

FAA Form 8060-10A
AIRMAN NOTICE AND RIGHT TO RECEIVE COPY – FAA RECORDS (PRIA)
Pilot Records Improvement Act Of 1996 (PRIA) 49 U.S.C. § 44703(h)
(Overview and Use Of FAA Form 8060-10A)

1. Part I – Airman Notice And Right To Receive Copy. Part I is used by the hiring air carrier or other person to:

- a. Notify the pilot-applicants that an FAA records request under PRIA will be conducted; and to
- b. Notify the pilot-applicants of their right to receive a copy of the records furnished by FAA to the requesting air carrier.

2. Part II – Airman Request Or Non-Request For Records. Part II is used by the pilot-applicants to notify the FAA whether or not they want a copy of the records that will be furnished to the requesting air carrier.

3. Distribution. A completed and signed copy of FAA Form 8060-10A serves as a written notification to the airman in accordance with 49 U.S.C. § 44703(h)(6). If the pilot-applicant receives *initial notification* of a records request from the hiring air carrier by being provided with a copy of FAA Form 8060-10A, *further distribution of Form 8060-10A is not required*. Only FAA Form 8060-10 needs to be forwarded to the FAA to request records. The hiring air carrier then files and maintains the original FAA Form 8060-10A in the applicant's PRIA-related records file, for future reference and inspection by the FAA.

NOTE: All applicants, regardless of whether they indicated a preference to receive a copy of their records, will be provided with a courtesy copy of their PRIA Pilot Profile Letter that is maintained by the FAA and furnished, as requested, to the hiring air carrier. For security purposes, all FAA records will be mailed to the applicant's existing address as maintained in FAA records.

4. Requestor. As the requestor of records under the authority of PRIA, you should develop and utilize a system to track all outstanding requests, and once received from the respondent(s), organize them into a format that management can easily use to evaluate the applicants suitability for employment. The process is not complete until this is done.

5. Respondent. As the person receiving a records request under the authority of PRIA:

- a. You must furnish a copy of the appropriate records to the *requestor* no later than 30 days after receiving the request, as prescribed by 49 U.S.C. § 44703(h)(5).
- b. You must furnish an identical copy, if so requested, to the *applicant* on or before 20 days after receiving the request, as prescribed by 49 U.S.C. § 44703(h)(6).
- c. You must furnish a written notification to the applicant to satisfy 49 U.S.C. § 44703(h)(6), if the processing time will exceed 20 days. In other words, an additional document is required to provide written notification if the response time will be over 20 days, but in no case longer than the authorized 30 day period.

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6. Instructions. Instructions for the completion of this form may be found attached to the form either on-line, in AC 120-68, or in the PRIA Office Procedures For The Air Carrier.

7. The Form. There are two on-line sources for FAA Form 8060-10A:

- a. http://www.faa.gov/pilots/lic_cert/pria/
- b. <http://forms.faa.gov/>