Appendix Y1a: WIC Local Agency Waiver FFCRA Reporting Data Online Form - Screenshots



WIC Local Agency Waiver FFCRA Reporting Data Online Form

OMB Control No: 0584-XXXX Expiration Date: XX/XX/20XX

This information is being collected to assist the Food and Nutrition Service in response to requirements in the Families First Coronavirus Response Act. This is a voluntary collection and FNS will use the information to respond to Congressional requirements identified in the Act. This collection does not request any personally identifiable information under the Privacy Act of 1974. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-xxxx. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, 1320 Braddock Place, 5th Floor, Alexandria, VA 22314 ATTN: PRA (0584-xxxx). Do not return the completed form to this address.

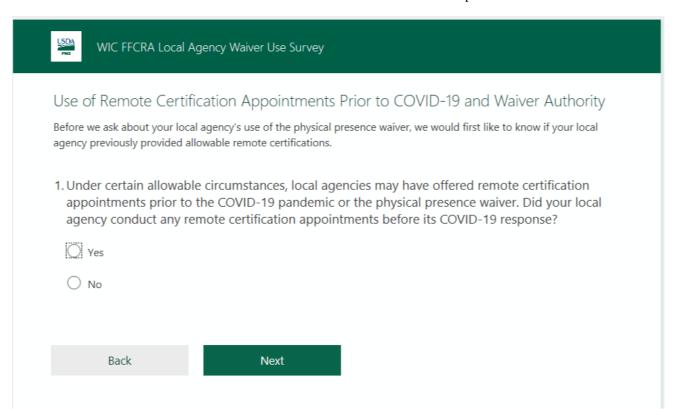
Introduction

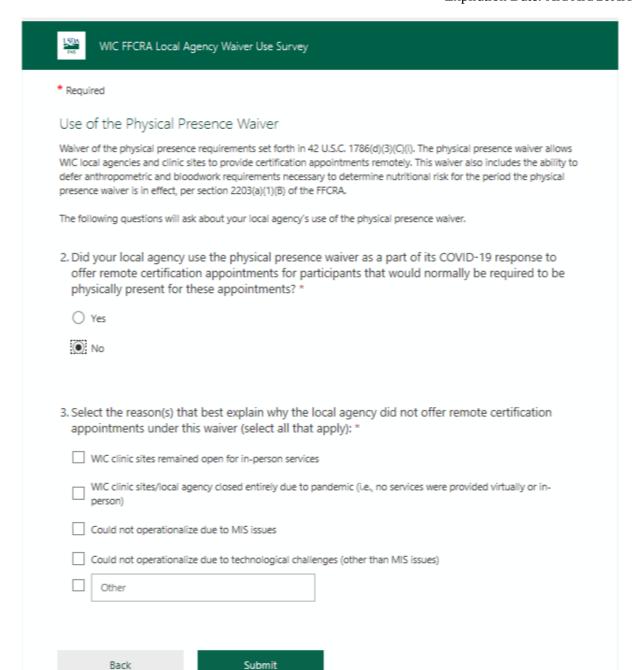
Under the Families First Coronavirus Response Act of 2020 (FFCRA, P.L. 116-127), as amended by the Continuing Appropriations Act, 2021 and Other Extensions Act (P.L. 116-159), USDA has the authority to grant certain programmatic waivers to WIC State agencies in response to the COVID-19 pandemic. The FFCRA specifically provides the authority to waive the statutory physical presence requirements in WIC. Under the FFCRA, WIC local agencies that used the physical presence waiver must submit a report to their State agency no later than 1 year after the date the waiver is approved. The report must include a summary of the local agency's use of the physical presence waiver and a description of whether the waiver resulted in improved services for women, infants, and children.

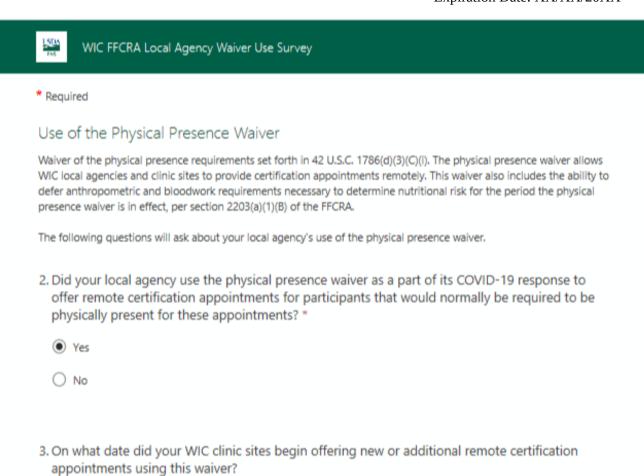
The USDA Food and Nutrition Service (FNS) has created the following survey to streamline the collection of this information in order to reduce burden and standardize the reporting process. The survey must be completed by all WIC local agencies. To fulfill your FFCRA reporting requirements please complete the following survey and hit "SUBMIT" when you are finished.

If you have any technical challenges with accessing or completing this web survey, please contact [CONTACT NAME AND EMAIL].

Next







Please input date in format of M/d/yyyy

this waiver? *	
○ Yes	
No No	
5. On what date did your WIC clinic sites stop offering new or additional re appointments using this waiver?	emote certification
Please input date in format of M/d/yyyy	1111
O Waiver expired	
Clinic sites reopened for in-person services Other	
O Clinic sites reopened for in-person services	
O Clinic sites reopened for in-person services O Other 7. How many WIC clinic sites does your local agency operate?	
O Clinic sites reopened for in-person services O Other 7. How many WIC clinic sites does your local agency operate?	ertification appointments

9. H	9. How challenging was it to conduct remote certifications? *					
		1- Not at all challenging	2 - Slightly challenging	3 - Moderately challenging	4 - Very challenging	5 - Extremely challenging
		0	0	0	0	0
	What were the most si	gnificant challen	ges to condu	cting remote cert	tifications? *	
	Communicating the ch	anges to WIC clinics				
	Communicating the ch	anges to WIC partic	ipants			
	Insufficient financial re	sources				
	Insufficient staffing					
	Insufficient resources f home)	or WIC staff (e.g., sta	off did not have e	equipment needed to	o conduct appoir	ntment from
	Insufficient resources f	or WIC participants (e.g., participant	could not access ph	one or video call	technology)
	Getting in touch with \	NIC participants rem	otely (e.g., partic	ipant not answering	phone)	
	Understanding WIC pa	rticipant nutritional	needs			
	Understanding if WIC	participant should be	e referred to oth	er services		
	Conducting a compreh	nensive nutrition asse	essment			
	Monitoring staff in ren	note environment				
	Not enough guidance	from the WIC State a	agency			
	Technical challenges re	elated to MIS capabi	lity			
	Technical challenges w	ith method of comm	nunication (e.g.,	ooor video call quali	ty)	
	Training WIC local age	ncy and/or clinic sta	ff on new proced	lures		
	Short timeline required	d to transition to rem	note services			
	No challenges					
	Other					

11. You indicated "Insufficient resources for WIC staff" was a significant challenge to conducting remote certifications. Which of the following resource gaps made it challenging for staff to conduct remote certifications? * Select all that apply
Staff could not access MIS outside of clinic (i.e., WIC staff had to come into clinic to deliver remote services)
Lack of equipment for telephone calls
☐ Lack of equipment for video calls
☐ Lack of access to Wi-Fi / internet
Lack of training on new technologies
Lack of remote language translation services
Other
12. You indicated "Insufficient resources for WIC participants" was a significant challenge to conducting remote certifications. Which of the following resource gaps made it challenging for WIC participants to connect with staff for remote certifications? * Select all that apply Lack of access to phone Lack of access to video call equipment Lack of access to Wi-Fi / internet Lack of childcare Lack of remote language translation services

13 How w	ere WIC certification appointments conducted as a part of your local agency's COVID-19
respon	
Select al	I that apply
☐ In-p	erson
Tele	phone
☐ Vide	eo call (e.g., Zoom, Skype, etc.)
	ther
Select al	m
☐ Skyr	De .
Face	ebook
Goo	gle (e.g., Google Meet/Hangouts)
☐ Mic	rosoft Teams
	ther

15. How did participants (or other entities on behalf of participants) submit the following documents for remote certifications? Select all that apply
16. Proof of income:
☐ Email
Text message (e.g., sending pictures of documents)
Online portal (e.g., secure file transfer website)
☐ Fax
Postal mail
☐ In-person drop off
Local agency uses verification systems (e.g., SNAP or Medicaid enrollment database)
☐ Not provided
□ Other
17. Proof of adjunctive/automatic eligibility (e.g., SNAP or Medicaid eligibility):
☐ Email
Text message (e.g., sending pictures of documents)
Online portal (e.g., secure file transfer website)
☐ Fax
☐ Postal mail
☐ In-person drop off
Local agency uses verification systems (e.g., SNAP or Medicaid enrollment database)
☐ Not provided
Other

18. Proof of identity:
☐ Email
Text message (e.g., sending pictures of documents)
Online portal (e.g., secure file transfer website)
☐ Fax
Postal mail
☐ In-person drop off
Local agency uses verification systems (e.g., SNAP or Medicaid enrollment database)
☐ Not provided
Other
19. Proof of address/residency:
☐ Email
Text message (e.g., sending pictures of documents)
Online portal (e.g., secure file transfer website)
Fax
Postal mail
☐ In-person drop off
Local agency uses verification systems (e.g., SNAP or Medicaid enrollment database)
☐ Not provided
Other

20. Proof of pregnancy:
☐ Email
Text message (e.g., sending pictures of documents)
Online portal (e.g., secure file transfer website)
☐ Fax
Postal mail
☐ In-person drop off
☐ Not provided
☐ Not required
Other
21. How did participants (or other entities on behalf of participants) submit the following documents to complete nutrition assessments remotely?
to complete nutrition assessments remotely?
to complete nutrition assessments remotely? Select all that apply
to complete nutrition assessments remotely? Select all that apply 22. Documentation of height and/or weight:
to complete nutrition assessments remotely? Select all that apply 22. Documentation of height and/or weight: Email
to complete nutrition assessments remotely? Select all that apply 22. Documentation of height and/or weight: Email Text message (e.g., sending pictures of documents)
to complete nutrition assessments remotely? Select all that apply 22. Documentation of height and/or weight: Email Text message (e.g., sending pictures of documents) Online portal (e.g., secure file transfer website)
to complete nutrition assessments remotely? Select all that apply 22. Documentation of height and/or weight: Email Text message (e.g., sending pictures of documents) Online portal (e.g., secure file transfer website) Fax
to complete nutrition assessments remotely? Select all that apply 22. Documentation of height and/or weight: Email Text message (e.g., sending pictures of documents) Online portal (e.g., secure file transfer website) Fax Postal mail

. Doc	umentation of hemoglobin/hematocrit:
	Email
	Text message (e.g., sending pictures of documents)
	Online portal (e.g., secure file transfer website)
	Fax
	Postal mail
	In-person drop off
	Deferred/Will provide at a later date
	Other
	few sentences, please describe how a typical remote certification appointment for your loca ncy is conducted from start to finish:
age	few sentences, please describe how a typical remote certification appointment for your local new is conducted from start to finish:
age	ncy is conducted from start to finish:
age	ncy is conducted from start to finish:
age	ncy is conducted from start to finish:
En	ncy is conducted from start to finish:
En	ncy is conducted from start to finish:
En	few sentences, please summarize how your local agency used the physical presence waiver:
En	few sentences, please summarize how your local agency used the physical presence waiver:
En	few sentences, please summarize how your local agency used the physical presence waiver:
En	few sentences, please summarize how your local agency used the physical presence waiver:

WIC FFCRA L	ocal Agency Waiver Use	Survey			
* Required					
Impact of the Physical Presence Waiver on WIC Services:					
The next series of questions will ask you to describe the impact of the physical presence waiver on WIC services.					
during the COVII	e that WIC participant 0-19 pandemic, how in pintments remotely? *				
	1- Not at all important	2 - Slightly important	3 - Moderately important	4 - Very important	5 - Extremely important
	O	0	0	0	_
	52			_	0

27. Did using the physical presence waiver improve WIC services for women, infants, and children in your local agency in any of the following ways? *

Select one option per row

	Yes	No	Don't Know
Kept WIC participants and staff safe by promoting social distancing	0	0	0
Made WIC more accessible when being physically present was difficult	0	0	0
Improved access to food for WIC participants during pandemic	0	0	0
Decreased WIC participant concerns about feeding themselves or their infants and young children during the pandemic	0	0	0
Allowed WIC clinic to serve more WIC participants in less time	0	0	0
Allowed WIC clinic to serve more WIC participants with fewer staff	0	0	0
Made WIC more convenient for WIC participants' schedules	0	0	0
Other, specify:	0	0	0

	Enter your answer
ervices:	Enter your answer
ervices:	Enter your answer
Enter your answer	
Back Next	Back Next



WIC FFCRA Local Agency Waiver Use Survey

Remote Nutrition Education and Breastfeeding Services During Use of this Waiver

The next two questions will ask you about how nutrition education and breastfeeding counseling were provided remotely. Many WIC local agencies offered some of these remote services before the COVID-19 pandemic. For these questions, please use the first column to indicate how your local agency offered these services remotely BEOFRE the COVID-19 pandemic (generally, before March 2020); and use the second column to indicate how the services were offered in-response to the COVID-19 pandemic (generally, after March 2020).

30. How was nutrition education conducted remotely?

Select all that apply

	Before COVID-19	In-Response to/During COVID-19
Live one-on-one education sessions by video call (e.g., Zoom, Skype, etc.)		0
Live group education sessions by video call (e.g., Zoom, Skype, etc.)	0	0
Live one-on-one education sessions by telephone	0	0
Live group education sessions by telephone	0	0
Pre-recorded education videos	0	0
Interactive online education platform (website)	0	0
Online reading materials	0	0
Social media	0	0
Text messaging	0	0
Mailed hard copy reading materials	0	0
None of these	0	0

	Before COVID-19	In-Response to/During COVID-19
Live one-on-one counseling sessions by video call (e.g., Zoom, Skype, etc.)	0	0
Live group counseling sessions by video call (e.g., Zoom, Skype, etc.)	0	0
Live one-on-one counseling sessions by telephone	0	0
Live group counseling sessions by telephone	0	0
Pre-recorded counseling videos	0	0
Interactive online platform (website)	0	0
Online reading materials	0	0
Social media	0	0
Text messaging	0	0
Mailed hard copy reading materials	0	0
None of these	0	0