Appendix B.11 Post-Survey Clarification Email

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**From**: 2M Study Team

**To:** State SNAP Directors

**Subject**: Survey on How States Safeguard SNAP Participants’ Personally Identifiable Information (PII)– Clarifying Questions

XX/XX/2020

Dear [insert SNAP State Director name]:

Thank you for completing the survey for the study *How States Safeguard SNAP Participants’ Personally Identifiable Information (PII)*. As we review the survey data, we have found that we need further clarification on the following question(s) from your survey responses:

|  |  |
| --- | --- |
| Question: AAA | Response: BBB |
| Clarification: We would like to know . . . |
| Question: CCC | Response: DDD |
| Clarification: We would like to know . . . |

We would very much appreciate it if you can provide the information above. You may reply directly to this email at SNAPPII@2mresearch.com. If you would like to provide your answers over the phone, please contact the study team directly at **1-877-230-3035** (toll-free) from 9:00 a.m. to 5:00 p.m. Monday through Friday EDT. If you call outside of these hours, please leave a message, and we will return your call the following business day.

Thank you for your participation in this study.

Sincerely,

Dr. Dallas Elgin

Senior Researcher| 2M Research Project Director

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-XXXX. The time required to complete this information collection is estimated to average 3 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.