **[page 3]**  **…**  **Item Number 2. Other Names Used** (if any)**.** List all other names you have ever used, including aliases, maiden name, and nicknames. If you need extra space to complete this section, use the space provided in **Part 8. Additional Information**.  **…**  **Item Number 13. Time Outside the United States.** Provide all the trips of 24 hours or more that you have taken outside the United States **since you became a lawful permanent resident. Include trips to Canada, Mexico, and the Caribbean.** Begin with your most recent trip. If you need extra space to complete this section, use the space provided in **Part 8. Additional Information**.    **[page 5]**  **…**  **Part 3. Biographic Information**  Provide the biographic information requested in **Part 3.**, **Item Numbers 1. - 6.** Providing this information as part of your application may reduce the time you spend at your USCIS ASC appointment as described in the **Biometric Services Appointment** section of these Instructions.  **Item Numbers 1. - 2. Ethnicity and Race.** Select the boxes that best describe your ethnicity and race.  **Categories and Definitions for Ethnicity and Race**  **1. Hispanic or Latino.** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. (**NOTE:** This category is only included under Ethnicity in **Part 3.**, **Item Number 1.**)  **2. American Indian or Alaska Native.** A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.  **3. Asian.** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.  **4.** **Black or African American.** A person having origins in any of the black racial groups of Africa.  **5. Native Hawaiian or Other Pacific Islander.** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.  **6. White.** A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.  **Item Number 3. Height.** Select the values that best match your height in feet and inches. For example, if you are five feet and nine inches, select “5” for feet and “09” for inches. Do not enter your height in meters or centimeters.  **Item Number 4. Weight.** Enter your weight in pounds. If you do not know your weight or need to enter a weight under 30 pounds or over 699 pounds, enter “000.” Do not enter your weight in kilograms.  **Item Number 5. Eye Color.** Select the box that best describes the color of your eyes.  **Item Number 6. Hair Color.** Select the box that best describes the color of your hair.  **…**  **Part 4. Information About Family Members Who Reside With You**  **…**  **Part 5. Applicant’s Statement, Contact Information, Certification, and Signature**  **…**  **Part 6. Interpreter’s Contact Information, Certification, and Signature**  **…**  **Part 7. Contact Information, Declaration, and Signature of the Person Preparing this Application, if Other Than** **the Applicant**  **Item Numbers 1. - 8.** This section must contain the signature of the person who completed your application, if other than you, the applicant. If the same individual acted as your interpreter **and** your preparer, that person should complete both **Part 6.** and **Part 7.** If the person who completed this application is associated with a business or organization, that person should complete the business or organization name and address information. Anyone who helped you complete this application **MUST** sign and date the application. A stamped or typewritten name in place of a signature is not acceptable. If the person who helped you prepare your application is an attorney or accredited representative whose representation extends beyond preparation of this of this application, he or she may be obliged to also submit a completed Form G-28, Notice of Entry of Appearance as Attorney or Accredited Representative, along with your application.  **Part 8. Additional Information**  **Item Numbers 1. - 6.** If you need extra space to provide any additional information within this application, use the space provided in **Part 8. Additional Information**. If you need more space than what is provided in **Part 8.**, you may make copies of **Part 8.** to complete and file with your application, or attach a separate sheet of paper. Type or print your name and A-Number (if any) at the top of each sheet; indicate the **Page Number**, **Part Number**, and **Item Number** to which your answer refers; and sign and date each sheet.  **…** |
| **Pages 6-7,**  **What Is the Filing Fee?** | **[page 6]**  **What Is the Filing Fee?**  The filing fee for Form N-470 is **$355**.  **…**  **[page 7]**  Form N-470’s filing fee is current as of the edition date in the lower left corner of this page. However, because USCIS fees change periodically, you can verify that the fees are correct by following one of the steps below.  **1.** Visit the USCIS website at [**www.uscis.gov**](http://www.uscis.gov/), select “FORMS,” and check the appropriate fee; or  **2.** Call the USCIS National Customer Service Center at **1-800-375-5283** and ask for fee information. For TTY (deaf or hard of hearing) call: **1-800-767-1833**.  **NOTE:** If your Form N-470 requires payment of a biometric services fee for USCIS to take your fingerprints, photograph, and/or signature, you can use the same procedure to obtain the correct biometric services fee.  **Fee Waiver**  You may be eligible for a fee waiver under 8 CFR 103.7(c). If you believe you are eligible for a fee waiver, complete Form I-912, Request for Fee Waiver (or a written request) and submit it and any required evidence of your inability to pay the filing fee with this application. You can review the fee waiver guidance at [**www.uscis.gov/feewaiver**.](http://www.uscis.gov/feewaiver)  **Re-filing Form N-470**  If USCIS denied your previously filed Form N-470 and you are filing a new Form N-470, you must pay the filing fee. **Otherwise, USCIS will not accept your Form N-470. USCIS cannot apply a previously submitted filing fee amount to a newly filed Form N-470.** | **[page 6]**  **What Is the Filing Fee?**  The filing fee for Form N-470 is **$355**. A biometric services fee of **$85** is also required.  **…**  **[page 7]**  Form N-470’s filing fee and biometric services fee are current as of the edition date in the lower left corner of this page. However, because USCIS fees change periodically, you can verify that the fees are correct by following one of the steps below.  **1.** Visit the USCIS website at [**www.uscis.gov**](http://www.uscis.gov/), select “FORMS,” and check the appropriate fee; or  **2.** Call the USCIS National Customer Service Center at **1-800-375-5283** and ask for fee information. For TTY (deaf or hard of hearing) call: **1-800-767-1833**.  [deleted]  **Fee Waiver**  You may be eligible for a fee waiver under 8 CFR 103.7(c). If you believe you are eligible for a fee waiver, complete Form I-912, Request for Fee Waiver (or a written request) and submit it and any required evidence of your inability to pay the filing fee and biometric services fee with this application. You can review the fee waiver guidance at [**www.uscis.gov/feewaiver**.](http://www.uscis.gov/feewaiver)  **Re-filing Form N-470**  If USCIS denied your previously filed Form N-470 and you are filing a new Form N-470, you must pay the filing fee and biometric services fee. **Otherwise, USCIS will not accept your Form N-470. USCIS cannot apply a previously submitted filing fee amount or biometric services fee amount to a newly filed Form N-470.** |
| **Page 8,**  **Processing Information** | **[page 8]**  **…**  **Requests for Interview.** We may request that you appear at a USCIS office for an interview based on your application. At the time of any interview or other appearance at a USCIS office, we may require that you provide your fingerprints, photograph, and/or signature to verify your identity and/or update background and security checks.  **…** | **[page 8]**  **…**  **Requests for Interview.** We may request that you appear at a USCIS office for an interview based on your application. At the time of any interview or other appearance at a USCIS office, we may require that you provide your biometrics to verify your identity and/or update background and security checks.  **…** |
| **Page 9,**  **DHS Privacy Notice** | **[Page 9]**  **DHS Privacy Notice**  **AUTHORITIES:** The information requested on this application, and the associated evidence, is collected under the Immigration and Nationality Act, sections 101, 316(b) and 317.  **PURPOSE:** The primary purpose for providing the requested information on this application is for lawful permanent residents to apply to preserve continuous residence while out of the U.S. for employment purposes. DHS uses the information you provide to grant or deny the immigration benefit you are seeking.  **DISCLOSURE:** The information you provide is voluntary. However, failure to provide the requested information, including your Social Security number (if applicable), and any requested evidence, may delay a final decision or result in denial of your application.  **ROUTINE USES:** DHS may share the information you provide on this application and any additional requested evidence with other Federal, state, local, and foreign government agencies and authorized organizations. DHS follows approved routine uses described in the associated published system of records notices [DHS/USCIS/ICE/CBP-001 Alien File, Index, and National File Tracking System and DHS-USCIS-007 Benefits Information System] and the published privacy impact assessment [DHS/USCIS/PIA-003-Integrated Digitization Document Management Program], which you can find at [www.dhs.gov/privacy](http://www.dhs.gov/privacy). DHS may also share this information, as appropriate, for law enforcement purposes or in the interest of national security. | **[Page 9]**  **DHS Privacy Notice**  **AUTHORITIES:** The information requested on this application, and the associated evidence, is collected under the Immigration and Nationality Act, sections 101, 316(b) and 317.  **PURPOSE:** The primary purpose for providing the requested information on this application is for lawful permanent residents to apply to preserve continuous residence while out of the U.S. for employment purposes. DHS uses the information you provide to grant or deny the immigration benefit you are seeking.  **DISCLOSURE:** The information you provide is voluntary. However, failure to provide the requested information, including your Social Security number (if applicable), and any requested evidence, may delay a final decision or result in denial of your application.  **ROUTINE USES:** DHS may share the information you provide on this application and any additional requested evidence with other Federal, state, local, and foreign government agencies and authorized organizations. DHS follows approved routine uses described in the associated published system of records notices [DHS/USCIS/ICE/CBP-001 Alien File, Index, and National File Tracking System and DHS-USCIS-007 Benefits Information System and DHS/USCIS-018 Immigration Biometric and Background Check] and the published privacy impact assessment [DHS/USCIS/PIA-003-Integrated Digitization Document Management Program], which you can find at [www.dhs.gov/privacy](http://www.dhs.gov/privacy). DHS may also share this information, as appropriate, for law enforcement purposes or in the interest of national security. |
| **Page 9,**  **Paperwork Reduction Act** | **[Page 9]**  **Paperwork Reduction Act**  An agency may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid Office of Management and Budget (OMB) control number. The public reporting burden for this collection of information is estimated at 36 minutes per response including the time for reviewing instructions, gathering the required documentation and information, completing the application, preparing statements, attaching necessary documentation, and submitting the application. The collection of biometrics is estimated to require 1 hour and 10 minutes. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Citizenship and Immigration Services, Regulatory Coordination Division, Office of Policy and Strategy, 20 Massachusetts Ave NW, Washington, DC 20529-2140; OMB No.1615-0056. **Do not mail your completed Form N-470 to this address.** | **[Page 9]**  **Paperwork Reduction Act**  An agency may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid Office of Management and Budget (OMB) control number. The public reporting burden for this collection of information is estimated at 36 minutes per response including the time for reviewing instructions, gathering the required documentation and information, completing the application, preparing statements, attaching necessary documentation, and submitting the application. The collection of biometrics is estimated to require 3 hours and 40 minutes. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Citizenship and Immigration Services, Regulatory Coordination Division, Office of Policy and Strategy, 20 Massachusetts Ave NW, Washington, DC 20529-2140; OMB No.1615-0056. **Do not mail your completed Form N-470 to this address.** |