

APPENDIX D- BURDEN CHARTS

275 Regs Reporting OMB 0584-0303

Reg. Section	Affected Public	Description of Activity	Estimated Number of Respondents	Estimated responses per respondent	REVISED Total Annual responses	REVISED Number of Burden Hours Per Response
275.11(a)(1)-(a)(2)	State Agencies	Sampling Plan	53	1	53	7
275.2(c)(4)	State Agencies	Arbitration Process	12	3	36	34
273.23(f)	State Agencies	Good Cause Process	1	1	1	160
275.23(h)	State Agencies	New Investment Plan Template Form FNS 74 A	9	1	9	32
275.23(h)(4)	State Agencies	New Investment Progress Report Template Form FNS 74 B	9	2	18	5
SUB-TOTAL REPORTING BURDEN			53	2.2075471698	117	18.23076923

275 Recordkeeping OMB 0584-0303

275.4	State Agencies	Sampling Plan Record Retention	53	1	53	0.0236
275.4	State Agencies	Arbitration Process Record Retention	12	3	36	0.0236
275.4	State Agencies	Good Cause Process Record Retention	1	1	1	0.0236
275.4	State Agencies	New Investment Plan Template Form FNS 74 A Record Retention	9	1	9	0.0236
275.4	State Agencies	New Investment Progress Report Template Form FNS 74 B Record Retention	9	2	18	0.0236
Grand Total RECORDKEEPING			53	2.2075471698	117	0.118

Reg. Section	Affected Public	Description of Activity	Estimated Number of Respondents	Number of Reports Annually By State	Number of Total Annual Responses	Estimated Time Per Record
Grand Total REPORTING & RECORDKEEPING			53	4.4150943396	234	9.127184615

REVISED Estimated Total Burden Hours	Previous Submission Total Hours	Difference Due to Program Changes	Difference Due to Adjustments
371	265	0	106
1224	1512	0	432.09
160	320	0	-160
288	128	0	160
90	40	0	50
2133	2265	0	588.09
1.2508	1.2508	0	0
0.8496	1.4868	0	-0.6372
0.0236	0.0472	0	-0.0236
0.2124	0.0944	0	0.118
0.4248	0.1888	0	0.236
2.7612	3.068	0	-0.3068

Estimated Total Record Keeping Hours	Previous Submission Total Hours	Difference Due to Program Changes	Difference Due to Adjustments
2135.7612	2268.068	0	-132.3068

Type of Respondent	Requirement	Responses Per Year
State Agencies	Sampling Plan	53
State Agencies	Arbitration	36
State Agencies	Good Cause	1
State Agencies	New Investment Plan Form FNS 74 A	9
State Agencies	New Investment Plan Form FNS 74 B	18
Total Reporting Cost		

Type of Respondent	Requirement	Responses Per Year
State Agencies	Sampling Plan	53
State Agencies	Arbitration	36
State Agencies	Good Cause	1
State Agencies	New Investment Plan Form FNS 74 A	9
State Agencies	New Investment Plan Form FNS 74 B	18
Total Recordkeeping Cost		

Hours Per Response	Wage-50% Cost Per Hour	Total Wage cost	Fring benefit increase (DxExF)+ (33%(DxExF))
7	\$11.85	\$4,394.50	\$1,450.18
34	\$11.85	\$14,498.28	\$4,784.43
160	\$11.85	\$1,895.20	\$625.42
32	\$11.85	\$3,411.36	\$1,125.75
5	\$11.85	\$1,066.05	\$351.80

Hours Per Response	Wage-50% Cost Per Hour	Total Wage cost	Fring benefit increase (DxExF)+ (33%(DxExF))
1.2508	\$11.85	\$785.23	\$259.13
0.8496	\$11.85	\$362.29	\$119.55
0.0236	\$11.85	\$0.28	\$0.09
0.2124	\$11.85	\$22.64	\$7.47
0.4248	\$11.85	\$90.57	\$29.89

Total Reporting Cost
\$5,844.68
\$19,282.71
\$2,520.62
\$4,537.11
\$1,417.85
\$33,602.96

Total Reporting Cost
\$1,044.36
\$481.84
\$0.37
\$30.12
\$120.46
\$1,677.15

\$35,280.11

Annualized cost to
Fed Government

Estimates of Annualized Cost to Federal Government					
Reporting and Recordkeeping Cost for FNS 275, OMB 0584-0303					
Activities	Hours Spent on Collection	Costs or Hourly Wage Rate	Cost	Fringe Benefits Cost for Staff (0.33)	Overall Base Cost w/ Fringe Benefits for Staff
1. Printing Cost	N/A	\$2,000.00	\$2,000.00	N/A	\$2,000.00
2. 50% Reimbursement Cost to States for reporting & recordkeeping administrative cost	N/A	\$35,280.11		N/A	\$35,280.11
Regional Office 275 Costs					\$58,012.84
National Office 275 Costs					\$57,981.50
Grand Total Cost to Government					\$153,274.45

Requirement-Regional Offices	Total Responses Per Year	Hrs Per Response	Regional Office Respondents per Response	Regional Ofc Salary GS 11/2	Regional Office Salary Costs
Sampling Plan	53	24	1	\$27.33	\$34,763.76
Arbitration	36	5	1	\$27.33	\$4,919.40
Good Cause	1	0	0	\$27.33	\$0.00
New Investment Plan Template Form FNS 74 A	9	8	1	\$27.33	\$1,967.76
New Investment Plan Template 74B	18	4	1	\$27.33	\$1,967.76
Total R.O Salary Costs					\$43,618.68

Requirement-National Office	Total Responses Per Year	Hrs Per Response	National Office Respondents per Response	National Ofc Salary GS 12/2 (14/1 for arbitrator branch chief; 15/1 director)	National Office Base Salary Costs
Sampling Plan	53	0	0	\$36.99	\$0.00
Arbitration	36	18	1	\$44.55	\$28,868.40
Good Cause	1	50	4	\$36.99	\$7,398.00
New Investment Plan Form FNS 74 A	9	4	2	\$36.99	\$2,663.28

New Investment Plan Form FNS 74 B	18	1.5	1	\$36.99	\$998.73
a .Program Analyst GS 12 Step 6 Estimates of Annualized Cost to Federal Government for drafting, reviewing & approving ICR	1	80	1	\$36.99	\$2,959.20
b. Program Branch Chief Estimates of Annualized Cost to Federal Government for drafting, reviewing & approving ICR	1	10	1	\$44.55	\$445.50
c. Program Division Director Estimates of Annualized Cost to Federal Government for drafting, reviewing & approving ICR	1	5	1	\$52.40	\$262.00
Total N.O Salary Costs					\$43,595.11

Fringe benefits (33%)	TOTAL salary
\$11,472.04	\$46,235.80
\$1,623.40	\$6,542.80
\$0.00	\$0.00
\$649.36	\$2,617.12
\$649.36	\$2,617.12
\$14,394.16	\$58,012.84

Fringe benefits (33%)	TOTAL salary
\$0.00	\$0.00
\$9,526.57	\$38,394.97
\$2,441.34	\$9,839.34
\$878.88	\$3,542.16

\$329.58	\$1,328.31
\$976.54	\$3,935.74
\$147.02	\$592.52
\$86.46	\$348.46
\$14,386.39	\$57,981.50