

Privacy Impact Assessment Form

v 1.47.4

Status

Form Number

Form Date

Question

Answer

1 OPDIV:

2 PIA Unique Identifier:

2a Name:

3 The subject of this PIA is which of the following?

- General Support System (GSS)
 Major Application
 Minor Application (stand-alone)
 Minor Application (child)
 Electronic Information Collection
 Unknown

3a Identify the Enterprise Performance Lifecycle Phase of the system.

3b Is this a FISMA-Reportable system?

- Yes
 No

4 Does the system include a Website or online application available to and for the use of the general public?

- Yes
 No

5 Identify the operator.

- Agency
 Contractor

6 Point of Contact (POC):

POC Title

POC Name

POC Organization

POC Email

POC Phone

7 Is this a new or existing system?

- New
 Existing

8 Does the system have Security Authorization (SA)?

- Yes
 No

8a Date of Security Authorization

11 Describe the purpose of the system.

The Data Coordinating Center (DCC) supports two 2nd generation HIV surveillance systems: The Morbidity Monitoring Project (MMP) and the National HIV Behavioral Surveillance System (NHBS). DCC serves as a centralized data hub maintaining the information compiled from both of these projects.

The primary objectives of the DCC are:

- (1) To receive data from no more than 25 NHBS and 26 MMP sites over a secure transport mechanism;
- (2) To process data for quality assurance;
- (3) To create and transfer cumulative and final data sets to CDC and to project areas;
- (4) To provide ad-hoc technical assistance to NHBS and MMP project areas;
- (5) To provide formal training sessions for NHBS and MMP project areas; and
- (6) To communicate and report to CDC.

12 Describe the type of information the system will collect, maintain (store), or share. (Subsequent questions will identify if this information is PII and ask about the specific data elements.)

The data compilation within DCC is composed of information collected by both NHBS and MMP. Therefore, the information stored by the system is as follows:

1- The following information is maintained within DCC as a result of the NHBS data collection:
Information collected by NHBS: Month and Year of Birth; Age; Census Tract (adjacent cross streets); Race; Ethnicity; and Sex.

2- The following data is collected by MMP and is also maintained within DCC:
The MMP collects both interview and medical record abstraction data on approximately 9000 participants each year. Information collected for MMP are: Month and Year of Birth; Sex at birth; Gender; Race; Ethnicity; and Country of Birth.

DCC requires user names and business email addresses to provide user access, provide system support, and send reminders about data collection activities. User IDs and passwords are required for identification and authentication to the DCC and are stored permanently. Passwords are encrypted with a one-way hash.

13 Provide an overview of the system and describe the information it will collect, maintain (store), or share, either permanently or temporarily.

CDC has developed and initiated two major surveillance systems: the National HIV Behavioral Surveillance (NHBS) and the Medical Monitoring Project (MMP). These surveillance systems are currently functioning in no more than 25 NHBS and 26 MMP sites. In order to support these surveillance systems, the Division of HIV/AIDS Prevention (DHAP) contracted with a vendor for the DCC. DCC serves as the "central data processing hub" receiving data collected by NHBS and MMP grantees, applying validations to the data received, merging the data from these different sources, and storing this information to make it available for CDC/DHAP program users.

The grantee sites are responsible for implementing the projects, collecting and monitoring data and transmitting it to CDC. CDC is responsible for technical assistance to project areas; data management and data report-generation for project areas; returning a 'clean' data set for project areas to use for their local analysis; and compiling and documenting a national database.

DCC receives de-identified data from the 25 NHBS and 26 MMP project areas (states and grantees). NHBS grantees collect Month and Year of Birth; Age; Census Tract (adjacent cross streets); Race; Ethnicity; and Sex. MMP grantees collect Month and Year of Birth; Sex at birth; Gender; Race; Ethnicity; and Country of Birth. This data is compiled and maintained within DCC. DCC encrypts all analyzed data and makes it available to the CDC program via the system portal.

DCC also collects user names and business email addresses to provide user access, provide system support, and send reminders about data collection activities. User IDs and passwords are required for identification and authentication to the DCC and are stored permanently. Passwords are encrypted with a one-way hash.

14 Does the system collect, maintain, use or share PII?

Yes

No

General Comments

OPDIV Senior Official for Privacy Signature