

**Table A.3 Estimated Annual Burden and Cost for Respondents**

Affected Public	Respondent Type	Data Collection Activity	Original Sample Size	Responsive					Non-responsive					All		
				(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)*	(13)
Private/ Commercial Industry	Industry Experts*	Industry Experts Interview Recruitment Email 1	10	1	1	1	0.05	0.05	9	1	9	0.03	0.27	0.32	\$102.58	\$32.83
		Frequently Asked Questions (FAQs) - Industry Experts	10	10	1	10	0.15	1.50	0	1	0	0.15	0.00	1.50	\$102.58	\$153.87
		Industry Experts Interview Recruitment Email 2	9	1	1	1	0.05	0.05	8	1	8	0.03	0.24	0.29	\$102.58	\$29.75
		Industry Experts Interview Recruitment Phone Call Script 1	8	2	1	2	0.08	0.17	6	1	6	0.05	0.18	0.43	\$102.58	\$44.11
		Industry Experts Interview Recruitment Email 3	6	1	1	1	0.05	0.05	5	1	5	0.03	0.15	0.23	\$102.58	\$23.59
		Industry Experts Interview Recruitment Phone Call Script 2	6	1	1	1	0.08	0.08	4	1	4	0.05	0.32	0.33	\$102.58	\$33.85
		Conducting How States Safeguard SNAP Participant PII Semi-Structured Interview - Industry Experts (Data Collection)	5	5	1	5	1.00	5.00	0	1	0	0.00	0.00	5.00	\$102.58	\$512.90
		Thank-You Email to Study Participants	5	5	1	5	0.05	0.25	0	1	0	0.03	0.00	0.25	\$102.58	\$25.65
	<b>Private/Commercial Industry Subtotal</b>	<b>10</b>	<b>5</b>	<b>5</b>	<b>25</b>	<b>0.28</b>	<b>7.06</b>	<b>5</b>	<b>7</b>	<b>35</b>	<b>0.04</b>	<b>1.29</b>	<b>8.35</b>	<b>\$102.58</b>	<b>\$856.55</b>	
State Government	SA Directors**	Survey Notification Email (Web Survey with Link)	53	53	1	53	0.05	2.65	0	1	0	0.03	0.00	2.65	\$67.76	\$179.56
		Frequently Asked Questions (FAQs) - Web Survey	53	53	1	53	0.15	7.95	0	1	0	0.15	0.00	7.95	\$67.76	\$583.69
		Survey Reminder Email 1	53	5	1	5	0.05	0.25	48	1	48	0.03	1.44	1.69	\$67.76	\$114.51
		Survey Reminder Email 2	48	5	1	5	0.05	0.25	43	1	43	0.03	1.29	1.54	\$67.76	\$104.35
		Survey Reminder Email 3	43	4	1	4	0.05	0.20	39	1	39	0.03	1.178	1.37	\$67.76	\$92.83
		Survey - State SNAP Agency (SA) Director Telephone Reminder Script 1	39	5	1	5	0.08	0.40	34	1	34	0.05	1.70	2.10	\$67.76	\$142.30
		Survey Reminder Email 4	34	4	1	4	0.05	0.20	30	1	30	0.03	0.90	1.10	\$67.76	\$74.54
		Survey - SA Director Telephone Reminder Script 2	30	5	1	5	0.08	0.40	25	1	25	0.05	1.25	1.65	\$67.76	\$111.80
		Survey Reminder Email 5 (Web Survey with Link)	25	5	1	5	0.05	0.25	20	1	20	0.03	0.60	0.85	\$67.76	\$57.60

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				(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)*	(13)
		Survey - SA Director Telephone Reminder Script 3 (Web Survey)	20	4	1	4	0.08	0.32	16	1	16	0.05	0.80	1.12	\$67.76	\$75.89
		Survey Reminder Email 6 (Web Survey with Link)	16	4	1	4	0.05	0.20	12	1	12	0.03	0.36	0.56	\$67.76	\$37.95
		Survey - SA Director Telephone Reminder Script 4 (Web Survey)	12	3	1	3	0.08	0.24	9	1	9	0.05	0.45	0.69	\$67.76	\$46.75
		Survey - Survey Reminder Email 7 (Web Survey with Link)	9	3	1	3	0.05	0.15	6	1	6	0.03	0.18	0.33	\$67.76	\$22.36
		Survey - SA Director Telephone Reminder Script 5 (Web Survey)	6	3	1	3	0.08	0.24	3	1	3	0.05	0.56	0.39	\$67.76	\$26.43
		Survey Reminder Email 8 (Web Survey with Link)	3	3	1	3	0.05	0.15	0	1	0	0.03	0.00	0.15	\$67.76	\$10.16
		Conducting How States Safeguard SNAP Participant PII Web Survey (Data Collection)	53	53	1	53	0.50	26.50	0	0	0	0.00	0.00	26.50	\$67.76	\$1,795.64
		Post-Survey Response Clarification Email (Web Survey)	5	2	1	2	0.05	0.10	3	1	3	0.03	0.09	0.19	\$67.76	\$12.87
		Post-Survey Response Clarification Phone Call Script (Web Survey)	3	3	1	3	0.08	0.24	0	1	0	0.05	0.00	0.24	\$67.76	\$16.26
		Post-Survey Thank-You Email (Web Survey)	53	53	1	53	0.05	2.65	0	1	0	0.03	0.00	2.65	\$67.76	\$179.56
		Pre-Interview Notification Letter (Semi-Structured Interview - SA)	7	1	1	1	0.05	0.05	6	1	6	0.03	0.18	0.23	\$67.76	\$15.58
		FAQs - State Leaders	7	7	1	7	0.15	1.05	0	1	0	0.15	0.00	1.05	\$67.76	\$71.15
		Semi-Structured Interview - SA Recruitment Email 1	6	1	1	1	0.05	0.05	5	1	5	0.03	0.15	0.20	\$67.76	\$13.55
		Semi-Structured Interview - SA Recruitment Phone Calls 1	5	1	1	1	0.08	0.08	4	1	4	0.05	0.20	0.28	\$67.76	\$18.97
		Semi-Structured Interview - SA Recruitment Email 2	4	1	1	1	0.05	0.05	3	1	3	0.03	0.09	0.14	\$67.76	\$9.49
		Semi-Structured Interview - SA Recruitment Phone Calls 2	3	1	1	1	0.08	0.08	2	1	2	0.05	0.10	0.18	\$67.76	\$12.20
		Conducting How States Safeguard SNAP Participant PII Semi-Structured Interview	5	5	1	5	1.00	5.00	0	0	0	0.00	0.00	5.00	\$67.76	\$338.80

Affected Public	Respondent Type	Data Collection Activity	Original Sample Size	Responsive					Non-responsive					All		
				(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)*	(13)
		- State Leaders (Data Collection)														
		Thank-You Email for Participation in Study	5	5	1	5	0.05	0.25	0	1	0	0.03	0.00	0.25	\$67.76	\$16.94
	Information Technology Systems Staff***	Conducting How States Safeguard SNAP Participant PII Web Survey (Data Collection)	53	53	1	53	0.50	26.50	0	0	0	0.00	0.00	26.50	\$54.76	\$1,451.14
		Conducting How States Safeguard SNAP Participant PII Semi-Structured Interview - State Leaders (Data Collection)	5	5	1	5	1.00	5.00	0	0	0	0.00	0.00	5.00	\$54.76	\$273.80
	Program/ Data Analysts ****	Conducting How States Safeguard SNAP Participant PII Web Survey (Data Collection)	53	53	1	53	0.50	26.50	0	0	0	0.00	0.00	26.50	\$40.27	\$1,067.16
		Conducting How States Safeguard SNAP Participant PII Semi-Structured Interview - State Leaders (Data Collection)	5	5	1	5	1.00	5.00	0	0	0	0.00	0.00	5.00	\$40.27	\$201.35
	<b>State Government Subtotal</b>		<b>176</b>	<b>174</b>	<b>2.34</b>	<b>408</b>	<b>0.28</b>	<b>112.95</b>	<b>2</b>	<b>154</b>	<b>308</b>	<b>0.04</b>	<b>11.10</b>	<b>124.05</b>	<b>\$57.84</b>	<b>\$7,175.18</b>
<b>Total Burden (Private/Commercial Industry and State Government)</b>			<b>186</b>	<b>179</b>	<b>2.42</b>	<b>433</b>	<b>0.28</b>	<b>120.01</b>	<b>7</b>	<b>49.00</b>	<b>343</b>	<b>0.04</b>	<b>12.39</b>	<b>132.40</b>	<b>\$60.66</b> †	<b>\$8,031.73</b>

\*Fully-loaded wages were calculated by combining Bureau of Labor Statistics (BLS) median hourly wage data for Computer and Information Systems Managers (11-3021), May 2019 with average benefit cost data from BLS Employer Costs for Employee Compensation, June 2019.

\*\* Fully-loaded wages were calculated by combining BLS median hourly wage for General and Operations Managers (11-1021; State government, excluding schools and hospitals), May 2018 with a rate of 33.0 percent of hourly wages to account for average benefit costs.

\*\*\* Fully-loaded wages were calculated by combining BLS median hourly wage for Information Security Analysts (15-1212; State government, excluding schools and hospitals), May 2019 with a rate of 33.0 percent of hourly wages to account for average benefit costs.

\*\*\*\* Fully-loaded wages were calculated by combining BLS median hourly wage for First-Line Supervisors of Office and Administrative Support Workers (43-1011; State government, excluding schools and hospitals), May 2019 with a rate of 33.0 percent of hourly wages to account for average benefit costs.

†Average hourly wage of respondent types

**Column Key:**

- (1) Estimated Number of Respondents
- (2) Frequency of Response
- (3) Estimated Total Annual Responses
- (4) Average Hours Per Response
- (5) Estimated Annual Burden (Hours)
- (6) Estimated Number of Non-Respondents
- (7) Frequency of Non-Response
- (8) Estimated Total Annual Non-Responses
- (9) Average Hours Per Non-Response
- (10) Estimated Annual Burden (Hours)
- (11) Estimated Total Annual Hour Burden
- (12) Hourly Wage Rate\*
- (13) Total Burden (in \$)

**Totals:**

Light Green - Recruiting and Reminders	
Light Blue - Participating in Data Collection	
Light Orange - Post Follow-up and Thank-You	
Estimated Time Per Response	0.17
Number of Respondents	186
Estimated Total Annual Responses	776
Estimated Number of Responses Per Respondent	4.17
Estimated Total Annual Hours	132.40
Estimated Total Burden in Dollars	\$8,031.73