

**Request for Approval under the “Conference, Meeting, Workshop, and Poster Session Registration Generic Clearance (OD)”**

**(OMB#: 0925-0740 Exp Date: 07/2022)**

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**TITLE OF INFORMATION COLLECTION:** Request an Invitation Online for the Harnessing Data Science for Health Discovery and Innovation in Africa (DS-I Africa) Symposium

**PURPOSE:**

In coordination with the launch of the NIH Common Fund’s Harnessing Data Science for Health Discovery and Innovation in Africa (DS-I Africa) program, NIH is hosting a Symposium in Kampala, Uganda on June 22-24, 2020. The DS-I Africa Symposium will bring together up to 350 participants, mostly from Africa, representing academic, government, NGOs, private sector, and other relevant organizations. The goals of the Symposium are to publicize the NIH funding opportunities associated with the DS-I Africa program, showcase diverse data science-related activities across the continent, and encourage networking across disciplines and sectors among potential applicants for the funding opportunities.

The meeting is open to the public, though space is limited. To ensure diverse participation across disciplines, areas of expertise, and geographic regions, individuals interested in attending the Symposium will be asked to request an invitation by submitting some general information on a registration website

**DESCRIPTION OF RESPONDENTS:**

Respondents will be versed in data science from various sectors: academic, government, private sector, NGO, and multinational organizations. The majority will be English-speaking persons from Africa. There will also be some researchers from high income countries that may also wish to participate.

**TYPE OF COLLECTION:** (Check all that applies)

Abstract

Application

Registration Form

Other: \_\_\_\_\_

**CERTIFICATION:**

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.

Name: Celia Wolfman Katz

To assist review, please provide answers to the following question:

**Personally Identifiable Information:**

1. Is personally identifiable information (PII) collected?  Yes  No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974?  Yes  No

**Gifts or Payments:**

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants?  Yes  No

Amount: \_\_\_\_\_

Explanation for incentive: (include number of visits, etc.)

**ESTIMATED BURDEN HOURS and COSTS**

Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
Individuals	135	1	10/60	23
<b>Totals</b>		<b>135</b>		<b>23</b>

Category of Respondent	Total Burden Hours	Wage Rate*	Total Burden Cost
Individuals – American 20	3.34	\$59	\$197.06
Individuals – African 115	19.205	\$32	\$614.56
<b>Totals</b>			<b>\$811.62</b>

Source: Bureau of Labor Statistics: The General Public rate was obtained from <https://www.bls.gov/oes/current/oes251071.htm>. For American Respondents only.

**FEDERAL COST:** The estimated annual cost to the Federal government is \$1570\_\_\_\_\_

Staff	Grade/Step	Salary*	% of Effort	Fringe (if applicable)	Total Cost to Gov't
<b>Federal Oversight</b>					
Public Policy Analyst	12/3	92,091	1%		\$920
<b>Contractor Cost</b>					
Contractor		65,000	1%		\$650
Travel					
Other Cost					
<b>Total</b>					<b>\$1570</b>

\*the Salary in table above is cited from <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2020/DCB.pdf>

**If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:**

**The selection of targeted respondents**

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?  
 Yes  No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

**Administration of the Instrument**

1. How will you collect the information? (Check all that apply)
  - Web-based or other forms of Social Media
  - Telephone
  - In-person
  - Mail
  - Survey form
  - Chart Abstraction
  - Other, Explain

2. Will interviewers, facilitators, or research coordinators be used?  Yes  No

**Please make sure that all instruments, instructions, and scripts are submitted with the request.**