Request for Approval under the "Conference, Meeting, Workshop, and Poster Session Registration Generic Clearance (OD)"

(OMB#: 0925-0740 Exp Date: 07/31/2022)

TITLE OF INFORMATION COLLECTION:

Early Onset Colorectal Think Tank Conference (NCI)

PURPOSE:

Supported by the National Cancer Institute (NCI) and National Institute of Environmental Health Sciences (NIEHS), this virtual think tank meeting will bring together national experts from interdisciplinary fields to identify research priorities that address the important problems, barriers, and potential solutions surrounding EO-CRC. Potential environmental factors and biological mechanisms contributing to the increasing incidence of EO-CRC will be discussed.

DESCRIPTION OF RESPONDENTS:

Extramural Scientists, NIH Scientists, and Researchers (Non FTEs)

TYPE OF COLLECTION: ((Check one)
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[] Abstract	[] Application
[X] Registration Form	[] Other:

CERTIFICATION:

I certify the following to be true:

- 1. The collection is voluntary.
- 2. The collection is low-burden for respondents and low-cost for the Federal Government.
- 3. The collection is non-controversial and does <u>not</u> raise issues of concern to other federal agencies.

Name: Laura Brockway-Lunardi

To assist review, please provide answers to the following question: Personally Identifiable Information:

- 1. Is personally identifiable information (PII) collected? [X] Yes [] No
- 2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? [X] Yes [] No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [] Yes [X] No

Amount:	

Explanation for incentive: (include number of visits, etc)

ESTIMATED BURDEN HOURS and COSTS

Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
Individuals (Registration)	100	1	10/60	17
Totals		100		17

Category of Respondent	Total Burden Hours	Hourly Wage Rate*	Total Burden Cost
Individuals	17	\$46.95	\$798.15
Total			\$798.15

^{*}Source of the mean Hourly Wage Rate is provided by the Bureau of Labor Statistics, Occupation title "Medical Scientists" 19-1040, https://www.bls.gov/oes/2019/May/oes nat.htm - 00-0000.

FEDERAL COST: The estimated annual cost to the Federal government is \$2,374.91

Staff	Grade/Step	Salary**	% of Effort	Fringe (if applicable)	Total Cost to Gov't	
Federal Oversight						
Program Director	14/5	\$137,491	1%		\$1,374.91	
Contractor Cost					\$1,000	
Travel					\$0	
Other Cost					\$0	
Total					\$2,374.91	

^{**}The salary in the table above is cited from https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/20Tables/html/DCB.aspx

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

Do you have a customer	list or something	similar that	defines the	universe	e of potentia	١L
respondents and do you	have a sampling	plan for sele	cting from t	his unive	erse?	
				F 7 1 /	F3 / T 3 /	

[] Yes [X] No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

We have a list of confirmed speakers. We will ask those speakers to identify individuals who would benefit from participating.

Administration of the Instrument

How will you collect the information? (Check all that apply) [X] Web-based or other forms of Social Media
] Telephone
] In-person
] Mail
] Survey Form
] Chart Abstraction
Other, Explain
Will interviewers, facilitators, or research coordinators be used? [] Yes [X] N

Please make sure that all instruments, instructions, and scripts are submitted with the request.