

**Form Approved:    OMB No:    Exp. Date:**

## **Attachment F: Member Checking Sessions 2 and 3 to Validate Qualitative and Mixed-Methods Findings and Provide Additional Insights on Pertinent Topics**

The following are semi-structured questions to be asked in a telephone group session.

Interviewer name: \_\_\_\_\_

Respondent organization: \_\_\_\_\_

Respondent name: \_\_\_\_\_

Date: \_\_\_\_\_

Interviewer initials: \_\_\_\_\_

### **Consent Script**

We are holding this member checking session to obtain your input on our qualitative and mixed-methods findings. Abt Associates, a research company, is doing the assessment for the Agency for Healthcare Research and Quality (AHRQ), which is part of the Department of Health and Human Services.

If you agree to be interviewed, we will:

- Ask you questions about your Cooperative and network, its quality improvement (QI) strategy, impact and sustainability, and lessons learned.
- Not share your interview with anyone outside of our study team, which includes our sponsors. When we publish our results, we will generally talk about our combined findings from across our interviews. We won't use your name or otherwise identify you, unless you give us permission to do so.

Before this interview you should know the following:

- This interview should take about 60 minutes to complete.
- You do not have to participate in this interview.
- If you decide not to take part in this interview, there will be no effect on your professional relationship with AHRQ, Abt Associates, or your organization.
- If you participate in this interview, you can skip questions or stop answering the questions at any time.
- There is no cost to you for doing this interview.
- The principal risk of this interview is you could say something to us that you later regret having said. There is also a small risk that someone could find out what you tell us. The team has many procedures in place to reduce this risk.

May we record this interview? The recording is a backup to the notes and will be deleted in the end of this project. Yes \_\_\_\_\_ No \_\_\_\_\_

## Session Questions

Prior to the session participants will receive a document describing key findings from the assessment. The following topics will be discussed during the sessions:

1. Does this match your understanding of [finding]? Is it accurate and valid?
2. Are these themes consistent with your model [or your understanding of this type of model] (i.e., model including the support strategies used (e.g., practice facilitation) to provide state-level support of QI capacity of primary care)?
3. Is this how you would describe [X] finding?
4. Does this seem, on the face of it, valid? Why or why not?
5. What important observations/themes are not captured?
6. What are the broader implications of these findings for the delivery of primary care in your state?