2020 August Grantee Survey on COVID-19 Response Efforts

Formative Data Collections for Program Support

0970 - 0531

Supporting Statement

Part B – Statistical Methods

July 2020

Submitted By:

Administration for Native Americans

Administration for Children and Families

U.S. Department of Health and Human Services

4th Floor, Mary E. Switzer Building

330 C Street, SW

Washington, D.C. 20201

**B1. Respondent Universe and Sampling Methods**

The Administration for Native Americans (ANA) proposes to send the survey (see Instrument 1: *August 2020 ANA Grantee Survey)* to all current ANA grantees (174).

**B2. Procedures for Collection of Information**

ANA will distribute and receive submissions of this information collection via Survey Monkey. As mentioned in Supporting Statement A2, we will announce the survey through the regular monthly correspondence, *Strengthening Our Circle* (see Appendix A: *Survey Announcement Email*)*,* as part of the Top Updates.

**B3. Methods to Maximize Response Rates and Deal with Nonresponse**

***Expected Response Rates***

The expected response rate is 20 percent which is the average response rate of our surveys.

***Dealing with Nonresponse***

ANA will not follow up with non-respondents. This information collection is voluntary.

***Maximizing Response Rates***

ANA will deploy this information collection in Survey Monkey through ANA’s regularly scheduled monthly correspondence. Survey Monkey has been very effective at collecting responses.

**B4. Tests of Procedures or Methods to be Undertaken**

ANA has deployed numerous information collections through electronic means for several years. Survey Monkey has been very effective at collecting responses. ANA has used Survey Monkey for over 5 years.

**B5. Individual(s) Consulted on Statistical Aspects and Individuals Collecting and/or Analyzing Data**

As mentioned in Supporting Statement A8, ANA has its own in-house evaluators who developed the survey and will analyze the results internally. ANA has significant experience developing surveys and collecting and analyzing data.

**Attachments**

Instrument 1: August 2020 ANA Grantee Survey

Appendix A: Survey Announcement Email